

Adjunct (1 Year)

- Josh Casper
- Karl Striepe

Behavioral & Social Sciences

- Stacey Allen
- Kristie Daniel-DiGregorio
- Renee Galbavy
- Christina Gold
- Michael Wynne

Business

- Kurt Hull
- Phillip Lau
- Josh Troesh

Counseling

- Seranda Bray
- Anna Brochet
- Rocio Diaz

Fine Arts

- Ali Ahmadpour
- Daniel Berney
- Diana Crossman
- Russell McMillin
- Chris Wells

Health Sciences & Athletics

- Andrew Alvillar
- Traci Granger
- Yuko Kawasaki
- Colleen McFaul
- Russell Serr

Humanities

- Rose Ann Cerofeci
- Sean Donnell
- Pete Marcoux
- Kate McLaughlin
- Christina Nagao

Industry & Technology

- Bob Diaz
- Dylan Meek
- Renee Newell
- Jack Selph
- Charlene Brewer-Smith

Excused: Y. Kawasaki, M. Mata, C. Schult-Roman, J. Young

Library Learning Resources

- Analu Josephides
- Mary McMillan
- Claudia Striepe
- Gary Medina

Mathematical Sciences

- Dominic Fanelli
- Lars Kjeseth
- Matthew Mata
- Catherine Schult-Roman
- Oscar Villareal

Natural Sciences

- Sara Di Fiori
- Troy Moore
- Shanna Potter
- Ryan Turner
- Ann Valle

President/Superintendent

- Dena Maloney

Academic Affairs & SCA

- Linda Clowers
- Ross Miyashiro
- Jean Shankweiler

Assoc. Students Org.

- Bryant Odega

Compton College

- Paul Flor
- Chris Halligan

ECC Federation

- Carolee Vakil-Jessop

Curriculum Chair

- Janet Young

Dean's Reps.; Guests/Other Officers:

- Amber Gillis
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ACADEMIC SENATE MINUTES

November 21, 2017

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Kristie Daniel-DiGregorio called the sixth Academic Senate meeting of the fall 2017 semester to order on November 21, 2017 at 12:32 p.m.

B. APPROVAL OF MINUTES

See pgs. 6-12 of the packet for minutes from the November 7, 2017 meeting. P. Marcoux moved, Bob Diaz seconded, and the minutes were approved as presented in the packet.

KDD: Now let us welcome our division personnel, Stephanie Rodriguez. I am confident in saying that this is probably her last Academic Senate meeting (forever and ever and she is going to hold back the tears). I have asked her to come up and tell us a little bit about herself, and her role as dean. Stephanie Rodriguez: I have been at ECC for about 22 years. I have been the Dean of Industry and Technology. It is a small division, but we are diverse, and we have 16 programs; Fire, Police, Cosmetology, Fashion, EMT, etc.. We have a lot going on. Prior to becoming the dean, I was an Interim Director for Workforce Development and I did that for about 5 years. Prior to that, I was hired originally at El Camino as a Financial Aid Counselor, and Puente Project Counselor. I did that for about 5 years and I loved it! I miss it because I loved working with students. El Camino has been very good to me, to I've been good to them as well. I have had amazing opportunities. Prior to that, I was at Cerritos College for about 10 years, as classified and an Adjunct Counselor. Prior to that, I was at the LA Times for about 10 years in circulation and as an advisor. I had very good customer service skills, I feel like I was raised at the Times. It has been a pleasure to be here and work with faculty. I was Academic Senate Vice President for Professional Development a few years back, and I was one of the first counselors to do that. It was different in those days, and I love the way everyone collaborates now. I am retiring December 15, on my birthday. I wish you all the best. KDD: Stephanie never stopped being a counselor. She always had "cool ideas" for student success. Here is a little something to show you how much you are appreciated (Stephanie was presented a small gift).

C. OFFICER REPORTS

a. President – Kristie Daniel-DiGregorio (pgs. 13-22)

Look at pages 13-22. A few announcements and a couple of updates. We missed out on Officer Reports last time, so you will hear things that you missed out on last time. We do have a lot of business coming up: Min Quals, which has been an ongoing project for the Ed Policies Committee, topics coming up at the state level. We need to confirm our "tentative" December 12th senate meeting. So, we will have two more meetings this semester, so thank you in advance for attending, so we can keep moving forward. The Strategic Planning Committee has launched their work. They have decided to call their efforts a "Bridging Study". We want to find out what is happening in the community and see how to better bridge the community. We are also looking at internal expectations for the college. This will be cool to learn about our strengths and areas of improvement. The draft will be developed at the May Planning Summit. The results from the "Bridging Study" should be coming to us sometime in March. We will make sure we bring it back to this group so you can stay informed.

The minutes for College Council are in the packet. We consult on campus-wide initiatives, we review the Board of Trustees agendas, we look at BP's/AP's, and we've been looking at the non-discrimination statement. We want to update those and make them consistent and broad. We want to make sure they reflect our philosophy as a college. If you have questions or concerns, please let me know.

We have a few committees that are busy; the Certificates Task Force, The Evaluation Procedures Committee looks at faculty evaluations, and the Student Disciplinary Procedures Task Force just had their first meeting. There are lots of things happening. Jean has a spiral to keep track of all the task forces. If you have feedback or input, please let us know.

The senate evaluation was sent to all of you and will stay open until December 1st. We need feedback because we are a collegial consultation committee, so every year we want to evaluate our functioning. We want to see strategies for improvement.

Please make sure you sign in on your way in or on your way out. It helps with our record keeping.

You saw the faculty positions which were announced on the listserv; they were approved for next fall. There are a total of 22 positions that will be advertised. We had an estimate of 14-16, but we were in a position to approve more than that based on our FON and our projected enrollment. We were approved for 20 positions, but Dr. Maloney created space for 2 additional positions. One was an additional English position which was ranked 21st. The 24th position was moved up as a priority because in the past few years the librarian staffing had dwindled from 7 to 4. There is a lot of excitement on campus. We don't expect we will have this many positions for 2019 because, this year, we had a number of recent retirements. The only change was the librarian moving up to #22. Any questions? P. Marcoux: What got bumped? KDD: General Counseling and Art. Art had a number of hires last year. And you'll remember that we discussed earlier this semester that we approved a Veteran's Counselor, who will start in spring 2018. (This is not a general counseling position.) It is always very hard to decide. We had 46 proposals.

Christina Nagao asked that we make an announcement about the Native Hawaiians and Pacific Islanders. On page 22 of the packet, there is an event on Friday, December 1st. Post this in your mailroom and consider attending. Analu Josephides, who is also on the planning committee for this event, encouraged faculty to attend.

b. VP – Compton Education Center – Paul Flor

Compton College is announcing their Faculty Prioritization, we have 9; including staffing for Guided Pathways and a categorical counselor. We are replacing some retirements. We are reviewing a few board policies as well, one of which is related to energy conservation. We will be going into a lot of construction. Today we are working with state assemblyman Mike Gipson, who is partnering with Compton to give away 10,000 turkeys to the community. We are also bridging with the community as part of our new objective as we spin off and become Compton College.

c. Chair – Curriculum – Janet Young

No report

d. VP – Educational Policies –Chris Gold

KDD: Our incoming dean for Behavioral and Social Sciences, Chris Gold. We are terribly sorry to steal her from the senate, but not really. C. Gold: We are working on Min Quads, you are probably tired of hearing me say that is what we are working on. We did finish them and we sent them off to the deans for them to take a look.

e. VP – Faculty Development – Stacey Allen

A reminder that tomorrow is Walk and Roll Wednesday, wear your gear and get out there. My next announcement is "Getting the Job", Faculty Application and Interview Workshops. Two of the panelists are here today, Stephanie Rodriguez and Analu Josephides. I encourage you to please help spread the word. That is Friday, December 1st. The Outstanding Adjunct Faculty Award has been selected. We are going to honor Sarah Leinen at our next senate meeting. Four other adjunct faculty will be receiving some honors; Alan Chan, Brett Marschall, Fariba Sadeghi-Tabrizi, and Kyle Strohmaier. On December 5th, the photographers will be here to capture the celebration. We think that would be a great chance to get a photo of the senators wearing their ECC gear. That way in the spring we can use it to help promote the Warrior Wednesdays. We would love for you to wear your ECC gear for the December 5th senate meeting.

f. VP – Finance & Special Projects – Josh Troesh

The last couple of meetings, the continued theme will sound like a broken record, with issues of enrollment and stabilization being the focus. Winter will give us a head start, but it will still be a struggle to hit our enrollment goals. That is an ongoing issue the college will have to worry about. Our college Vice President of Finance will reiterate the

importance of getting the numbers up. Significant funding is at stake. KDD: Would it make sense to talk to this group about what classroom faculty can do? J. Troesh: It would be wise to do this at the first senate meeting of next semester. What happens with final numbers will have a very significant impact on enrollment. C. Wells: Do you have an idea what it would do if we got the current students who are taking 12 units to take 15? J. Troesh: It would probably be significant if every student took an additional class. I don't know if we have even had an analysis on that. P. Marcoux: What is an easier way to get students to take more units? OER. What usually stops students are the costs of the textbooks. If we would use Open Education Resources, we could get them to take more class. J. Troesh: I'm not sure how much of an influence that would have by next semester; that is definitely a long-term issue. C. Wells: By next semester, we are supposed to be publishing the courses that are OER. Dr. Shankweiler: The task force is meeting tomorrow.

J. Troesh: We can make sure our winter is strong. We can encourage students to enroll and enroll early. To enroll here before they go to SMC. C. Wells: We should have that discussion with our current students. That could help us dramatically, if they take 15 instead of 12. It helps with Financial Aid as well. KDD: There are incentives from Financial Aid if they bump up to 15 units. S. Bray. I would like to clarify that. There is a big push for collaboration between Financial Aid and Counseling. We are reaching out to students who are enrolled in 12 units to encourage them to take 15 units so they are eligible for the Student Success Grant. That is specific for students who are Cal Grant-eligible. Anytime you talk to a student, since it is time to register, remind the students about registration and their date and time. We need to make an effort across campus to remind students to register early. KDD: Not all of our students see a counselor. But they do see classroom faculty every week. We can ask classroom faculty to help us get the word out to students. P. Marcoux: That should go out to the faculty listserv. My FYE students know that but my regular students don't know. They don't realize it's time to register.

KDD: Jean, do we know if we should split our Winter/Spring registration? Do we know if that has helped or hurt registration? Dr. Shankweiler: I don't know, we've only started this in the past year. I will check on this. S. Bray: I worked at another college where the students got texts and emails about registration appointments. C. Nagao: Are there plans to revise how students sign up for a counseling appointment? I was talking to a student yesterday and he was frustrated because he was having such difficulty signing up. Maybe we need to reform the way counseling appointments are made. R. Diaz: They can go to the appointment desk. It is more flexible for the needs of our students. Tell your students to show up in the morning or call to make appointments. Dr. Shankweiler: These are all things our process improvement team is trying to address. It would be helpful if someone would collect them and get them to Mr. Miyashiro so he can address them with the process improvement team. A. Ahmadpour: We had problems with success and retention. We try to encourage our students to get involved and to study. What is the point? Do we want to make them more disappointed? Do we want them to fail more classes? They have too many issues, they can't take more units. We are going further and further back. P. Lau: I think we need to stop babying them. What is going to happen in 10 years? If we keep asking them to take less and less units, we are enabling them. They obviously can't do the work. Do they fail now or later?

g. VP – Academic Technology – Pete Marcoux

The Academic Technology Committee is going to meet digitally to talk about the conference in the spring. DEAC had a great conference on Friday. A lot of people shared some wonderful things. I want to give an update on Google for Education. ITS is working on it, they are still digging out from the fiasco a few weeks ago. They are moving student emails to the cloud. Hopefully, in spring we'll see it. If everything works well, you will be able to use your El Camino email address in Google. They just have to see how it works and how it interacts with Microsoft products.

h. VP – Instructional Effectiveness/ALC&SLO's Update – R. Serr (pgs. 23)

The SLO/PLO assessment status for Spring 2017; PLO's are 26/28 = 93%, SLO's are 459/480 = 96%

The Program Review Committee had their recent Program Review Orientation and everyone showed up!

D. SPECIAL COMMITTEE REPORTS

Dr. Jean Shankweiler - VP of Academic Affairs

I want to thank Chris Gold for the DE Institute. The keynote speaker was amazing, and she talked about how important it was to make a connection with your instructor. Dr. Miranda had been her instructor a long time ago and happened to come to the institute. She showed us online about connecting with our students and it was pretty inspiring. It was so inspiring, I signed up for the Intro to Canvas class. Maybe I'll communicate with my deans that way and I want to see what people are doing.

Thank you to Chris and the Ed Policies Committee for all the Ed Policies work you've done. I don't know how we are going to replace you, maybe we'll make that your assignment in your role as dean. We have been doing hiring committees as you know for deans for Industry & Tech, Social Sciences, Behavioral & Social Science, Director of Library & Learning Resources, Public Safety and Career & Technical Education. A lot of hiring committees along with the prioritization process which takes up a lot of time. The disciplines task force met and we are trying to figure what outcomes we want out of this review. What steps we need to take. Our next meeting will be before the end of the semester.

A big thing is going on with Curriculum. CurricUNET isn't working very well and it's difficult to get assistance. We are looking to see what we can do in the future. We can't make big changes, because Compton needs to separate off first. I need to talk with Barbara and Art and see what we can do. Janet has going back to the old paper process. We are making due and Janet is amazing! She is my hero right now. The other part is AB 705 and getting students ready for transfer-level Math & English in their first year. And what are our options for that. At the Regional Senate Curriculum Institute this past Saturday, it was very interesting and quite a few people from ECC & Compton were there. The new Curriculum Analyst for Compton was there. The Chancellor's Office has devised a workgroup that should be giving us some guidance before the end of the year. That is taking up a lot of people's energy because of uncertainty.

Ross Miyashiro – VP of Student Services

VP Miyashiro was involved in a hiring panel and couldn't attend.

E. UNFINISHED BUSINESS

Elections: President, Secretary – Pete Marcoux

I am in charge of running an election. We have two positions up. We will start with the secretary position. I am asking for nominations for secretary. We have one nomination currently, Traci, our current secretary. Is there anyone else who would like to run? No? I would like to make a motion that we forgo the election, S. Bray seconded. All were in favor. Congratulations, Traci. The second position is for President-elect. This position will start in the spring and will automatically become President starting Fall 2018. The President-elect shadows the President. Kristie has accepted the nomination. She will be shadowing herself. Are there any other nominations? We will forgo the election and I motioned, Ali seconded. All were in favor. KDD: It is an honor and privilege to represent the college. This is a phenomenal group. Thanks Pete, you did a great job.

F. NEW BUSINESS

Quality Focus Essay: 1st Reading – Paul Flor (pgs. 24-37)

KDD: Paul and Amber Gillis will give us a reader's digest version. Our Compton colleagues have a very ambitious schedule and are working very hard to get to an independent accreditation. We want to do everything we can to support their progress. As an executive board, we had an emergency virtual meeting. We passed a motion for us to

have a first reading and a vote on the Quality Focus Essay today. We want them to stay on track with their very ambitious schedule. C. Wells motioned, Bob Diaz, seconded. Now let's have a discussion and then we'll vote. P. Flor: Yes, we are ambitious, we want to submit this tomorrow. Technically we do have until March. There are internal and external pressures that want us to stay on that ambitious schedule. We are taking this document as more of an informational item, rather of an aspirational goal. This will come up again at our midterm review. By then we should have a lot more advanced development. The document in your packet is an earlier version. The latest version was provided to Kristie. The essential contributions from this body are incorporated into this document. This is at the 11th hour and 53 minutes. I believe it does reflect the spirit of the purview of the Academic Senate. Every campus has its own relationships and its own methods of working. I have served for 4 years as Academic Senate President. We approached this and it was written by faculty with the understanding that what may not be expressed in the text, is understood by our campus to be collegial and recognizing that faculty have a role in academic and professional matters.

Amber is one of the primary authors and I would like to give her a chance to contribute. A. Gillis: When we started to write the QFE, we didn't get very many directions from the ACCJC. They just said to keep it under 5,000 words. We have had many conversations, and it has gone through an external evaluation team this semester. Writing this was very difficult for me as faculty. It has been a labor of love. When we started to look at our QFE, we wanted to focus on integrated planning. After discussion in academic senate, we realized that we needed to also focus on distance education. We had a lot of areas on which to improve, so we thought this would be the perfect opportunity to not only focus on integrated planning, but to create a more robust distance education program on our campus. As we branch away, there are a lot of positions on our campus that don't exist. It opened up a lot of discussions on our campus. This is not as detailed as what will happen in the next couple of years. This is a brief synopsis of our goals. We are proud of this document, and another faculty member and I took the lead. A lot of input went into this, and it has been all over campus. We appreciate you looking into it and helping us. KDD: I looked at this document, and I am pleased to put my support behind it. They have been clear that senate purview includes the key topics that are addressed in this document: curriculum review, planning, and budgeting. These are all in our 10 + 1. Thanks for being open, and a true test of whether you are truly consultative is if you are willing to consult even if it's inconvenient.

Are there questions or comments about the document? C. Wells: Why is it so important to do now if you have until March? A. Gillis: We are also writing a substantive change proposal. Because we were given full accreditation, we should have already written a QFE. Originally, we were given directions that we weren't required to write a QFE by the ACCJC. Now that we were given full accreditation, they came back and asked if we could take care of that too. If we had the opportunity to keep going until March, we would have. P. Flor: That allows us to pursue the change and transition plan and a lot of other things and targets that we have to hit in order for that plan to go on schedule. S. Donnell: Have you guys created your positions already? Is the administration on board with that? P. Flor: Yes, we are already flying the job announcement. KDD: All were in favor, and the motion passes!

G. INFORMATION ITEMS –DISCUSSION

(ASCCC) 2017 Fall Plenary Report – Karl Striepe

KDD: Our senate nominated Karl to receive an ASCCC scholarship to attend the plenary and I am pleased to say that he was selected! K. Striepe: I have quite a few slides from the Fall Plenary, I was one of the at-large adjunct reps. My new dean, Dr. Chris Gold was one of the voting delegates. This is an FYI, because a lot happened and I wasn't there the first day. Presentations were presented and resolutions were resolved. I do have links where all the presentations are available for download

General and Breakout Sessions from Thursday and Friday are **available for download** at url:
<https://www.asccc.org/events/2017-11-02-150000-2017-11-04-230000/2017-fall-plenary-session>

Saturday's **Final Resolutions** for the 2017 Fall Plenary, which are **also available for download** at url:
<https://www.asccc.org/events/2017-11-02-150000-2017-11-04-230000/2017-fall-plenary-session>

Much of Thursday focused on Guided Pathways and the idea of creating an online university. Second breakout sessions importance of faculty giving their input to the Chancellors Office. Coming from the Board of Governors that was a pretty big deal for her to say that. K. Striepe: Friday sessions highlighted Guided Pathways. Online Education did come up quite a bit in break-out sessions. Also the implications of AB 705B came up about Math requirements for transfer. Cal States might see changes to the current requirements. No change for the UC's. I went to 2 sessions on Friday. One covered the role the part-time faculty play in the CCC system. There should be more support for part-time faculty, this will lead to more support of students. We looked at some of the best practices. We don't get paid for office hours. I went to a session on the OER and Z degrees. C. Gold: There were a lot of resolutions that dealt with lack on consultation with faculty. They were with Guided Pathways, and Flow and the common assessment initiatives. That was the general theme. You can go to the websites for more information. C. Gold: There were remarkably few resolutions this time. There was less educational discussion and arguments this time. There was a discussion about Promise and BOG Grants. C. Gold: If you remember FLOW, that is a big chunk of money that the Governor is promising. With the direction that he would like a 115th online college for the system. Advisors got together, Ross Miyashiro sits on that committee. They were asked to come forward with some recommendations. They had three meetings, and they talked about them at the plenary. The meetings weren't very consultative. So there was disappointment with the consultation process. They came in with a variety of models. The main complaint was the lack of consultation and the speed at which it's being presented. The senate doesn't want a 115th college. In general, what is FLOW targeting? Older adult learners who are not currently being picked up by the Community Colleges. There are 2.5 million older adults who need job training. They want to focus on job training. C. Wells: Do those students really exist? Are we failing them? C. Gold: They did produce data. Some are being serviced by the for-profits. We don't want to cannibalize our local colleges. They primarily 46% are Spanish speakers. P. Flor: I'm not sure if you heard, there was a radio report, Air Talk, they did some focus groups and they had an interview with some workers and others to find out if they would be receptive to this offer. It was not very well received. That was one of the concerns. C. Gold: They are talking about having a flexible schedule. They want to make it as user friendly as possible. You would pay a subscription fee to take as many classes as you want. It would be like LA Fitness. There wouldn't be a traditional schedule, but a flexible schedule. It sounded like it isn't online education, it seems like a correspondence class. There are 4 models they came up with. Option 1: Take an existing campus, give them all the money and they do it. Option 2: Create a consortium of colleges to offer these courses. Option 3: Create a district. Option 4: Ramp up OEI. So filter a lot of money into OEI. KDD: I will forward this information to all of you. C. Gold: Here is the letter, remember we all voted to apply to join the OEI, I have the letter and Kristie signed it. So we are on our way to asking for the application to apply. The emphasis is different. The emphasis is on student equity and OER, which is good for us. KDD: Thanks Chris.

Ask Me Buttons: Evaluation & Recommended Next Steps – K. Daniel-DiGregorio (pgs. 38-47)

In the packet you have the results of our evaluation of our "Ask Me Buttons" campaign. This is a collaboration between the senate and Outreach and School Relations. I wanted to run the recommendations past you in case you have feedback. When you look at the data, 88% who responded wore their button 3 or more days. 93% would participate again. 48% were approached more than 6 times by students seeking help. Students were more engaged in class. There was strong support for the initiatives. Smaller offices around campus wore their buttons. They were approached by students. Students expressed their appreciation. We should start wearing them earlier. Also encourage more to participate. We want to order more and think of ways to encourage more to wear them. Any other comments and feedback? S. Bray: Other languages might be good. Might be a good way to make recognition. I was approached when there was no one else around. Maybe make a ribbon. J. Troesh: A couple of kiosks on campus might be great. Signage in a couple of offices where people are receptive would be good. KDD: Thank you for support and your great ideas.

H. FUTURE AGENDA ITEMS

Ed Policies: AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies; AP 7160 Professional Development; AP 5500 Standards of Student Conduct

Multiple Measures Assessment and Placement

Guided Pathways

Legislative Updates

2017 Outstanding Adjunct Faculty Award

I. PUBLIC COMMENT

A. Ahmadpour: I have a piece of artwork that will be included in the ECC Art Gallery during the faculty art show. It is an interactive installation addressing DACA. All faculty are encouraged to attend and to encourage their students to attend, especially those in Humanities, Political Science and Sociology.

J. ADJOURN

The meeting adjourned at 1:58 pm

TG/ECC Fall 17