

Adjunct (1 Year)

- Josh Casper
- Karl Striepe

Behavioral & Social Sciences

- Stacey Allen
- John Baranski
- Kristie Daniel-DiGregorio
- Renee Galbavy
- Michael Wynne

Business

- Kurt Hull
- Phillip Lau
- Josh Troesh

Counseling

- Seranda Bray
- Anna Brochet
- Rocio Diaz

Fine Arts

- Ali Ahmadpour
- Daniel Berney
- Diana Crossman
- Russell McMillin
- Chris Wells

Health Sciences & Athletics

- Andrew Alvillar
- Traci Granger
- Yuko Kawasaki
- Colleen McFaul
- Russell Serr

Humanities

- Rose Ann Cerofeci
- Sean Donnell
- Ashley Gallagher
- Pete Marcoux
- Christina Nagao

Industry & Technology

- Charlene Brewer-Smith
- Ross Durand
- Dylan Meek
- Renee Newell
- Jack Selph

Library Learning Resources

- Analu Josephides
- Mary McMillan
- Claudia Striepe

Mathematical Sciences

- Dominic Fanelli
- Lars Kjeseth
- Matthew Mata
- Catherine Schult-Roman
- Oscar Villareal

Natural Sciences

- Darcie Descalzo
- Sara Di Fiori
- Troy Moore
- Shanna Potter
- Ann Valle

President/Superintendent

- Dena Maloney

Academic Affairs & SCA

- Linda Clowers
- Ross Miyashiro
- Jean Shankweiler

Assoc. Students Org.

- Bryant Odega

Compton College

- Paul Flor
- Chris Halligan

ECC Federation

- Carolee Vakil-Jessop

Curriculum Chair

- Janet Young

Dean's Reps.; Guests/Other Officers:

- Annie Aboulian (Adjunct, Humanities)
- Carolyn Pineda
- Irene Graff

Excused: O. Villareal

ACADEMIC SENATE MINUTES

February 20, 2018

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Kristie Daniel-DiGregorio called the first Academic Senate meeting of the spring 2018 semester to order on February 20, 2018 at 12:31 p.m.

B. APPROVAL OF MINUTES

See pgs. 6-13 of the packet for minutes from the December 12, 2017 meeting. J. Casper moved, S. Di Fiori seconded, and there was unanimous approval of minutes.

C. OFFICER REPORTS

a. President – Kristie Daniel-DiGregorio (pg. 14)

I would like to offer another congratulations to Dr. Cynthia Mosqueda. I know it was also on the listserv for being the “Faculty of the Year”. As you know, she is a good friend to the senate. In her hard work to support our undocumented students, she has been such a critical collaborator for the senate in helping us get initiatives off the ground. She has continued to support our students who are Dreamers and undocumented. This is well-deserved and we are so happy for her. Congratulations, Dr. Mosqueda!

That brings us to some news related to our undocumented students. You information on the listserv over the break, and I wanted to reiterate it because you might have missed it. The Immigration Service is now accepting DACA applications. There are a few key points that we want to pass on to our students. Here is the link with the official press release.

<https://www.uscis.gov/humanitarian/deferred-action-childhood-arrivals-response-january-2018-preliminary-injunction>

We want to be sure our students are consulting with an attorney. We are grateful to Jeff Jung for his ongoing support not only as an English Professor but also as an immigration attorney. He is available to consult with students and help point them in the right direction. Every situation is different. We want our students to consult with an attorney so they can see if they are eligible to submit for renewal application. There is funding available, the applications aren’t cheap, they are almost \$500. There are grants to support students in submitting their applications. Our El Camino resource page is constantly being updated, thanks to Dr. Mosqueda and her team.

<http://www.elcamino.edu/student/student-services/financialaid/ab540/daca.aspx>

We want to get the word out to our students so they can get connected with resources. The California Dream Act is not affected by changes to DACA. Students should still be monitoring their application and getting those in by the March 2nd deadline. The First Year Experience office has information about a one-time emergency grant for undocumented students. Is there anything you want to add Seranda? S. Bray: The one-time emergency funding is from the state of California and they have to have AB540 status. It is \$650, but if the student needs more, they can put in a special request. They can come to the FYE department and pick up an application, but they don’t have to be an FYE student. We have been communicating with all the students on the list serve. KDD: This is another reason to refer students to our resource page, because there is a link to sign up for the listserv so they are always in the loop for new information. Thanks Seranda!

Welcome to our new senators! I know with some of our teaching schedules, some may need to wander in after the meeting has started. Darcie McClellan Descalzo (Biology), is one of our Natural Sciences senators. We are so pleased that she has agreed to step in as Vice President of Ed Policies. John Baranski (History) and Ashley Gallagher is returning from English.

Let's welcome our Division Personnel now. Jackie Sims is our Dean of Mathematical Sciences. Dean Jackie Sims: I am the Dean of Mathematical Sciences. I am giving a shout-out to all my senators that I see. I started off as a faculty member teaching Math for about 12 years. I accepted an interim position as the Associate Dean while we were in limbo looking for a new dean. My plan wasn't to become the dean, I was just taking a break from the classroom. As luck would have it, I assumed the role of Dean. I have been doing that for the past 3 ½ years. Thank you all for everything you do and thank you to my senators.

Congrats to our newly tenured senators. If you weren't able to make it to the reception, it was interesting that at least half of them are currently serving as senators or have previously served as a senator. We have strong involvement from our new faculty in the senate and we are grateful for that. Congratulations everybody! Thanks to Stacey for all her efforts in celebrating that milestone in El Camino fashion.

We have an audit report in the senate packet on page 14 from the California state auditors. It is a one-page overview fact sheet. A lot of news and information came through during the winter session, as you might imagine. I want to pass some of this along to you. They are highlighting some issues relating to accessibility and technology. They looked at three community colleges to "take the temperature" and see where we are in terms of accessibility and technology. There were three key themes. CCCs need to improve our monitoring, in terms of availability of accessible instructional materials. But also how quickly we respond when students register for an accommodation, how quickly are the institutions actually meeting those needs with accessible instructional materials? The other thing they are calling for is for us to formalize processes for updating and upgrading our technology. Pete, have we gotten better at that in recent years? P. Marcoux: Yes, I think we have. KDD: Do we have a formula? P. Marcoux: They are trying to have a cycle. It is different for different machines. Typically, every 5-7 years and it is all based on funding. KDD: They also made a note that training on accessible instructional materials is available, but not mandated.

In related news, the Special Resource Center has noted that there are many more students requesting/needing adjustable desks in their classrooms in order to have an accessible learning environment. If you have a student who has that need, they are trying to respond as quickly as possible. They might be a little overwhelmed, so reach out to the SRC. P. Marcoux: I have something to add. In Canvas, when you are creating your content pages, they have a little button that is about accessibility. It will test whether your page is compliant or not. If you are creating a content page, it is on the toolbar I think on the right. KDD: Is it called Ally? I seem to remember that it doesn't just identify things that need to be more accessible, it shows you how to do it. It seemed like a good resource.

News about our Lockdown/Shelter-In-Place Drill. The date was chosen, based on input from the Academic Senate. You will remember that the Chief came to visit us in the Fall and we took a vote that was very close. There was one vote difference between our two proposed dates, week three or week five. The decision was to schedule the drill for week five, Thursday, March 15th which was the preferred date. Please help us get the word out, this hasn't been posted to the listserv yet. The Chief has said that he will get the word out. I'm sure he would appreciate our help with this. We had requested that instead of doing this right at the start of class at 9:30 am, we could have maybe 10 minutes to get situated in our classrooms. Then the drill will occur at 9:40 am. For the evening classes it will be 7:10 pm. Remember from the fall, we have gotten more efficient with this drill. The first time it probably took us 25-30 minutes. The second time it was down to 10 minutes. That is the goal, 10 minutes. We will lockdown/shelter in place, and we will be getting more instructions. This is in our minds, especially with recent news. There are some resources that may help you as you prepare your classes or just talk to them about the upcoming drill. There is a video that we showed at Spring Professional Development day a few years ago from Ohio State University and it is only six minutes long. You may want to show this in class before the drill to talk through it. We have some new resources on the ECC campus police website. Some handouts and materials and information how to easily sign up for Nixle. We may have new students on campus, so this is a good time to invite students to sign up for Nixle so that we have more people who are in the loop. We thank Chief Trevis for coming and collaborating with us to make our campus safer!

Thank you for wearing your "Ask Me" buttons to help our students. We are in our second semester of this initiative. We evaluated this in the fall and learned about a number of benefits. Not just supporting our students, but helping people to remember what it is like to be in students' shoes. Darcie makes a good point, if you are new to campus, don't worry if you don't have all the answers. Most of the questions are about how to read the schedule, simple directions about where their classes meet, and where the buildings are located. The welcome tents are only out for the first week. You

will notice the blue tents aren't out any more, so send students over the RISE Center or the Info desk in the Student Services Building. Hopefully, you are seeing the posters. One of the great suggestions that came out of the evaluations in the fall was to put posters around campus to alert students to the fact that we have this initiative. We are going to be revamping and looking into bringing in some additional languages when we reorder for next fall. Stay tuned for more details.

The topic of overlapping enrollment has come to us before. The senate has been concerned about it impacts our students and our enrollment. Students are able to enroll in multiple sections of the same course. I want to give you a bit of an update on what is happening with this. They are pulling information from ITS. We can now see students which students are enrolled in multiple sections of the same course. The divisions are reaching out to those students inviting them to choose the course they would like to stay in and drop the overlapping courses. If they choose not to choose, admissions is going to drop them. They are given a date, a choice, and if they don't respond or take action by that date, they will get dropped from one of the courses. The deans have also asked us to stay on top of our no show reports. Hopefully, this will help with the redundant registrations. We are looking for more permanent solutions. One of the things that went through the Council of Deans this month was BP/AP 4226. This is coming to the senate soon, it spells out for our students what our policy is. You can not register for multiple sections of the same course. ITS is looking at long-term solutions, so students won't be able to do this in the future.

Julie Land is going to be one of the co-presenters at a regional state-wide senate event at Los Angeles Southwest College. That is happening on March 9th and it is a regional meeting of the Transfer, Articulation, and Student Services Committee. Remember that Julie and the Educational Development Department were recognized by the statewide senate as an exemplary program last year. That experience allowed her to get networked with the state-wide senate and now she is serving in leadership roles. We appreciate her ongoing leadership! The website will give you more information on how to register. <https://www.asccc.org/events/2018-03-09-160000/tascc-south-regional-meeting>

Please remind students about the March 2nd deadline to apply for degrees and certificates. When we talk about the changes to the funding formulas for California Community Colleges, this is becoming more important for the colleges. Part of our funding will be based on what our degrees and completions are. This is following up on an initiative that we have been working on for many semesters. We are trying to get students to be sure they don't leave our campus empty handed. If they have earned a degree, we want to make sure that they get it. Let them know that there is help in Counseling. They do need to see a Counselor if they are applying for an Associate Degree for transfer. They don't need an appointment, they can just drop in. S. Bray: For our local associate degrees (not Associate Degrees for Transfer) the student can get the form from Admissions and Records and fill them out on their own. KDD: The blue form they get from Admissions, the yellow form from Counseling, and meet with a Counselor.

b. VP – Compton Education Center – Paul Flor Unable to attend

c. Chair – Curriculum – Janet Young

Our first meeting is next week. We are going to be reviewing Title 5 changes that are coming to certificates of achievement and accomplishment. I will be reporting back. I will have a more comprehensive report at the next meeting. The minutes are available on the website at <http://www.elcamino.edu/academics/cc/>.

d. VP – Educational Policies –Darcie McClellan Descalzo

Our first meeting is also next week. Our priorities include professional development and student discipline. We talked about this in the fall, and are going to keep these topics moving forward. The senate has charged the EPC with ensuring faculty purview and faculty concerns are effectively addressed in these areas. We are working with Dr. Shankweiler, because there are several board policies and procedures that we need because they are legally mandated and we don't have them right now. With accreditation coming up, we need to make sure that we are current with those.

e. VP – Faculty Development – Stacey Allen (pgs. 15-16)

Good afternoon everyone, I have two announcements. I mentioned at Spring Professional Development Day that the Faculty Development Committee has partnered with the Student Equity Advisory Council. There is an on-going series, Student Dialogue & Empowerment and we will be partnering with them so that our series parallels theirs. Next week on

Thursday is our first “Informed & Inspired.” The Faculty Book Club is going to be reading a book that many on campus have already stated reading, *Redesigning America’s Community Colleges*. You will recall from PD Day, our general session focused on Guided Pathways. This book will launch some of those discussions. Thank you to Chris Wells and Bryant Odega, who helped to convey the message about Guided Pathways from PD Day. The FDC will also have their first meeting next week on Tuesday.

f. VP – Finance – Josh Troesh (pgs. 17-18)

Obviously, enrollment is a frequent topic at PBC. The state has informed the community colleges about recent legislative efforts. There seems to be significant movement for a new funding formula which emphasizes degree and certificate completion. When we know more about that, the college may have decisions to make. The governor has put out a state budget that is par for the course. This is the first shot in a very long war. I would also like to put out an appeal. We do have accreditation coming up. The college is starting the process of looking for participants to help participate with the self-study. It is an opportunity to see how we are doing. This will identify ways to improve what we are doing in all areas of the college. If you are interested, please contact myself or Claudia, who is co-chair. Do spread the word that this is a long-term commitment.

g. VP – Academic Technology – Pete Marcoux (19-25)

The minutes are on page 19 of your packet. The Technology Committee meets again today and we’ll get more updates. Last time I spoke to Claudio, they were still working on moving students emails from our server to the cloud. They were running into some issues. All new students will go to the cloud. Current students they are still working on. They are waiting to figure out how to move faculty and staff over. If you move to the cloud, you will have more storage. You will get one terabyte of storage. One Drive is the Google version of Dropbox if you are using Windows 10. If you have Windows 10, it should be working. I know a lot of the classrooms aren’t running Windows 10. J. Troesh: What do we do with part-timers and their data and access to that data? P. Marcoux: I will ask today to find out. P. Marcoux: Nothing is working seamlessly with our system. I started using it, but I am back to using Dropbox because it was slow. We definitely need some training.

h. VP – Instructional Effectiveness/ALC/SLO’s Update – R. Serr (pg. 26)

Deadline for Fall SLO assessments is next Friday, March 2nd. There is one workshop on Thursday 3/1 from 1-2. Lots of Program Reviews going on. Contact Caroline if you need assistance. I sent out a nice SLO bulletin out earlier today. Everyone keep up the good work. If you need help, see your facilitator or email me.

D. SPECIAL COMMITTEE REPORTS

Dr. Jean Shankweiler - VP of Academic Affairs

Off campus today, school business

Ross Miyashiro – VP of Student Services

Unable to attend, out sick

Distance Education Advisory Committee

There is no DEAC report. Professor Renee Galbavy has agreed to serve the senate as the senate’s Distance Ed Liaison. She will report in future meetings. Asma Said, our new Interim Distance Education Coordinator was introduced. A. Said: I am an adjunct, I have been here since 2015, and I teach Physics and Astronomy in the Natural Sciences Department. I am very excited to start working here. I can see that the senate is very active, and I am going to enjoy working with all of you.

E. UNFINISHED BUSINESS

None

F. NEW BUSINESS

ECC Climate Survey: 1st Reading – Beth Katz, Gina Park & Linda Clowers

G. Park: Since 2001, we have been administering Campus Climate Surveys on a fairly regular basis, every 3-5 years. The most recent was administered in 2013. We will be administering the 2018 survey during the spring semester. The two committees convened to review the previous Campus Climate Surveys and revise them. The newly revised survey items come primarily from the previous surveys to allow for longitudinal analyses. We also looked at surveys from peer institutions to make it better align to our current interests. Currently, we are getting feedback from collegial consultation committees. Linda Clowers: I know some of you are thinking, "Haven't we done a survey on that already?" The EEO survey comes out of our EEO Plan that was submitted. It addresses particular protected groups and focuses more on those groups. It focuses on hiring practices and it delves a little deeper into those groups. We wanted to make that distinction. This survey is a little bit different. I wanted to reiterate that. G. Park: The new committee members consist of students, staff, and faculty. B. Katz: To distinguish this survey between student surveys and faculty surveys or climate surveys, we developed a set of research questions. Some of the questions may not be the same. We want to see parallels between students and faculty. We want to know how students and employees feel on campus. Are they welcomed, valued, nurtured, safe, and does their experience vary? We are collecting different demographics characteristics. We want to identify where we are doing well and where we need to improve. We want to understand if students feel valued. We want to know if students are satisfied with the education they are getting. We do maintain some questions from previous surveys. We are looking for trends. The surveys are administered a little differently. All employees will be surveyed. With the student survey, we are selecting a random sample of course section numbers. Please respond to an email from Beth Katz that may tell you one of your classes has been selected. It is going to be online for students and we will come to your class to field questions so that students can log onto their phones and do the surveys. We thank you in advance for your cooperation. We want to get good student feedback. Your handout is laid out into eight themes. Physical Environment and Safety, Campus life and Activities, Diversity and Inclusion, Services and Resources students have access to, Classroom Instruction, Overall Experience, Open ended questions and Demographics. When you get a chance to review this, you can see the different categories.

G. Park: The next 2 slides also provide some overview of how these items were divided by themes and events. The employee survey looks at the experiences that are unique to employees. Their overall perception of whether or not ECC is achieving the mission, general work environment, sense of belonging and value, professional development, overall job satisfaction, effectiveness of communication, perceived service to students, overall sense of belonging, what limitations are at ECC. In the next few weeks, we hope to revise and finalize the survey items based on the feedback. We would like to be able to pilot this by early March. We hope to have the survey ready to administer on campus by April or May. By fall of 2018, we hope to present results to the campus. A. Ahmadpour: Do all faculty have to do this? These should be administered at department meetings. Then we can really use it and rely on the results. C. Wells: Will we know differences between the divisions? B. Katz: It will depend on the sample size, some divisions are much smaller. If we get enough responses that is a possibility. KDD: We can help get the word out, because it needs to be a representative sample. The senate will be endorsing this, take it back to your division, get feedback and bring it back to the next meeting. We will vote on it at the next meeting. C. Wells: Will we be comparing this to other colleges? B. Katz: We can do that with the SENSE and the CCSSE surveys. No college will be administering the same surveys in the same exact way. We have tried to tailor the questions to fit ECC. We have looked, in developing this, of what peer institutions do. KDD: We are comparing ourselves against ourselves from previous years. L. Clowers: It sound like you all want some juicy information that can help us have actionable responses, know how our students are feeling in relation to other campuses. We do have enough items in common that we can get some trends. We do need some new items and items that you think are important. Please do forward that information, we are always thinking about the next survey. How can we make it more robust and actionable? B. Katz: We will be able to compare our student and employee responses. We want to share and align where we can. KDD: Thank you everyone!

G. INFORMATION ITEMS –DISCUSSION

Intros, Info, & Innovations: New Faces @ Admissions & Records – R. Dreizler, L. Justice

KDD: We have some returning faces -- I'd better not say "old" faces. Our new Dean of Enrollment Services, Robin Dreizler, who you know from Outreach. And Lillian Justice, our new Registrar. R. Dreizler: I am here to tell you about the restructuring that happened in Student Services. We took what was Bill Mulrooney's and Espe Nieto's positions and created the Dean of Enrollment Services and the Registrar position within this new division, Enrollment Services. To put it simply, Enrollment Services is designed to help students with the onboarding process. Anything from recruitment, outreach, matriculation services, core services, and SSSP services. I have Financial Aid, Registrar, Outreach, Assessment - those programs designed to get students here. Student Support services, of which Idania Reyes is now Dean, has got those programs that are designed to get students through the process. EOPS, CalWORKS, CARE, Puente, Student Development, Student Equity, Veterans Programs. I don't have a fancy slide, we are tweaking some of the restructuring. It should be up on the Vice President, Ross Miyashiro's, web page under student services. Lillian, would you like to add anything? Lillian Justice: My role is not a replacement of Espe. Not that anyone could replace her. I do things a little differently, I like to put my own spin on things, even though regulations are the same. I have been here since December 4th. Just a little about myself. I spent 10 years at Long Beach City College as the Director of Enrollment Services. I had Financial Aid, Admissions & Records, Veteran's Services and Articulation under me. I am happy to give all of those things back and concentrate on Admissions & Records. That was a huge undertaking, so my hat is off to my new dean. I am here to support him in any way that I possibly can and be a collaborative partner. I am glad to get back to Admissions & Records. I started in Admissions & Records as a Financial Aid work study student at Barstow Community College. I was there for 10 years in Admissions & Records. I wasn't a work-study student for 10 years, I did graduate and become an employee. I am working on my Masters now. Admissions & Records to me is the hub of the college and we touch students at the beginning, middle and end. When students leave, they still have to come back to Admissions & Records. We want to have a "student-focused" and "student-centered" Admissions & Records. We want to make the process seamless. It is my job to give you the tools you need to get your job done. I look forward to working and getting to know all of you. R. Dreizler: What a blessing and a pleasure it is to have Lillian on board. There have already been a number of times where people have left the office saying, "It was that easy?" We have a golden opportunity to look at processes right now and see what type of road blocks students are running into, and there are plenty of them. We are identifying those and I know the same thing will happen from the faculty side too as far as processing grades, etc. Lillian is here to save the day! A. Ahmadpour: I have heard for years from students that Admissions & Records didn't have a very friendly attitude towards students. I hope that you change that perception. L. Justice: We will, we like to have fun and laugh. We don't like to be staunch. R. Dreizler: Please don't hesitate to reach out if you hear otherwise. We have already had a significant number of staff members who have also come to us saying there is a different aura. Nothing against Espe and Bill, we've seen some of the problems from the past, let's fix these problems. Let's modify it as long as it's not breaking any laws. Thank you. KDD: Lillian's mantra since she has got here has been collaboration, I'm part of the team. You can tell she has great positive energy. We know from past experience that Robin can take something that is a tangled mess and figure out a way to get through it. Make it more efficient and make it work better for our students.

IEPI Partnership Resource Team – Robin Dreizler

KDD: Robin is doing double duty today. R. Dreizler: President Maloney submitted a letter requesting an Institutional Effectiveness Partnership Initiative (IEPI) team to come in. It is an initiative supported by the Chancellors office. If you are interested in more details, they can be found at <http://iepi.cccco.edu/faq>. March 6th is the visit by the Partnership Resource Team. We have sent the invites out, and a significant number of people have been invited, based on their committee affiliation (Academic Senate, Federation, Student Government, relevant campus committees, etc.). The President has identified, as it relates to our area of focus, what she wants the IEPI Team to focus on: student outreach and recruitment, marketing, onboarding process, retention of students, and the use of technology. A significant portion of that I oversee, so it is natural that I was the point person here on campus. We have identified a number of teams and meetings for that March 6th. Some of you received an invitation, others don't need to worry about it. The way I describe what the team is going to do is similar if any of you participated in the Clarus group interviews. They are going to come in and talk to some of the people on some of these committees. They want to know how things are going and what you are doing, what areas would you like to have us focus on? They want some recommendations. No preparation is

needed. Then we will have a second meeting which has yet to be determined. Then the 3rd and final meeting will be the action items meeting. I have had requests from some who can't attend, asking if someone else can attend in their place, absolutely. After our 3rd meeting, which I suspect will be mid to late April, we can apply for up to \$200,000 to implement the action items that are identified in these meetings. That is a significant chunk of change as it relates to what we are doing with students; onboarding, getting them here and through the process. Are there any questions? I will definitely be reporting back here to discuss what the PR team decides as far as the action items. KDD: Thank you. We wanted to keep the senate in the loop, if you want to get involved or get more information, please contact those involved.

Associated Student Organization Update – Bryant Odega

KDD: Bryant Odega is next on our agenda. You may recognize him, as Stacey pointed out, as one of our actors throwing the sea stars back. It matters to each one that there is somebody there! There are so many things happening with ASO that I invited him to come and give us an update. You can pass this on to your students. B. Odega: Thank you and hello everyone, it's nice to see you all again. Just a few things going on with ASO. In regards to the Warrior Pantry, I want to say thank you for your support. We have helped 300 students and 1,000 households. We have raised \$43,000 so now we have a surplus of food, which is a good problem to have. The way we are going to address that is we now have two days where the students can come into the pantry, Mondays from 9-12 and Wednesdays from 3-6 pm. It is in the same location, Physics 116. Same as last semester, students just bring in their student ID to verify that they are a student at El Camino College. Are there any questions about the Warrior Pantry? R. Galbavy: Do they need volunteers to staff the Pantry? KDD: I think the student leaders are filling in the gap. How much did you say that you had raised? B. Odega: \$43,000 donations from faculty and students and ASO has been funding the pantry.

ASO is having our first meeting this Thursday, you are welcome to stop by. Communications 109 from 1-2, every other Thursday. We are having our Spring Club Rush next week Monday - Thursday 10-2 pm. It is a good opportunity for students who want to be involved on campus. Students can stop by, pick up flyers, and sign up for student government or student clubs.

We are doing our Metro U Pass subsidies again. From February 26-28 from 1-5pm in the ASO Executive Office in the Student Activities Center. Last semester we funded 50 students at a 50% discount. This semester students will only have to pay \$25 for a Metro U Pass. The original cost of the pass is \$100, so they will be saving \$75. This offer is good for the first 75 students. Dean Sims asked if there was a way to sponsor a student to get a pass. KDD: Do you mean can faculty pay for a pass? B. Odega: We've never thought about that, I will take it back to the cabinet and ask. P. Marcoux: You may want to talk to the Foundation. KDD: That money gets rolled over if it isn't used this semester. C. Wells: I like that idea of having the Foundation do it because it helps the students who are here instead of rewarding those who are leaving us. B. Odega: The U Pass helps students with transportation problems.

We are celebrating Black History Month. There are a number of events that are being organized, culminating with the annual Taste of Soul. We are having a movie night. Faculty are also invited to enjoy the presentations. For more info,

<http://www.elcamino.edu/events/blackhistorymonth/>

Our Blood Drive is March 13-15. We also need more blood to support those who need it. If you would like to give students community service credit for donating blood, you are encouraged to do that. KDD: As you can see, our student leaders are very active.

H. FUTURE AGENDA ITEMS

Ed Policies: BP 3050 Code of Ethics; AP 7160 Professional Development; AP 5500 Standards of Student Conduct

Noncredit Courses

South Bay Promise Program

Planning and Budgeting

Zero Cost and Low Cost Textbooks

I. PUBLIC COMMENT

An email went out about Digital Day, this Thursday 2/22. We are hosting a meeting in room 102 of the library.

A. Ahmadpour: The students in Florida are hosting a nationwide walkout because of the shooting. I hope that we can organize and get involved.

J. ADJOURN

The meeting adjourned at 1:48 pm

TG/ECC Spring 18