

Adjunct (1 Year)

- Josh Casper
- Karl Striepe

Behavioral & Social Sciences

- Stacey Allen
- John Baranski
- Kristie Daniel-DiGregorio
- Renee Galbavy
- Michael Wynne

Business

- Kurt Hull
- Phillip Lau
- Josh Troesh

Compton College

- Amber Gillis
- Jesse Mills

Counseling

- Seranda Bray
- Anna Brochet
- Rocio Diaz

Fine Arts

- Ali Ahmadpour
- Diana Crossman
- Joe Hardesty
- Russell McMillin
- Chris Wells

Health Sciences & Athletics

- Andrew Alvillar
- Traci Granger
- Yuko Kawasaki
- Colleen McFaul
- Russell Serr

Humanities

- Sean Donnell
- Ashley Gallagher
- Pete Marcoux
- Anna Mavromati
- Christina Nagao

Industry & Technology

- Charlene Brewer-Smith
- Ross Durand
- Dylan Meek
- Renee Newell
- Jack Selph

Library Learning Resources

- Analu Josephides
- Mary McMillan
- Claudia Striepe

Mathematical Sciences

- Dominic Fanelli
- Lars Kjeseth
- Le Gui
- Catherine Schult-Roman
- Oscar Villareal

Natural Sciences

- Darcie Descalzo
- Thanh-Thuy Bui
- Troy Moore
- Shanna Potter
- Ann Valle

President/Superintendent

- Dena Maloney

Academic Affairs & SCA

- Linda Clowers
- Ross Miyashiro
- Jean Shankweiler

Assoc. Students Org.

- Wiley Wilson

ECC Federation

- Carolee Vakil-Jessop

Curriculum Chair

- Janet Young

Institutional Research

- Joshua Rosales

Dean's Reps/Guests/Other Officers:

- Sue Ellen Warren
- Jonathan Bryant
-

Excused: A. Gillis, J. Mills, D. Meek,
R. Newell

March 19, 2019

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Kristie Daniel-DiGregorio called the third Academic Senate meeting of the spring 2019 semester to order on March 19, 2019 at 12:30 p.m.

B. APPROVAL OF MINUTES

See pgs. 6-15 of the packet for minutes from the March 5th meeting. D. McClelland motioned, P. Marcoux seconded, and there was unanimous approval of minutes.

KDD: This brings us to our welcome for our division personnel. Thanks Amy Grant, for being here as our deans rep. If you would like to give us a little introduction. A. Grant: Hi everyone, I am Amy Grant, I have been here for 20 years. I feel like I grew up here. Kristie asked me to tell you an interesting fact. When I started working here, I started taking yoga by Torrance Recreation. I still have the same teacher, she is now 84 years old, and I can touch the floor. (Dr. Grant gave us a visual. There were catcalls and applause). I am the dean of Natural Sciences. Thank you. KDD: We will definitely remember that!

C. OFFICER REPORTS

a. President – Kristie Daniel-DiGregorio

We had a Board of Trustees meeting last night. The agendas are always jam packed with information. I want to share a couple of highlights of the things that were approved. We have some new campus leaders, you will be seeing some new names and new faces. Jim Buysee is going to be our Interim Vice President for Administrative Services. He started today; Brian Fahnstock's last day was last week, the 15th. That was a quick turnaround there. Dr. Viviana Unda is going to be our Director of Institutional Research and Planning. We should probably have her come by and say hi. She will be a familiar face at the Senate, I assume. She is starting April 1st – hopefully that is a good omen. There was a change to job descriptions at last night's meeting. Campus Police reporting is changing from Administrative Services to Student Services. No longer will they report to Brian Fahnstock's position. From now on they will be reporting to Ross Miyashiro, our Vice President for Student Services. My understanding is that this is how Campus Police is organized on a number of other campuses. One of their main constituent groups is our students. It makes sense to have them under Student Services.

I have a link on the PowerPoint here to one of 3 presentations that were made last night at the BOT meeting. It was also a presentation at College Council. Keenan is doing a review, I think it is called a "CalPERS Breakaway". We use CalPERS for our health insurance benefits and what they are doing is reviewing who we are as an institution and then they are shopping us to other insurance companies. The goal is maintaining our services or improving them. One of the bidders in the pool, has no copay for generic for prescriptions, for example. That is not offered with CalPERS. They want to improve or maintain our services, but at a lower cost. Obviously there is cost to the district and to us as individuals. This is a district decision, but they are working with the insurance benefits committee. They will be providing some feedback relatively soon about what bids have come back. Interesting piece of data. What would you guess is the average age of employees at El Camino? (There were many guesses) The average age is 50, which is very unusual for a Community College. It is because we had that golden handshake a couple of years ago. That makes us much more attractive and appealing to insurers. You never know what you will learn at the BOT Meetings. Stay tuned for more information.

You have a flyer at your table; you can take it back to your division office and post. We have Area C meeting coming up this Saturday. This is a chance to review the resolutions that will be coming to the statewide senate at the plenary meeting. There are also links to a number of other events that are coming up. It is a great way to plug into the resources statewide. There is a link to register as well. There is free food as well. You can also call in.

b. VP Compton College – Amber Gillis

Amber and Jesse have conflicting meetings today.

c. Chair, Curriculum – Janet Young

We had our first reading of our CCC Bylaws, because they need to be revised to remove our references to Compton. We are adding a Registrar and DE Coordinator as ex officio members. We will be bringing that to the senate in soon. We had the second reading of the Distance Education Addendum and we are going to have a 3rd reading next meeting because we want to make sure we get it right. Our work on Curriculog has begun. The team has been assembled, the introductory team meeting was held. Design and training meetings have been scheduled and it will be implemented in the Fall. We will be fine tuning over the summer. The DE Expansion Project has been implemented. A lot more people want to offer courses online, but they haven't been approved. We designed this expansion project where we are letting you bring in any course that is not under review. If you want to add an addendum, either 100% online or hybrid, you can do that. Just check with your CCC rep or your Division office. They will be submitted to us this semester. The Fall schedule has already been developed, so they won't be ready for Fall, but they might be ready for Winter or Spring. We are going to have a division curriculum training session hopefully for flex day.

The forms for the process were distributed to the division offices, you just have to fill out the addendum. They are also on the CCC website. If you think you want to do it, this is a one-time, amnesty, free for all, bring-it-all in. The deadline is different for each division. They have to be division curriculum committee approved. KDD: We only have to complete an addendum, not the whole Course Outline of Record? J. Young: Yes.

d. VP Educational Policies –Darcie McClelland

We are looking for new members for the Ed Policies committee. If you are unsatisfied with how Ed Policies gets things done, please come sit on the committee. I am always looking for suggestions. Please send me a volunteer or come yourself. We are looking for new people. We meet on Tuesdays when there is no Senate, 2nd and 4th Tuesdays from 1-2. A. Josephides: If you love and support Ed Policies, you should also sit on the committee. D. McClelland: You are right!

e. VP Faculty Development – Stacey Allen (pgs. 16-17)

A couple of announcements. The Wellness Warrior Program is up and running. We will have Lunch & Learn Wellness Wednesday tomorrow, in this room at 1:00 with Yuko Kawasaki. It is about keeping our blood pressure healthy. Next Thursday at 1:00, in the Library West basement is Informed & Inspired. I have been working with Analu Josephides, who put this together. The presentation has a title now, *Contextualizing Native Hawaiian and Pacific Islander Students' Experiences*.

f. VP Finance – Josh Troesh

We have our next meeting on Thursday. We don't really have a lot since our last meeting. As probably most of you know, Brian Fahnestock has stepped down as the VP for Administrative Services. It will be interesting to see how this progresses over the next couple of months. One of the nice things about Brian was that he was very open and communicative. He was willing to have discussions which has not always been the case. Hopefully, we replace him with someone willing to collaborate.

I am going to disappear into the ether sometime in late April or early May. My wife is pregnant again, so I will be taking the rest of the semester off once the baby is born. I will not be here during the summer.

g. VP Academic Technology – Pete Marcoux

The numbers are slowly climbing, I think we have 60 registered for the conference. Friday is the last day to register, because we have to get some head counts for food. We have a great program and we are excited about it.

We had an Academic Technology Committee meeting last Thursday. We are going to schedule regular meetings on the 2nd Thursday of each month. We did struggle with finding a location.

ITS talked about the Canvas/Elucian exchange and how that is getting better. I will hear more about it today at the College Technology Committee meeting. They are having trouble moving faculty and staff email accounts to the cloud. That is why you are still getting the annoying email messages.

We have a College Technology meeting today at 2:00 in here. You can stay if you like.

h. VP Instructional Effectiveness/ALC/SLO's Update – R. Serr

KDD: Look at that, Russell is making his entrance. (There was a comment that he waits outside to make his grand entrance when he hears his name)

R. Serr: The latest status reports came out for our Fall assessments. PLO's are only 47%, but this Friday is the deadline.

SLO's are 366/411, that is almost 90%. It seems as we keep going we get better and better. The assessment progress is 2nd nature for a lot of people now. Some of the assessments are showing up in Program Review, which goes to program planning, which leads to very good teaching strategies. Keep up the good work.

Some faculty may be getting an email to participate in a ILO Assessment for Communication. There will be a rubric included and instructions. If you have any questions, please feel free to contact myself or Kevin Degnan.

D. SPECIAL COMMITTEE REPORTS

Dr. Jean Shankweiler - VP of Academic Affairs

No report.

Ross Miyashiro – VP of Student Services

No report this week.

Renee Galbavy – Distance Education Advisory Committee (pg. 18)

KDD: Renee is doing tons of work behind the scenes. R. Galbavy: We have had our first meeting this semester. I want to give you guys a quick update on where we are with a couple of issues that we have been discussing. The OEI Course Exchange that we talked about last semester is on hold right now. We have the courses ready, we are ready here at El Camino. But the OEI Course Exchange has had all sorts of changes. We are hoping to get our courses on that exchange by the Fall at the latest. It is really not about us right now, it is what's happening with the OEI.

The integration of Canvas and Colleague, we've been hearing so much about; Gema is still systematically populating those classes. She has been doing an amazing, incredible amount of work. She is doing it for both the F2F and the

online classes. They do have a patch for it, they are going to Beta test this month. It is hoped that Canvas and Colleague integration will be finalized by summer. Please keep your fingers crossed, it has been a big, huge pain.

We have lots of new Distance Education software. Just a couple of highlights. Turnitin is now available on Canvas. There are some integration problems, not surprised. To find out more information about that, go to the ECC website, Distance Education, faculty resources, and it will tell you what is happening. Proctorio is a new proctoring software for Canvas. It is kind of interesting, it does a lot of crazy things. If you are using the camera, the students have to look at the camera, they have to show their ID so you know who they are. It monitors movements, you can block it if they try to use other sites. If you want to be really intense, you can set up algorithms, if they are looking to the left or right, if they look at other pieces of equipment. It is pretty detailed. Have some fun and go look at it. That is now on Canvas. It is amazing what it can do. R. Miyashiro: I came from an online college before this, where 80% of my student conduct issues were this, with cellphones. Cellphones were the #1 cheating methodology.

Last thing, I will be reporting soon on an attendance policy, and faculty evaluations for distance education.

E. UNFINISHED BUSINESS

None

F. NEW BUSINESS

AP 5520 Student Disciplinary Procedures: 1st Reading – Darcie McClelland (pgs. 19-41)

D. McClelland: This was first looked at by the student discipline task force in response to some faculty concerns about problems with student discipline. Faculty didn't feel that the system that was in place was responsive because they weren't finding out what was going on with the process. It was opened up, the committee was convened, they looked at it, it came to Ed Policies, and we have spent a good deal of time looking at it and making corrections. It is a rather long AP. A lot of the changes we made had to do with making sure there were very detailed timelines for what was going to happen. How notification was going to take place. We wanted to make sure the process was clearly spelled out and made sense for how it should be working. It starts with a description of why we have this AP, it defines the roles for this procedure. It goes through how a person would file a complaint. It gives an overview of what the process looks like. What the student can expect. What someone who is filing a complaint can expect. It goes over once the complaint is filed, the student comes in for a meeting. Maybe a disciplinary meeting will convene. Then how responsibility is determined and how sanctions are determined. Then there is a section on what a faculty member can do. I would encourage everyone to look through that part. Then it goes through sanctions if it is not a faculty member. The Student Development Office, the Campus Police, or other administrative offices. Then there are procedures for how a student is expelled. That actually has to be done by the Board. After the expulsion procedure, there is a set of procedures for how disciplinary hearings are handled. How notification is done, who will be at that meeting, how that meeting is to be run. Then there are general provisions. For instance, anything that falls under Title 9, there are special provisions in place for that. I would be happy to take questions or comments today, but I would very much encourage you to read through it before the next meeting. Then come ready with any questions or comments.

M. McMillan: Is there a requirement for students to present an ID? How do we know who a student is so we can actually write a report? That is a challenge we have had for a while. R. Miyashiro: Are they academic integrity issues?

M. McMillan: Usually behavioral issues. R. Miyashiro: It happens outside of the classroom? KDD: In the library. R.

Miyashiro: We have the right to ask for their ID. M. McMillan: How do we know who a student is? R. Miyashiro: My advice to you is it depends on the behavioral issue. Call Campus Police, then file an accident report. Or if you are comfortable enough, go up and ask the student to stop that behavior, if they don't ask them for their name and ID. If they don't present it, then call Campus Police. A. Ahmadpour: Can we do that? R. Miyashiro: Yes, you are an employee

of El Camino College. If they are in the Library, it is not an entitlement. In order for a student to continue a service, they have to comply with the rules. M. McMillan: Because of situations we have had, I am always hesitant to call the Police. So it is reasonable to ask for an ID, if they refuse to present it...? R. Miyashiro: Ask them to leave. M. McMillan: If they don't we will call the Police. KDD: Ross, I know of Student Code of Conduct says that you are in violation of the Student Code of Conduct if you willfully disobey direct orders from an employee. Is that the basis for her writing them up or calling Campus Police if they don't comply with her request to see an ID? R. Miyashiro: Absolutely. That is exactly it. If they aren't behaving appropriately, it ruins the educational experience for the students around them. P. Marcoux: It is Code of Conduct 5500, disruptive students, #7. But I have a different question. Page 20 of 57, Jurisdiction of the District. *The last line, for off-campus conduct with materially and substantially interferes*. Does this cover on-line, digital instances? So we had a student threaten a professor in Facebook. If that doesn't cover it, should we have something that does? KDD: See that Ross? R. Miyashiro: Maybe not Facebook, but Canvas yes, because that is a college technology. If it is Facebook and a threat, again I would call Campus Police because that could be a felony. We are going to pursue those types of cases. I have been in some weird situations. Because it is on Facebook, you think it isn't serious, but it is. KDD: In that situation, we filed a restraining order. P. Marcoux: I just want to make sure. J. Troesh: In 2012, Fullerton College had a huge issue related to this. Police were involved and lawyers. They had to update a lot of their policies to deal with this issue. You may want to see what they have. In fact, the student went to jail. R. Miyashiro: It was a football player and they beat up a 78 year old man. A. Ahmadpour: Here is a recommendation. Many other schools have the picture of the students on their rosters. KDD: But she doesn't have their ID number, so that wouldn't work. Thank you, though. C. Brewer-Smith: What about bullying? Our department had a bullying situation and the Campus Police had to get involved. They pressed charges and it was serious. Threats and bullying go hand and hand. P. Marcoux: Yes, student to student, student to faculty, student to staff. KDD: We have a couple of suggestions for follow-up. Darcie is going to add reference to online, might as well call it out there. So in that last sentence we are talking about, it will now read; *at off campus instructional sites during off campus district sponsored events and for off campus or online conduct which materially and substantially interferes with the Colleges operational and educational programs*. P. Marcoux: Instead of *or*, *how about including?* Darcie: OK, then I will run this by the Chief to get his input on this and let you know what he says. J. Troesh: Page 24 #4, what is our legal basis for being able to enforce restitution? KDD: That didn't change, that has been in our procedure. J. Troesh: That is controlling our environment. This is the only one where we are taking something from someone and giving it to someone else. KDD: Like if someone breaks a window? J. Troesh: NO, we would have to sue the student normally. There is a due process. It is in our contract. P. Marcoux: If a student took our stuff and published it and made money off of it. J. Troesh: No, this is restitution. I am worried that we don't have a legal basis to say, "You, student, take \$500 out of your bank account and give it to this other person". Normally, that is a judge who does that. KDD: Sometimes we have legal review on some of our policies and procedures. Like the cannabis. We may need that here. C. Wells: If you keep it this way, you need to have a process. J. Troesh: We need to get advice because it is a sticky area.

C. Striepe: How would we give notice to the students? D. McClelland: Legally, we are required to mail something. We had a long discussion about this in Ed Policy and we added email. Even if they are homeless, they have an El Camino email. Sue Ellen Warren: Should there be something special for students under 18? We have dual enrollment programs with the high schools. KDD: Ross, are there limitations on how discipline can be administered if your student is a minor? R. Miyashiro: They are in college. At another college, if there was a student conduct meeting and they were still in high school, the parent would be invited. That would be the only difference. KDD: On page 30 of 57, Catherine found something, under G, if the student is a minor, the parent or legal guardian must accompany the student. J. Baranski: I have a question about students who commit multiple offenses. Do faculty filing the report have access to their other offences? D. McClelland: No, students' privacy rights protect them from anyone seeing that. The only way the multiple offences come into play is if, after responsibility has been determined, then in the sanctioning procedure, those are given to the committee for sanctioning purposes. KDD: The conduct officer does know that. The individual complainant is not going to know. We have revised our reference to the AIMS committee in here. It would be possible that multiple

members of the AIMS committee would know what is going on. But faculty, because of privacy can't. D. McClelland: That is the reason why if you handle something in your own classroom, it is really important to file the report because the only way the college has a record that this is a repeat offender student is if you file a report. If the faculty handles it in the classroom, and doesn't file a report, we have no record if the student does it over and over again. The disciplinary hearing doesn't know that the student has already done this 3 times. T. Moore: On the reports, are faculty now getting confirmation of those reports? I filed early ones and I never got a confirmation. Is that all operational now? D. McClelland: I can speak from my personal experience. I filed one in November, and I did get a follow-up. I got another one when the case had been settled. KDD: I know that is not consistently happening. Do we have a process for notifying people? R. Miyashiro: That is a Maxient issue. If it is set up there should be an automatic response. It is important to know when you submit it that it was received. Then when there is a decision is made, there is an option in Maxient to send the decision to certain people. Again, I am not familiar with our set-up. I can check. KDD: Troy, was that your concern? That you weren't getting an automated response or a human response? T. Moore: I was concerned that I was sending a report out in the ether. I have another point. On page 24, #5, Removal from Class. This talks about removing a student for the day following the incident. Sometimes this is impractical. If you get a paper that has been plagiarized over the weekend, can it be from the date of discovery? KDD: On the day of the incident or the date of the discovery. Do you have a problem with clarifying? R. Miyashiro: You are the master of your domain. D. McClelland: I will change it to the date the infraction was discovered or date of incident. C. Striepe: That does not work for the library. If they stay out of the library for 2 weeks, they don't care if you say day of or day after, they are off the hook. A. Josephides: In the library, someone would come back and cause the same issue and it would occur every so many weeks. P. Marcoux: We'll revise it outside of this room. We will work on the language. T. Moore: I appreciate the clarifications. Would it be more productive for these sentencing guidelines to maybe put 2nd offense, 3rd offense? That way we are consistent. C. Wells: Do we have situations where we are mandatory reporters? KDD: Yes, we have sexual and gender based misconduct. We have a separate policy for that. S. Donnell: On page 19, where the strike out is attorney. Can we really do that? They don't have to be an attorney, but if you have "Johnny Rich Kid" whose Dad wants to represent his kid. D. McClelland: We struck it out on #7 and added it to #6 under advisor. They are not allowed to bring an attorney who acts as an attorney and speaks on the student's behalf. That is not allowed in our procedure. The attorney may speak to the student and advise the student, but cannot speak to the committee. We just took that out as its own bullet and put it in the advisor part. R. Miyashiro: For minors, everybody in the college is a mandatory reporter for sexual incidents. KDD: Actually, faculty must report sexual or gender-based misconduct whether or not the student is a minor. We'll get clarification for that, for sexual and gender based misconduct. Thank you everyone for your patience.

BP 1200 The El Camino Mission, Vision & Values: 1st Reading – D. McClelland (pgs. 42-46)

KDD: We really need to have a first reading on this one today. This is going to the Board very soon. D. McClelland: Our Strategic Planning Committee has been working very hard on a new district Mission Statement. Our old one was very lengthy. You had to do a lot of reading to see what was really going on. President Maloney wanted us to have a more succinct vision statement. R. Miyashiro: This is a board policy, not an AP. A board policy is supposed to be general. These changes allow the college and its planning committee to turn the ship in a more succinct way when the state changes its goals. When we decide we need to change our goals through the Ed Master Planning and our Strategic Initiatives. What doesn't change much is our college mission, vision and values. They change more slowly. C. Wells: This is a first reading, right? KDD: Yes. Ross: I would like to say one more thing. The people who were on the last Strategic Initiatives Committee used words like strive and aspire. We have changed it to El Camino College embraces and we want it more action oriented. We are committed to more diversity and equity than the last wording. P. Marcoux: I think we should point out that this policy and the last one are not within our purview. We make suggestions, but it is another committee that ultimately makes the final decision. KDD: This one has to go through college council, it is not technically our purview, but we need to be consulted. It is much more pragmatic to have a

streamlined BP than to every time something changes, you have to go through this whole process again. Let's keep it nice and clean so that we don't have to go back and reopen these. R. Miyashiro: I want to say one more thing. Everything that is crossed out is in another document. It hasn't disappeared. S. Donnell: Are we putting ourselves on the hook by saying "We inspire our students", if we can't inspire them? D. McClelland: The committee felt very strongly that we need to stop talking about things that we might do in the future. And this is what we should be doing right now. *Just do it* came up. KDD: We will have a 2nd reading next meeting, thank you everybody for your patience.

G. INFORMATION ITEMS –DISCUSSION

Senate Evaluation and Progress Report – Kristie Daniel-DiGregorio (pgs. 47-57)

Thank you to everyone who responded to our survey. Our response rates more than doubled. 2017 it was 30%, in the Fall 65%. This is not your only opportunity to give us feedback. You have heard from the VP's, we welcome you to the subcommittees. Please come and approach us before or after meetings if you have feedback or input you want to share. You have some information at your table. It is a Readers Digest version. Question #1 asks to review the committee's purpose, making decisions document, participating in goal setting. Overall strong support. There are things that folks felt they had the opportunity to engage in. The one that really stands out is participating and goal setting. The eboard had a planning summit and one of the topics we discussed was the evaluation. Some of our suggestions were to have a poll or to survey this body for suggestions for our annual goals. Another idea was at Fall and Spring PD Day, have a workshop about Senate. Question 2 asked about the committee's purpose and responsibilities, having a regular practice of communicating with constituents, and receiving an orientation when your term began. We have our orientation in the Fall, we have our handbook. I've been sending an "overview" email to our senators before each meeting, because the packet can get really dense. Do give me some feedback, if the email is helping to navigate the packet. We can reach out to our new senators individually. We do that in the meetings, but a more personal approach might help. Our reporters are a new strategy we started last year. If you look at the back of the handout, you will see an example of what John Baranski does very nicely. He just provides highlights to all our division faculty. Our counseling faculty set up a google drive. They have their own notes they take and they put up my notes. Just another idea of what you might do as a reporter. That was one of the lower scores. Maybe our reporters are doing a really good job, and that reflects the fact that not every senator is reporting back; they are relying on the leadership of their reporter. There are always ways to improve our communication. Questions 4-9 ask about whether we are fulfilling our purpose, and our goals. Our goals are very broad, and I hope we never decide we are done with those goals. Strengthening faculty involvement, supporting the strategic initiative. By nature those goals are not necessarily ones that we have completed. We may want to set goals that are more specific. In terms of getting folks involved in the senate. We have a number of people who are serving at the state level on different committees and on different levels. We are going to encourage you to serve on subcommittees and in leadership roles. Question 10, our committee's purpose statement, actualizing strategic initiatives. Rating the committee overall. We are in the A/B range. Some of the comments we heard; organized, efficient, responsive, know what is going on on campus. Some of the concerns related to the informational presentations. Either by the executive board, or campus leaders. The Executive board talked about this, when we sit at the table, we are each representing 1400 of our colleagues. We are the vehicle for you to be able to express yourself. At college council, and BOT, in sub committees. This is not just about folks talking about tooting their horns and about how hard they are working. We want to engage you in the process and be able to imagine yourself serving in our roles. If you don't know what I do, you can't picture yourself doing this. Our most important job is finding someone to come behind us to take our role at some point. We have had in the very recent past, some leaders, you know Josh was very diplomatic, who were quite secretive about what they were doing. I appreciate the transparency that we get from our administrative Vice Presidents. I want to know what they are working on so that I might have some influence on the decisions the college is making. Just to share a recent example, Jean, at our last meeting, made a seemingly innocuous announcement about how she is going to start a task force to look at scheduling

and the grid. That just seemed like information. There is so much negotiating and compromising and working together that happens behind the scenes. That announcement was the result of a lot of conversations your e-board had with our administrative leaders. The original plan was for us to submit a proposal to IEPI to get support to make a commitment to change our scheduling grid. Your e-board felt we needed more consultation and for this to go through Senate. There was definitely some give and take behind that seemingly small announcement and we appreciate that our administrative leaders were very responsive to our concerns. Speaking limits was one suggestion. That is something we can look at with the constitution. Great suggestion. Another question was about placing items on the agenda. You can suggest that we place things on the agenda. You can bring issues to me. I then take them to the eboard and we decide as a board what will be on the agendas. We invite you to run for office. There was a question about how prepared senators were. We didn't get to talk about the progress we have made toward our goals. I would like to table that to our next meeting. We want to make sure we get to the Chief. Any more comments about the evaluation? Anything you want to add? Know that we are all available anytime for your input.

Campus Police: CLERY Reporting – Chief Michael Trevis & Nina Wong

Chief Trevis: I would like to introduce you to our Campus Clery Compliance Coordinator, Nina Wong. She comes to us from Student Services. She has had a lot of experience gathering information, research and data. Today Nina wants to talk about the Clery Act. Particularly, a small portion. We are going to talk about Campus Security Authorities, or CSA's.

N. Wong: I want to give you a brief overview. The Clery Act was named after Jean Ann Clery. She was a 19-year-old freshman at Lehigh University. A series of unfortunate events led to her death in 1986. There was a series of violent crimes around the campus that her parents didn't know about. If they had known about the violent crimes, they wouldn't have left Jean there, so she would still be alive. As a result, the Clery Act was enacted in 1990 as a consumer protection law. The goal was to ensure that all students, parents, faculty, everyone in the campus community has accurate information about committed crimes on campus. As well as campus safety procedures, so they can make well-informed decisions about personal safety.

The first component is CSA's, they are required to collect reports of crime from multiple sources around campus. This information is only used for statistical purposes. The reason is, although we do have a Police Department, officers aren't available 24/7. We depend on the campus community to report crime. Some individuals don't feel comfortable reporting to the Police Department. We want to make sure stats don't go underrepresented.

A CSA is an individual who is required by the Clery Act to report to ECCPD any Clery Act crimes that are made known to them in good faith. Individuals with "**significant responsibility for student and campus activities**" are designated as a CSA and they are required by law to:

- 1) Be notified that they are CSAs
- 2) Complete annual CSA training
- 3) Report any Clery Act crimes to ECCPD that are reported to them

CSA's are different than Title IX Responsible Employees. Examples of Faculty CSA Positions on Campus: Vice President of Academic Affairs, Academic Deans, Associate Deans, Faculty Advisors for Clubs, Counselors, Athletic Coaches...and more! The 2nd component of the Clery Act - crimes against persons. Hate crimes are also on here, stalking and domestic violence. The 3rd component is Geography. The location of where the crime occurred. On campus, public property (sidewalks and streets immediately adjacent to campus), and non-campus property (anything the institution owns or controls)

Responsibilities as a CSA: you have to report all Clery Act crimes and get all the facts. Where, what, when, who, etc.

Provide information about resources. You are not responsible for investigating, arresting, reporting anything that occurs outside the geography. Making a report? Fill out the online form or contact ECCPD as soon as possible. Clery Act is a federal law. There are significant fines for noncompliance. (\$57,317 per violation). Department of Education can limit or completely disqualify colleges from receiving federal funding. This is important to me, it increases crime awareness, enhances personal safety, the more we know, the better, this all ensures student success.

H. FUTURE AGENDA ITEMS

Ed Policies: AP 7160 Professional Development

Strategic Plan

Senate Constitution & Bylaw

AB 705

South Bay Public Safety Center

I. PUBLIC COMMENT

J. ADJOURN

The meeting adjourned at 2:00 pm

TG/ECC Spring 2019