

ACADEMIC SENATE MINUTES

May 29, 2007

Attendance (X indicates present, exc = excused, pre-arranged, absence)

Behavioral & Social Sciences

Cannon, Elaine X
Gold, Christina X
Widman, Lance X
Wynne, Michael X

Business

Halamka, Dagmar X
Miller, Tim
Thompson, Jacquie X

Counseling

Beley, Kate X
Gaines, Ken
Raufman, Lisa X

Fine Arts

Ahmadpour, Ali exc
Berney, Dan
Davidson, Jason X
Georges, William
Wells, Chris X

Health Sciences & Athletics

Van Lue, Nick / Hazell, Tom
Orton, Tory (sharing) X
Moon, Mary (sharing)
Sinopoli, Louis / Makaru, Roy
Stanbury, Corey

Humanities

Breckheimer, Debra
Hong, Lyman X
Larsen, Karen X
Marcoux, Pete X
Uyemura, Evelyn X

Industry & Technology

Cafarchia, Vic
Hofmann, Ed
Marston, Doug X
Nothern, Steve X
Rodriguez, George

Learning Resources Unit

Dever, Susan X
Striepe, Claudia X

Mathematical Sciences

Ghyam, Massoud X
Kasabian, Judy
Scott, Greg
Tummers, Susan exc
Wang, Lijun

Natural Sciences

Cowell, Chas X
Golestaneh, Kamran X
Palos, Teresa X
Vakil, David X

Adjunct Faculty

Almos, Carolyn
Robertson, Gary X

Ex Officio Attendees: Janet Young, Francisco Arce, Jeanie Nishime

Guests: Ann Collette, Saul Panski.

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

Summary of events during meeting

President's report – Susan Dever (henceforth SD)

1. An email was distributed with the notes from the Compton Enrollment Management workshop and a sample short-term enrollment management plan for ECC. In response to a question, it was noted that adult-centered education (PACE) will be considered as part

of the Education & Curriculum sub-committee of the Enrollment Management committee.

2. On the last page of the packet is a draft of frequently asked questions regarding course waitlists. Waitlists will be instituted throughout the school effective summer 2007. Noted: the “normal class size” in some divisions/departments was negotiated to be either 40 students plus a waitlist or 45 students without a waitlist. Now we have “normal class size” as 45 students plus a waitlist. This is potentially a contract issue, as well as an issue for the deans.
3. In the fall semester, we will have printed rosters available on the first day. Student registration will close at the end of business on Friday, and rosters will be printed over the weekend. The following semester, faculty will need to print their own rosters.
4. The most recently approved senate constitution will be distributed via email and hardcopy for faculty ratification.
5. Page 16 contains a list of Compton Center Faculty Council members for next year.
6. A list of senate accomplishments during the past 2 years was read aloud.

Minutes approved as written.

Educational Policies Report – Evelyn Uyemura

There will be a second reading of Board Policy 4231, as seen on page 19.

Faculty Development – Lisa Raufman

Hardcopies of the flex day request for proposals and the outline of the August flex day were distributed. There has been no joint planning about flex day with Compton. There were 30 applications for innovation mini-grants. Winners will be notified on Friday; there will be at least 15 recipients.

Finance and Special Projects – Lance Widman

There have been no Deans Council or PBC meetings since the last senate meeting. On pages 17-18 are the minutes from the last PBC meeting. These describe the issue about VPs controlling 15% of the budget in the “discretionary” areas, while 85% of the budget is “mandated.” There seems to be little left for PBC, and this will be addressed in the next PBC meeting.

On page 17 under “approval of minutes” is a summary of the FTES status at ECC. The current status indicates that ECC will need to transfer 1,100 FTES from Summer 2007 to reach the 06-07 FTES goal of 19,300 FTES in order to keep funding at its current level. This could cause a problem in the future; an enrollment deficit could occur, and that would have significant negative impacts on the budget.

On page 13, College Council meeting, item 2c is “Tentative Budget.” Nobody on PBC has seen the Tentative Budget. PBC needs copies in advance to make informed decisions.

Legislative Action – Pete Marcoux

Several senators’ terms are expiring at the end of this semester if your name on the roster has an 06-07 (or 05-06!) after it. Elections need to be held.

Curriculum Committee – Janet Young

The committee reviewed 250 proposals this past year. During the last meeting of the academic year, the committee revised certificate forms according to the new (anticipated) title 5 revisions. The Electronic Course Outline has been connected to the portal, but there is a technical (read-only) problem. There will be 2 components on the web: 1) forms to create new curriculum. 2) all existing course outlines. The replacement position for Ann Collette has been opened and the applications must be submitted by June 18.

Compton Center report – Saul Panski

Several items were noted:

1. There is a reception for the retiring special trustee tomorrow.
2. There is a robe color controversy for graduation.
3. Compton's budget committee still has not seen their budget, although Jeff Marsee gave a presentation.
4. Summer session enrollment is low and slow, although many students may be registering in June.

Student Learning Outcomes – Lars Kjeseth & Jenny Simon

No report.

Calendar Committee – Lyman Hong

No report.

Academic Technology Committee – Pete Marcoux, Michael Wynne

Blackboard license expires soon. Convert your courses ASAP.

Accreditation – Arvid Spor & Susan Dever

Accreditation Open Forums are this week; see page 12.

Enrollment Management – Francisco Arce & Jeanie Nishime

The sample plan was distributed earlier, as reported in the President's report at the beginning of these minutes. Enrollment as of Thursday was down 3% for Fall 2007.

Unfinished Business

Board Policy 4231 – page 19. Associated procedures on pages 20-23

Policy is minimal, but the emphasis is that instructors assign grades. The procedures for appeal referenced in the 2nd paragraph have already been created and appear in the subsequent pages. On page 23, a process is described about student appellate rights. Note the underlined portion on this page that says that the faculty may be directed to change grades if Grade Appeal Panel recommends so. Also note that students may appeal directly to the President, as noted in section "E."

VP Arce recommended removing section E for now. Friendly amendment to do so was accepted.

What happens if a faculty is directed to change a grade, and that faculty refuses? That's a discipline issue. The grade change panel legally cannot make grade changes. The instructor must.

What happens if a faculty is not available, and the replacement faculty does not agree with the proposed change? What if this replacement faculty is sued as a result of not changing the student's grade to the student's satisfaction? There are many safeguards in place.

VP Arce's comments: administrators cannot override instructors' grades. The grade comes from El Camino College, so the college is liable "if there is a miscarriage of justice." We are indemnified in the event that individuals are sued. We can request indemnification of the Board also.

Noted: the relevant portions of this procedure will be put in the catalog.

Jacque Thompson says that the timeframe should be part of the policy due to its importance. There was a motion to pass the policy & procedure as amended above.

A friendly amendment to include an 18 months timespan to the policy was approved. Another friendly amendment to remove the "procedures for appeal will be established..." clause.

Motion to split the policy and procedures passed. Motion to approve the amended policy was approved. Motion to table the procedures until later was approved.

In summary, the last paragraph now reads "A student who alleges that a grade in a course was given as a result of mistake, fraud, bad faith, or incompetence may appeal the grade within 18 months."

Election of Officers

The following people were elected by acclamation:

1. VP Educational Policies – Evelyn Uyemura
2. VP Legislative Action – Chris Wells
3. VP Finance and Special Projects – Lance Widman
4. Secretary – Karen Larsen

VP of Faculty Development – an election was held during the meeting after brief campaign statements from the two candidates: David Vakil and Elaine Cannon. The votes were tallied during the meeting. David Vakil was elected.

New Business

Commencement at Compton Education Center

Cabinet agreed to let all candidates wear black. Students who are truly Compton graduates (approximately 40) will get to wear Compton colored items.

A brief survey was taken to see if there was interest in having a "safety overview" after President Fallo's 9-10am presentation on Flex Day.

Announcements

Susan Dever thanked everyone, including the senate executive council, for all of their hard work and support during her term.

Susan Dever then passed the Academic Senate gavel to the incoming president, Pete Marcoux.

Meeting was adjourned at 1:52 pm.