

ECC Academic Senate

Important note:

This file contains the presentation used at the Senate meeting. The president's informal notes have been added in **red**.

These notes have not been reviewed nor have they been approved by the Academic Senate; they were created to provide a prompt (but informal) report about the meeting.

For a comprehensive, official accounting of Senate meetings, please refer to Senate meeting minutes:

<http://www.elcamino.edu/academics/academicsenate/>.

Thank you!





ECC Academic Senate

OCTOBER 2ND 2018

PLEASE SIGN IN & PICK UP NAME CARD

Agenda

- A. Call to Order
- B. Approval of Minutes -- **Pages 6-15 in Senate packet.** Minutes were approved as presented in the packet.
- C. Officer Reports
- D. Special Committee Reports
- E. Unfinished Business
- F. New Business
- G. Information Items/Discussion
- H. Future Agenda Items
- I. Public Comment
- J. Adjourn

Welcome Division Personnel

Crystle Martin

Director, Library Learning Resources

Dr. Martin's portfolio includes the Schauerman Library, the Learning Resource Center, Distance Education, Media Services and the Online Education Initiative. She's been at ECC almost exactly 9 months. Her B.A. is in English and Latin. She earned a Masters in Library Science and planned to become a librarian but became interested in how video games teach library instruction and decided to pursue a doctorate. Her research focused on the development of information literacy in 15-24 year olds, looking at World Warcraft. She got to do her research at home, in her pajamas, watching other people play video games. (Good work if you can get it!) She worked for 5 years at UC Irvine studying professional wrestling fans' reading and literacy development. Not surprisingly, Dr. Martin enjoys playing video games herself! Welcome to Academic Senate Dr. Martin!

Agenda

- A. Call to Order
- B. Approval of Minutes
- C. Officer Reports The order of business was changed to save Officer Reports for the end of the meeting.
- D. **Special Committee Reports**
- E. Unfinished Business
- F. New Business
- G. Information Items/Discussion
- H. Future Agenda Items
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D. Special Committee Reports

a. ECC VP of Academic Affairs: Jean Shankweiler

There was a Guided Pathways workshop on Friday, 9.28, looking at career clusters and program mapping. There is a liaison for each division. Once they complete training, there will be more information coming forward.

We are working to respond more effectively in how we accommodate students with disabilities. The Special Resource Center serves 1900 students. Because of some recent confusion about what's required for accommodations, we have developed training modules which are specific for our campus. An email will be coming out soon and our goal is for ***all faculty to complete the training*** for which they can earn flex credit. Marlow Lemons, our new Associate Dean for Mathematics, has developed some user guides.

D. Special Committee Reports

b. ECC VP of Student Services: Ross Miyashiro

Ross recommends Portal, a video game that builds spatial reasoning skills.

Faculty who are using ECC Connect were recently honored at a reception and with awards for Gold and Silver (based on usage). This is a chance to alert student support teams that a student in your class needs assistance.

We have a new relationship with LMU where students are guaranteed admission to LMU but need to complete a first year at ECC. There are approximately 20 students in the program this year.

SEAP will be replacing SEP, BSI, and SSSP. We are working on reprogramming to meet state mandates. Our goal is to close equity gaps, increase completion rates, revamp English and Math placement.

D. Special Committee Reports

c. **Distance Education Advisory Committee: Renee Galbavy.**

Report is summarized in next slides. Thank you to Professor Galbavy for your leadership as the Senate's Distance Education Liaison!



Distance Education Advisory Committee (DEAC)

- New DE Interim Coordinator – Welcome Dustin Black!
- Canvas Updates
 - Canvas and ECC Integration. There are some discrepancies between ECC and Canvas rosters. Email Gema Perez (gperez@elcamino.edu) a list of students missing from Canvas, including: section number, student ID number, student first and last name. This could continue through winter.
 - Canvas Trainings – Migration (from Professional Development to Distance Education) and Redesign
 - Optional Canvas Trainings (two choices for f2f classes) It's not clear when this will be moving to DE.
 - Introduction to Canvas (entirely online) (tentatively by November)
 - Online Training Course (entirely online) (tentatively by February)



Distance Education Advisory Committee (DEAC)

- Online Education Initiative Consortium - OEI Course Exchange
 - Current Cohort
 - Process
 - Faculty receives approval to participate from their Dean
 - Faculty talks to DE Coordinator/Director of LLR (until full time Coordinator is hired) to express interest
 - Faculty participates in local review of course to make the OEI review and approval process more streamlined
 - Send course to OEI for review and make changes for approval as recommended
 - Offer course on the Exchange
 - Goal – 20% of Distance Education Courses in the Exchange by 2020

- Distance Education Survey

E. Unfinished Business

a. AP 4236 Advanced Placement and International Baccalaureate Credit: 2nd Reading

Darcie McClelland, VP Education Policies, **Senate Packet, pgs. 19-21**

At our last meeting, there were questions about what say discipline faculty have for whether AP/IB credit can be substituted for a course and what the cut-off scores are. These decisions are all made at the department level, by department faculty. For example, in Bio, faculty don't accept AP credit for major courses. So, students can get GE credit in Bio for a lab science (Bio 10). Or they can get unit credits but they can't pass out of Bio 101, a major course. The list of approved courses and required scores appears in the catalog, page 59. For example, students can apply an AP exam toward Physics 1A or 2A with a score of 5.

E. Unfinished Business

a. AP 4236 Advanced Placement and International Baccalaureate Credit: 2nd Reading

Factors for departmental faculty to consider when reviewing their AP/IB policies:

- Students may “shop” colleges based on AP policies. High cut-off scores could dissuade students from attending ECC.
- The rigor of the AP exam, the rigors of the course, and whether credit should be able to be applied to majors or just to general education.
- Whether the classes are pre-requisites.
- What the policies are at the UCs (which vary by campus) and the CSUs.
- Where are high concentrations of our students transferring in that major and what are the policies of the transfer institution?

Departmental faculty are encouraged to review their policies and discuss whether any changes should be made.

F. New Business

b. AP 4055 Academic Accommodations for Students with a Disability

Darcie McClelland, VP Education Policies, **Senate Packet, pgs. 22-30**

This AP was revised by a small subcommittee consisting of Gary Greco, Jaynie Ishikawa, Dipte Patel, and Jean Shankweiler. It has been reviewed by the Ed Policies Committee, which made minor edits for clarity. It provides the background law, policies for how to request an accommodation, reasonable accommodations, how decisions will be made, how to appeal a decision and course substitutions. Timelines were added so students were assured that these matters would be dealt with promptly. Much of this information is federal law.

It was suggested that faculty sign an MOU affirming they are aware of the law. However, the procedure is sufficient since our campus is required to follow our procedures. Another suggestion was to incorporate this into the onboarding process and that is the plan.

F. New Business

b. AP 4055 Academic Accommodations for Students with a Disability

Darcie McClelland, VP Education Policies, **Senate Packet, pgs. 22-30**

Accommodations are determined by a Learning Disability Specialist. What they say goes. There are few instances where accommodations impinge on workload in a significant way and there may be some room to negotiate.

A question was asked about situations where students have a doctor's note for a service animal but others are allergic. This is addressed in a separate procedure. The threshold for what constitutes an undue burden is quite high.

Generally speaking, we want to encourage students to use the services of the Special Resource Center. However, they are not required to. They may choose to go to the Dean of Student Support Services, Idania Reyes.

F. New Business

b. AP 4055 Academic Accommodations for Students with a Disability

Darcie McClelland, VP Education Policies, **Senate Packet, pgs. 22-30**

An example was shared in which a student had an accommodation for additional testing time. But, in the SRC testing room, there was another student who hummed during his test. The student left before her allotted time. The senator encouraged the student to advocate for herself if, in the future, she's not getting the accommodations she needs. Unfortunately, this doesn't resolve the current situation as the student has seen the test. Gary Greco (Special Resource Center) may be able to advise, if there have been previous, similar situations. Faculty may need to encourage their students to self-advocate more than was required at the K-12 level. Another senator invites Gary Greco to come to his classes at the start of the semester to inform them about the Special Resource Center. Many of the changes showing in the revised AP reflect content that was moved, rather than revised.

F. New Business

b. AP 5500 Standards of Student Conduct: 1st Reading

Darcie McClelland, VP Education Policies, **Senate Packet, pgs. 31-37**

Many of the changes to this AP have already been approved by Senate. We revised this AP in May 2017 to reflect policies and procedures for recording in the classroom. New changes include clarification of our smoking policy (In a word: don't). Students should be directed off-campus if they need to smoke as there are no designated smoking areas. See BP 3570 Smoke and Tobacco Free Campus for more information:

<http://www.elcamino.edu/administration/board/boarddocs/3570%20Smoke%20and%20Tobacco%20Free%20Campus.pdf>. Tobacco is against school policy; cannabis is against federal law and jeopardizes our federal financial aid. Medicinal (and recreational) cannabis is legal in California but as long as it remains a violation of federal laws, the college must prohibit it on campus. References to our sexual and gender-based misconduct policies were added.

F. New Business

- c. **Resolution of Commendation for Irene Graff, Director of Institutional Research and Planning, 2005-2018.** Please see slides that follow for resolution that was passed unanimously, followed by a sustained standing ovation in Irene's honor. (This is the first Senate standing ovation that your note taker has observed!) In addition to the resolution, Irene was recognized with an ECC bell in honor of her long-term collaboration with the Academic Senate. Congratulations, Irene! 😊

El Camino College Academic Senate Resolution of Commendation for Irene Graff

In Deep Appreciation for

Her Dedicated Service and Collaborative Leadership 2005-2018

Whereas, Irene Graff effectively manages a vast array of initiatives with skill and good humor, from BRIC TAP to TracDat and Pathways to Benchmarks;

Whereas, Irene Graff has distinguished herself for her an extraordinary ability to decipher the complex mandates emanating from on high and to translate them into plain English so they sound a lot less scary to the rest of us;

Whereas, Irene Graff's enthusiasm for learning and genuine commitment to student success inspires her colleagues to join her in her tireless efforts to help our college fulfil its mission to "Make a positive difference in people's lives";

El Camino College Academic Senate Resolution of Commendation for Irene Graff

Whereas, Irene Graff's collaborative leadership ensures that the planning process not only yields high quality outcomes but that it also helps build community, investment, and engagement within our campus community;

Whereas, Irene Graff's colleagues appreciate her creative problem-solving, positive attitude, sense of fun, and ability to make even the most mundane topics interesting;

Whereas, Irene Graff's personal commitment to lifelong learning makes her a renaissance person of exceptional talents, which encompass knitting and German, cycling and the ukulele;

El Camino College Academic Senate Resolution of Commendation for Irene Graff

Resolved, the El Camino College Academic Senate expresses deep gratitude for Irene Graff's dedicated service and collaborative leadership, honors her for the many ways she has made a positive difference in her colleagues' lives, congratulates her on her well-deserved retirement, and reminds her that she will always be a Warrior at heart.

Passed October 2nd, 2018, El Camino College Academic Senate.

G. Information Items - Discussion

a. Institutional Research & Planning:

Climate Survey Results – Irene Graff & Gina Park

Please visit the link below to view the slides summarizing the Campus Climate Survey:

https://www.dropbox.com/s/bjkhyba5lovghek/AcademicSenate_CampusClimateSurvey.pdf?dl=0

The complete report will be available 10.15.18. Wherever possible, trend data (comparing results to previous years) will be provided.

G. Information Items - Discussion

a. Institutional Research & Planning:

Climate Survey Results – Irene Graff & Gina Park

Senators were quite concerned about the number of students experiencing food and housing scarcity. The Equal Employment Opportunity Committee is reviewing the results and making recommendations for training. See President's Report (next slides) for how to get involved. College Council will also be considering these issues. The Faculty Development Committee is working on recommended syllabus statements, including one related to food and housing scarcity. They will also investigate offering a workshop to help equip faculty with resources and information.

Compton College may be among the Olympic sites; there may be an opportunity to build housing on campus as a result. The community is divided on the issue. See next slides for an upcoming training opportunity.

G. Information Items - Discussion

Upcoming Conference @ Compton College:

Real #114 Housing & Food Insecurities

Friday, December 7, 2018
8 a.m. – 4 p.m.

The Real #114 conference will focus on housing and food insecurities for college students throughout the country and in the communities we serve, and explore how faculty can support students and provide the basic necessities they need to be successful.

Topics will include:

- What is the profile of our student community?
- What are students struggling with?
- How does the struggle impact students and create barriers to their educational success?
- Other challenges including enrollment changes based on a shift in demographics, retaining students who have pressing economic needs, and serving students adequately when the college itself has limited resources

G. Information Items - Discussion

KEYNOTE BIOGRAPHY

About the Keynote Speaker



Dr. Sara Goldrick-Rab is professor of Higher Education Policy & Sociology at Temple University and founder of the Wisconsin HOPE Lab, the nation's only action research laboratory seeking ways to make college more affordable. She is best known for her innovative research on food and housing insecurity in higher education, having led the three largest national studies on the subject, and for her work on making public higher education free. She is the recipient of the William T. Grant Foundation's Faculty Scholars Award and the American Educational Research Association's Early Career Award. *The Chronicle of Higher Education* calls her "a defender of impoverished students and a scholar of their struggles." She is ranked seventh in the nation among education scholars according to *Education Week*, and in April 2018, the Carnegie Corporation awarded her the Carnegie Fellowship.

To register:

<https://forms.office.com/Pages/ResponsePage.aspx?id=hGohMmQr7UGOsSQunCaFwYr2c3TTrFFLv-l1wMu0zE1URDIIOFAyRDBKMEIJQTZJWE9KVDZBNkZENy4u>

C. Officer Reports

a. President: Kristie Daniel-DiGregorio

Supporting Student Success

New training module on Special Resource Center and ADA guidance. Watch email for more information. All faculty are asked to complete the training so we can provide our students with seamless support.

Graduation Petitions – please post, announce in class. For more information visit: <http://www.elcamino.edu/admissions/graduation.aspx> Thank you!

Please consider joining an Equal Employment Opportunity (EEO) Subcommittee:

Recruitment, Job Announcements, Measures of Underrepresentation, EER/Committee Member Training, Climate Survey, Guest Speakers

Contact Jaynie Ishikawa, Director of Staff and Student Diversity:
jcishikawa@elcamino.edu or x3813

C. Officer Reports

a. **President: Kristie Daniel-DiGregorio**

ECC Town Hall Meeting: Thursday, November 8, 1-2 pm, East Dining Room

College Council minutes are available here:

<http://www.elcamino.edu/administration/campus-committees/college-council/minutes.aspx>



C. Officer Reports

a. **President: Kristie Daniel-DiGregorio**

Academic Senate for California Community Colleges (ASCCC)

Network, discuss statewide issues, get involved.

Area C Meeting: Saturday, October 13, 2018, 9am -3 pm @
Compton College. Registration:

<https://www.eventbrite.com/e/asccc-area-c-meeting-fall-2019-tickets-50102728610>

Fall Plenary: November 1-3, 2018. Irvine Marriott. Registration (apply for conference funding through your division):

<https://www.asccc.org/events/2018-11-01-150000-2018-11-03-210000/2018-fall-plenary-session>

C. Officer Reports

b. VP Compton College: Amber Gillis

- c. Scholarships are available to attend the ASCCC Fall Plenary. There's a lot going on at Compton with AB 705 and 288. The college is partnering with a number of high schools in the district; approximately 400 students are participating in dual enrollment programs. The college is considering offering sections to 9th and 10th grade students. Dual enrollment offerings are primarily in the social sciences.

d. Chair, Curriculum: Janet Young

College Curriculum Committee minutes are available here:

<http://www.elcamino.edu/academics/ccs/minutes.aspx>

C. Officer Reports

d. VP Educational Policies: Darcie McClelland

Senate Packet, pg. 16

Educational Policies Committee minutes available here:

<http://www.elcamino.edu/academics/academicsenate/Ed%20Policies.aspx>

e. VP Faculty Development: Stacey Allen

Senate Packet, pgs. 17-18

Faculty Development Committee minutes available here:

<http://www.elcamino.edu/academics/academicsenate/facdev.aspx>

The Academic Senate is pleased to announce the

Outstanding Adjunct Faculty Award

**\$500
Award!**

We welcome nominations from students, staff, managers, and faculty.

To nominate one of our many outstanding adjunct faculty members at ECC, please [click here for the nomination packet](#). Follow the instructions for submitting a nomination letter to Stacey Allen, VP of Faculty Development, by

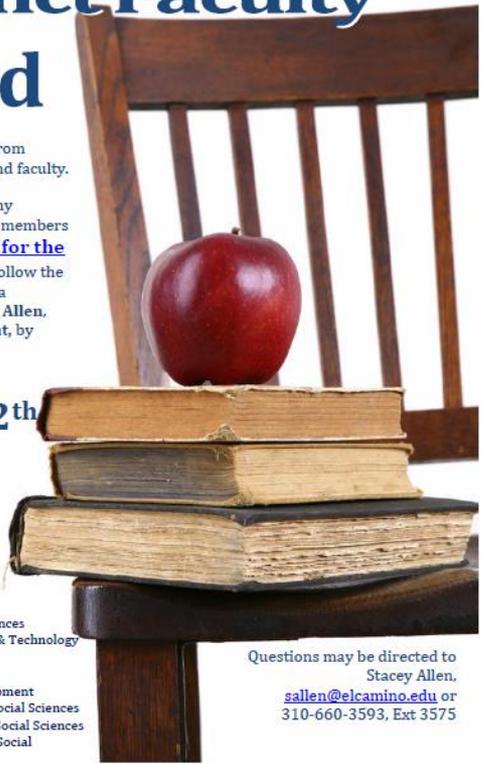
**Friday,
October 12th**

The nominees will be notified and asked to submit further information to the selection committee.

Previous Recipients

- Lynn Fielding - Industry & Technology and Natural Sciences
- Josephine Moore - Industry & Technology
- Pam Huth - Fine Arts
- Maribel Hernandez - Counseling / Human Development
- Mediha Din - Behavioral & Social Sciences
- Kim Nguyen - Behavioral & Social Sciences
- Dustin Black - Behavioral & Social Sciences
- Sarah Leinen - Humanities

Questions may be directed to
Stacey Allen,
sallen@elcamino.edu or
310-660-3593, Ext 3575



Nomination Deadline:
Friday, October 12th

C. Officer Reports

f. VP Finance & Special Projects: Josh Troesh

Planning and Budgeting Committee minutes available here:

<http://www.elcamino.edu/administration/president/pbc/agendaminutes.aspx>

g. VP Academic Technology: Pete Marcoux. Academic Technology Committee minutes will be included in the next Senate packet.

h. VP Instructional Effectiveness: Russell Serr

Assessments status: (453/520) 87%. In addition, there are some great outcomes from the assessment and program review processes. More information next meeting.

Agenda

H. Future Agenda Items:

- a. Ed Policies: AP 7160 Professional Development
- b. Institutional Research and Planning: Measuring College Outcomes, Past and Future, 2020 Strategic Planning, Governance Review Process
- c. Human Resources: Reviewsnap

I. Public Comment

- J. There will be a Teach In on October 24th. Speakers include Dr. Robin Kelley, Professor of History at UCLA. Contact Professor Ali Ahmadpour for more information: aahmadpour@elcamino.edu.

K. Adjourn

If you haven't received a coffee card this semester, be the first to email kdaniel@elcamino.edu with the name of the colleague who was honored with a standing ovation at this week's Senate meeting.