

Important note:

This file contains the presentation used at the Senate meeting.
The president's informal notes have been added in **red**.

These notes have not been reviewed nor have they been approved by the Academic Senate; they were created to provide a prompt (but informal) report about the meeting.

For a comprehensive, official accounting of Senate meetings, please refer to Senate meeting minutes:

<http://www.elcamino.edu/academics/academicsenate/>.

Thank you!



ECC

Academic Senate

March 21, 2017

Please sign in &
pick up name card.

Agenda

- A. Call to Order
- B. Approval of Minutes
- C. Officer Reports
- D. Special Committee Reports
- E. Unfinished Business
- F. New Business
- G. Future Agenda Items
- H. Public Comment
- I. Adjourn

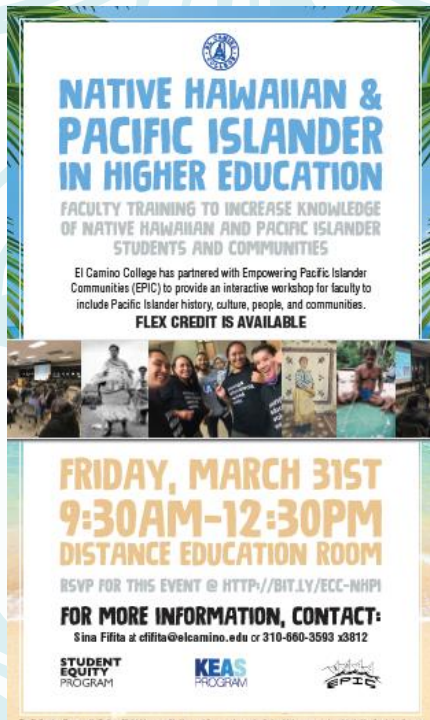
C. Officer Reports: President Kristie Daniel-DiGregorio

Welcome:

- Rory Natividad, Dean, Health Sciences & Athletics. Since joining ECC in 2000, Dean Natividad has worked in every job classification. Currently, his portfolio includes 60% academic and 40% support services, as well as \$125 million in construction. He chairs the Planning and Budgeting Committee, reporting directly to Dr. Maloney. The senators were very enthusiastic about Dean Natividad's visit to the meeting and it had absolutely nothing to do with the fact that he brought candy to share.
- Carolee Vakil-Jessop, Executive Director, Federation. No stranger to ECC, Ms. Vakil-Jessop has worked 20 years in various roles at ECC. Most recently, she served as an adjunct instructor teaching reading and critical thinking. Dr. Maloney is the third president with whom Ms. Vakil-Jessop has worked at ECC and she's been on three negotiating teams all of which were successful. She's completed training in faculty and classified union issues. Welcome back Carolee!

C. Officer Reports: President Kristie Daniel-DiGregorio

- **Pages 13-17 in Senate packet.** See packet for the following:
- Minutes: College Council meeting 2.21.17
- **Faculty Learning Opportunity: Native Hawaiian and Pacific Islanders in Higher Education.** 3.31, 9:30-12:30, DE 166. Senator Christina Nagao shared flyers for the event and encouraged senators to pass them on to colleagues and students. (A copy is also included in the packet.) Lunch is included – with an island-themed menu. The college plans to continue to collaborate with EPIC, a community-based organization providing the training.
- Cal State Fullerton Data on Baccalaureate Programs at CCCs



C. Officer Reports: President Kristie Daniel-DiGregorio

Congrats to the careful readers of our Senate notes:

- Chief Mac, Chris Jeffries (former president), Rosie Miranda (Counseling)

Certificates Task Force

- **There's been a recent dip in the number of certificates awarded.**
- Please encourage your students to see their counselors to ask if there additional certificates – or degrees – for which the student is eligible.

ECC Website Redesign:

- Task Force working since Summer 2016
- Outside firm approved at 3.20.17 BOT – see CSULB or Saddleback for examples of their work.
- New website expected to launch Summer 2017.

C. Officer Reports: President Kristie Daniel-DiGregorio

Commencement: Faculty Participation, RSVP by 3.28

- Total ECC Faculty: **915** (339 FT, 576 PT)
- Faculty at Spring 2016 Graduation: **130**
- **Please consider participating, even if it's not your "turn," and stay for the Recessional Aisle of Honor**
- **ASCCC Spring Plenary:** April 20-22 in San Mateo: Thank you to Claudia Striepe for representing ECC!
- More info, including resolutions, visit: www.asccc.org.

C. Officer Reports: President Kristie Daniel-DiGregorio

Officer Elections:

- Must be member of senate. The following officers' terms are expiring this semester (current reassign time is listed next to each position; 20% = one three-unit class):
 - Educational Policies (30%)
 - Faculty Development (20%)
 - Finance & Special Projects (10%)
 - Academic Technology
- Nominations are due by the April 4th Senate meeting: kdaniel@elcamino.edu.
- See Senate Handbook (Constitution and By-laws) and website for more information or speak with the current officers.
- Elections will conclude April 18th.



C. Officer Reports: VP Compton Ctr., Paul Flor

- VP Flor was unable to attend the meeting. No report.

C. Officer Reports:

Chair, Curriculum: Allison Carr

- **Pages 18-21 in Senate packet**
- More information, including College Curriculum Committee minutes, can be found on the ECC website:
- <http://www.elcamino.edu/academics/ccc/>.
- Kudos to Allison Carr and the Curriculum team for their heroic efforts to step up following Quajuana Chapman's departure as Curriculum Advisor. The next slide reports the results of the 3.14 Curriculum Committee meeting and was inadvertently omitted for today's meeting. It will also be shared at the April 4th Senate meeting. Minutes from the Valentine's Day meeting are in the packet and those from the February 20th meeting are forthcoming.

College Curriculum Meeting

3/14/17

Full Course Review Approvals

- COSM 4
- FTEC 110B
- FTEC 110C
- NURS 152

Consent Agenda Approvals

- AJ 132
- ANTH 2
- ART 205A
- CADD 28
- CIS 19
- COSM 2B
- HIST 105
- HIST 108
- HIST 145



C. Officer Reports: VP, Ed. Policies, Chris Gold

- **Pages 22-23 in Senate packet.**
- The Ed Policies Committee is crafting a proposed syllabus statement, clarifying policies and procedures related to recording in the classroom. The statement will be buddied up with AP 5500, being revised to address this issue. After review by the deans, the revised AP will come to the Senate (approximately 4.18).



C. Officer Reports: VP Faculty Development, Stacey Allen

- Pages 24-25 in Senate packet.
- Stacey Allen is recruiting for the Faculty Development Committee. The committee needs representatives from Counseling, Business, Math, and Natural Sciences.

Fall Professional Development Day

Thursday, August 24, 2017

4 Challenges

- How do we move the college forward to support student success during a time of change?
- How can we shift our focus to better include the student perspective in promoting student success?
- How can we strengthen ECC and make it an even better place for colleagues to work together to serve students?
- How can we support innovation in what we do and how we advance our students and our community?

President
Maloney's
State of the College
Fall PD Day, 2016

Please mark your calendars for Fall PD Day, 8.24.17. The FDC is considering creative ways to address the four challenges facing the college, which were outlined by Dr. Maloney at Fall PD Day 2016.



El Camino College
Faculty Development Committee
Presents

INFORMED & INSPIRED

Lunchtime Faculty Development Series

1st and 3rd Thursday of each month:

April 6th, 20th

May 4th, 18th

1:00 – 1:50

Library West Basement

Dr. Victoria Kwon (Student Health), will be participating in the April Informed and Inspired series. The topic is addressing the special needs of students with autism. This idea grew out of the Senate brainstorming session in the fall semester. Thanks to Claudia Striepe (LLR Senator) and Briita Halonen (HUM) for their leadership in the April events.

Faculty Book Club

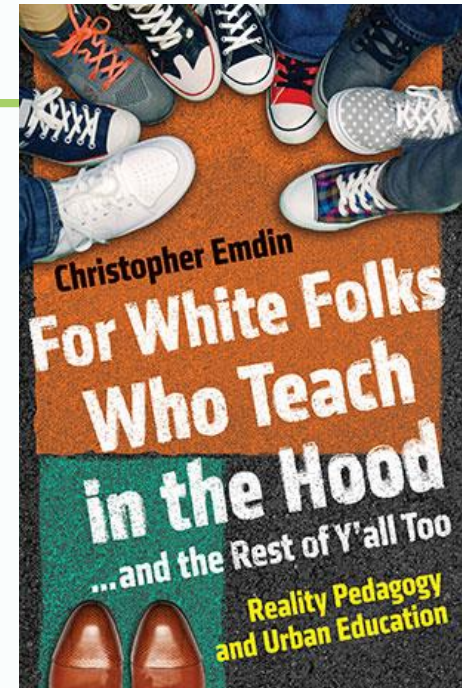


Funded by the Student Equity
Program



Teaching for El Camino College and Compton Center is a privilege and a challenge. Yet, negative stereotypes and identity can cause obstacles in teaching in our diverse classrooms. Join your colleagues this semester in discussing these challenges!

Meeting dates:
March 24, May 5, and June 2
12:30 – 2:00 p.m.
Library West Basement
El Camino College



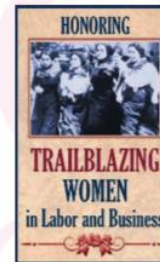
The first meeting of the FBC is this Friday, March 24th. The FDC is grateful for generous support from the Student Equity Program for the Faculty Book Club.



El Camino College Presents

Women's History Month Luncheon & Women's Wall of Fame Honorees

National Women's History Month Theme



Special Keynote Speaker:

Professor Priscilla "Priscy" Ratcliff

Author of "Emergency Essentials for Starting Any Entrepreneurship Business"

Thursday, March 23, 2017 12:00pm-2:00pm

Location: East Dining Room (Limited Seating)

Tickets: \$20*

*\$5 of each ticket to be donated to the 1736 Family Crisis Center

The Women's History Month Luncheon isn't an FDC event, but Stacey Allen encouraged all to consider registering. A portion of the proceeds will support the 1736 Family Crisis Center. In addition "El Camino, Cannabis, and the Law" will be 2.28 at 5 pm in Library 202, a "joint offering" from Campus Police and Library Learning Resources. (Our VPs have a wonderful sense of humor, keeping the Senate meetings lively and entertaining!)

C. Officer Reports:

- VP, Finance & Special Projects, Josh Troesh: **Pages 26-29 in Senate packet.**
- KDD thanked Dean Natividad for providing PBC minutes. Josh Troesh reported that we are anticipating that the college will enter stabilization. Enrollments for spring were slightly ahead of last year, reversing recent downward trends, which is encouraging news. Strong spring enrollments suggest that the winter session didn't dilute spring enrollments.
- VP, Academic Technology, Pete Marcoux.
- The Tech Conference has been cancelled this year: the planning started later than usual due to winter session, there was difficulty securing keynote speakers and Instructure planned to provide Canvas speakers but was unable to do so because of a new "Canvassador" program. (Unnamed senators asked whether there was a similar, Prop 64-related ambassador program. Stay tuned.) The College Technology Committee is looking at master scheduling systems, and going paperless. Security specialists have been hired and there's discussion of disaster recovery plans. The group will discuss bringing the google suite to campus (which is used in a majority of K-12 settings) in parallel with Microsoft.

VP, Instructional Effectiveness/ALC & SLOs Update Russell Serr

Assessment of Learning Committee

- ILO assessment: Community and Personal Development –
In the process of gathering data from:
 - Student Survey
 - Utilization Data from Students services
 - Data from IR - SENSE= Survey of Entering Student Engagement (for first term students)
 - CCSSE = Community College Survey of Student Engagement (for all students)
 - Russ Serr reported that these reports provide a lot of disaggregated data. The ALC will be working to make sense of the data.

Fall 2016 SLO/PLO completion status

- SLOs=381/492 = 77%
- PLOs=20/40 = 50%
- Much higher now! **Many assessments were submitted just before and after the deadline so these reported numbers have increased.**

Program Review

- This week 2016 Program Reviews are wrapping up.
- Not surprisingly, the teams who start early are also the ones who manage to meet all of the deadlines. (Kind of like our students, wouldn't you say?)
- The Program Review team met with 2017 faculty, anyone who did not make the orientation please contact Russell Serr or Linda Clowers ASAP! **Please make it a priority to contact Russell Serr or Linda Clowers if you are scheduled for Program Review in 2017.**

D. Special Committee Reports

- ECC VP of Academic Affairs – **Dr. Jean Shankweiler.**
- There are lots of hiring committees underway; in fact some are now making it to their final interviews. The search for the dean of Humanities is ongoing and candidates will soon be selected for HR VP (at which point Barb Perez's sigh of relief will be heard throughout the Southland). Revisions to the Curriculum Advisor position have been approved. We are approaching the deadline for requisitions, which may affect you if you're working on a grant. These deadlines seem to come very early in the year but that's so our colleagues in other areas can do their jobs before the end of the fiscal year. Guided Pathways is the next big thing coming from the Chancellor's Office. Jean is convening a committee to consider how we can better provide students with pathways to completion, at all levels. Jean's office is in nomad mode right now – give them a few days to get settled before coming over for dinner. You'll find the VPAA team in the Communications Penthouse (301).

D. Special Committee Reports

- ECC VP of Student & Community Advancement – **Dr. Jeanie Nishime.** The VPSCA team has moved to C201 and expects to be in the “temporary” location for 2.5-3 years. IR and Financial Aid will be in the lowest level of the Communications Building. The Admin 131 meeting space will be available in C109. Area plans are underway. The college learned on 3.15 that the Accreditation Mid-Term Report deadline was moved to October; since the report was complete it was submitted. Thanks to the many counselors who helped make the Counselors Collaborative a success. William Garcia is leaving ECC to take a VP Student Services position at Las Positas – he will be greatly missed! Look for information about an internal interim position. The Process Improvement Project is moving ahead. Many of our processes are impersonal (at best) and outright unfriendly (at worst). The residency process has been simplified so that the assumption will be that those who may have fallen into a gray area will now be assumed to have residency unless they are suspected of fraud.



E. Unfinished Business: BP/AP 4235 Credit by Exam, 2nd Reading

- Pages 30-37 in Senate packet.
- Packet includes:
 - a. BP 4235 (ECC version)
 - b. AP 4235 (ECC version)
 - c. BP 4235 (CCLC template)
 - d. AP 4235 (CCLC template)
 - e. Title 5 section 55050
- C. Gold was able to clarify that we do not annotate D's and F's earned on Credit by Exam. Some departments have very few applications (English) and others have many (FTEC, Foreign Languages, Math). The motion to approve passed unanimously because Daniel Berney was not present to abstain. (We missed you, DB!)

F. New Business: BP/AP 3710 Intellectual Property and Securing of Copyright, **1st Reading**

- **Pages 30-37 in Senate packet**
- BP/AP 3710 Intellectual Property and Securing of Copyright – first reading.
- Packet includes:
 - a. BP 3710 (ECC version)
 - b. AP 3710 (ECC version)
 - c. BP 3710 (CCLC template)
 - d. AP 3710 (CCLC template)
 - e. BP 3715 (CCLC template)
 - f. AP 3715 (CCLC template)
 - g. Federation Contract re: copyright & intellectual property
- **Note: Packet for 2nd reading will include ECC versions only (not CCLC templates).**

F. New Business: BP/AP 3710

Intellectual Property and Securing of Copyright, 1st Reading

- This BP/AP has been in development for 3-4 years. It addresses who holds the copyright for different kinds of work. Much of the language comes from the contract. The language of the procedure extends the terms of the faculty contract to classified employees. This was approved by Luukia Smith. Dr. Maloney has approved combining the topics of intellectual property and copyright into one set of BP/APs. Much discussion ensued with Josh Troesh explaining that there are many “gray areas” on these topics. In the example of a faculty-produced film, faculty retain the rights to the film, but the school can utilize it provided the threshold is met (concerning use of equipment and work roles). Issues surrounding the production of films or books during sabbatical were discussed. (Be the first to email Kristie, sharing one thing you learned from the Senate meeting and your next cup of coffee will be on her!) Carolee Vakil-Jessop suggested that the Federation and the Senate work together on this issue so she and Chris Gold will confer. Questions arose regarding how the value of school equipment is determined and why equipment is a relevant consideration since equipment (like cameras, kilns) aren’t “used up” when faculty produce work. The Senate can approve the BP/AP and refer issues of concern to the Federation so they can be discussed in preparation for the next round of negotiations.

F. New Business: Statement of Support for All Students

- KDD reviewed the efforts by the Senate to support all students, including a resolution of support, the Dreamers 101 event in fall, participation in the Dreamers Task Force and in the Student Empowerment forums. Efforts are underway to offer faculty a workshop on legal rights and considerations for undocumented students.
- Approximately 35 districts have issued statements or resolutions since November.
- A draft resolution was provided to the Senate which has been developed in collaboration between Academic Senate and President/Superintendent Maloney. The content of the resolution is as follows:
- WHEREAS statements address:
 - 1: Serve all students without regard to protected class.
 - 2-4: College mission, vision, values.
 - 5-6: Existing federal and state protections for students and statements from CCCO, UC, CSU
 - 7: Civility, tolerance for variety of viewpoints
 - 8-9: Affirm student concerns and commitment to diversity

F. New Business: Statement of Support for All Students

- RESOLVED statements address:
- 1: Affirm commitment to diversity, equity, inclusion, value for students.
- 2: Mission, financial aid available to Dreamers
- 3: Reiterate commitment to FERPA
- 4: Support CCCO recommendation that police not detain, question, arrest based on (suspected) immigration status.
- Suggestions were made to combine some “whereas” statements and/or reduce their number. The Senate endorsed the principles of the resolution.



F. New Business: Statement of Support for All Students

- Approximate Timeline for Senate Consultation:
 - 1st Reading: March 21st
 - 2nd Reading: April 4th
 - Also consulting: Legal Counsel, ASO, College Council.
 - Presentation to Board of Trustees: April 17th.

F. New Business: Resolution of Appreciation for Quajuana Chapman

- Thank you to Allison Carr, Mark Lipe, Janet Young and Portia Rushin Sorunke for their help developing the resolution.
- WHEREAS Quajuana Chapman served the faculty, staff, administration, and students of El Camino College with distinction, professionalism, and collegiality as Curriculum Advisor;
- WHEREAS, Quajuana Chapman’s strong sense of commitment, integrity, and her reservoir of knowledge provided a trusted voice on all matters related to curriculum, thus enabling El Camino College to provide a quality education for all students;
- WHEREAS, Quajuana Chapman earned the respect and admiration of her colleagues for her organizational skills, her resourcefulness, her creative problem-solving, and her ability to navigate CurricUNET like no other;
- WHEREAS, Quajuana Chapman’s in-depth knowledge of the PCAH and Title 5 has made her an invaluable resource for administrators and faculty alike;
- WHEREAS, Quajuana Chapman devoted countless hours digitizing paper archives and developed an automated record-keeping system which created efficiencies and enhanced access;

F. New Business: Resolution of Appreciation for Quajuana Chapman

- WHEREAS, Quajuana Chapman generously shared her time and expertise to provide guidance to those establishing, approving and/or reviewing curriculum;
- WHEREAS, Quajuana Chapman has consistently gone above and beyond the call of duty to conscientiously and meticulously edit our College Catalog and Schedule of Classes;
- WHEREAS, Quajuana Chapman's commitment to service, her creative problem-solving, her unfailing good humor, and her impeccable taste in footwear has earned her the appreciation and admiration of her colleagues; therefore be it
- RESOLVED, that the Academic Senate of El Camino College gratefully wishes Quajuana Chapman all the best in her new endeavors at the California State University, knowing that she has made a positive difference in the lives of the faculty, staff, administrators and students at El Camino College.
- Passed and adopted on this 21st day of March, 2017 by the El Camino College Academic Senate.

G. Information Items -- Discussion: Dreamers Task Force Updates

- Rene Lozano and Cynthia Mosqueda
- Dr. Mosqueda and Mr. Lozano were thanked for their tireless efforts to support students whose lives are being affected by policies of the new administration. Faculty are asked to be mindful of ways our students are being impacted:
- DACA students and Dreamers currently have opportunities available to them. But if members of their families are undocumented, these students may be experiencing a ripple effect, e.g., a student who has to reduce her course load because she's increased her work hours since her father can't go to work for fear of deportation.
- More vigorous enforcement of immigration policies means our students may be limited in their ability to participate in academic field trips or statewide travel (e.g., the Northern California college tour).
- A program for students was offered by Professor Jeff Jung to provide resources and information regarding legal issues impacting students. Efforts are underway to organize a similar workshop for faculty.
- The Student Empowerment workshop series offers students a chance to discuss concerns.
- We are grateful to Cynthia and Rene for taking time to keep the Senate updated on these important issues.

G. Information Items -- Discussion: Student Recording Rights

- Kate McLaughlin
- Professor McLaughlin reviewed that, in CA, private interactions require that all parties give consent for recording to occur. In the classroom, recording is prohibited without permission, as is distributing the recordings. At public meetings – including those held for government-related bodies covered by the Brown Act (like the Academic Senate) – it is the right of anyone in attendance to record the proceedings. Student journalists are encouraged to introduce themselves and the publication they represent as a professional courtesy. In public meetings, students have a civil right to record; they should not be told not to attend, record or take photos so long as they are not disrupting school business. Discussion followed regarding what constitutes a “public” meeting, with criteria including public spaces, publicly advertised events, or events organized by public employees. Senators were referred to BP/AP 3900 Speech: Time, Place and Manner. Professor McLaughlin is an excellent resource on these issues so please contact her if you have questions, need more information or have an idea for a story: kmclaughlin@elcamino.edu.

Agenda

- **H. Future Agenda Items**

- Ed Policies: BP/AP 3710 Intellectual Property and Securing of Copyright, BP/AP 4230 Grading and Academic Symbols, BP4115/AP4222 Remedial Coursework

- Student Success Initiatives (SSSP, SEP, BSI, BSSOT, etc.)

- Strong Workforce Program

- **I. Public Comment**

- **J. Adjourn**