

ACADEMIC SENATE ATTENDANCE & MINUTES
16th March 2010

Attendance (X indicates present, exc indicates excused, pre-arranged absence)

Adjunct Faculty

Mangan, Michael(Hum) X

Behavioral & Social Sciences

Firestone, Randy X

Gold, Christina X

Widman, Lance X

Wynne, Michael X

Business

Siddiqui, Junaid X

Lau, Philip S X

Child Development

Moen, Michelle X

Counseling

Jackson, Brenda X

Jeffries, Chris X

Key, Ken

Pajo, Christina X

Fine Arts

Ahmadpour, Ali X

Bloomberg, Randall X

Crossman, Mark

Schultz, Patrick X

Wells, Chris EXC

Health Sciences & Athletics

Hazell, Tom

McGinley, Pat X

Rosales, Kathleen X

Humanities

Isaacs, Brent

Marcoux, Pete X

McLaughlin, Kate X

Peppard, Bruce EXC

Simon, Jenny X

Industry & Technology

Gebert, Pat X

Hofmann, Ed X

MacPherson, Lee X

Marston, Doug X

Learning Resources Unit

Striepe, Claudia X

Ichinaga, Moon X

Mathematical Sciences

Boerger, John

Fry, Greg X

Glucksman, Marc X

Taylor, Susan X

Yun, Paul X

Natural Sciences

Cowell, Chas

Herzig, Chuck X

Jimenez, Miguel X

Palos Teresa EXC

Vakil, David X

Academic Affairs

Chapman, Quajuana

ECC CEC Members

Evans, Jerome

Norton, Tom

Panski, Saul X

Pratt, Estina X

Smith, Darwin

Assoc. Students Org.

Casper, Joshua

Safazada, Ana

Stokes, Philip

Begona Guereca

Ex- Officio Positions

Arce, Francisco X

<u>Nishime, Jeanie</u>	<u>X</u>
<u>Shadish, Elizabeth</u>	
<u>Kjeseth, Lars</u>	<u>X</u>

Guests and/Other Officers: Don Goldberg (Dean's Rep), Alice Grigsby, Barbara Jaffe, Caroline Pinedo, Irene Graff, Connie Fitzsimmons

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The second Academic Senate meeting of the Spring 2010 semester was called to order at 12:35pm

Approval of last Minutes:

The minutes [pp. 5 -10 of packet] from the March 2nd Academic Senate meeting were reviewed. The minutes were approved following a motion from Mr. Marcoux, seconded by Mr. Widman.

REPORTS OF OFFICERS

President's report – Dave Vakil (henceforth DV)

DV requested that the Senators read his written report [see pg. 11 of packet]

DV commented specifically on the following:

- Area C meeting in the Distance education Room of the ECC campus, Saturday 3/27, 10am-3pm.
- Reminder of Discipline's List revision. The State Senate examines this every few years. DV has received one potential proposal so far
 - How shall we evaluate Academic Senate? See some of DV's thoughts on page 11.

Other items:

- DV asked whether the AS could meet at Compton on April 20 – the Tuesday after Spring Break? Ms. Jeffries and Mr. Panski agreed to coordinate the transportation angle. The meeting would take place in the CEC Board Room.
- Faculty will receive email notices during semester (up to 1 email per day) when students add or drop your class. Title 5 requires faculty be notified. Expect this to be ready by Summer. DV asked for AS reaction to this and feelings ranged from the positive - “helps keep rosters up-to-date”, to concerns that the practice might generate too much email, and that the practice be limited to 1 email per week. Mr. Widman felt that it would be more useful to note Withdrawals, but DV said that if a faculty member had given out 10 add stickers, but only 8 added showed up on the roster it would be useful to have that info and speak to the students in a timely manner. Ms. Taylor noted that this information can be obtained by faculty checking the online roster and felt that the emails were overkill. Mr. Marston noted that the sites needed to be more user friendly. Ms. Jeffries felt the add information was helpful as it was difficult to process late adds, so it was better to catch the situations in a timely fashion. Mr. Jaffe noted it was very helpful for adjuncts shuffling the rosters of many schools. The consensus seemed to be that the practice should move forward.
- DV reported on the recent visit to Chaffey College to examine their Student Success centers, with a view to perhaps adopting or adapting some of their successful practices here. Thirteen(?) faculty, staff, and administrators attended. Debrief meeting to be held Wed, March 31 at 1pm in Admin 127. DV thanked Dr. Arce for arranging the visit. Ms. Taylor asked for more information. DV said that the visit was meant as a show and tell, to see what other Student success centers do differently, and how we can improve what we offer. Dr. Arce added that ECC could do better in the area of cross-campus coordination of Basic Skills and tutoring opportunities. Mr. Panski asked for confirmation that the

Faculty coordinator position in this area had been graded as a non- faculty position. Dr. Arce confirmed this fact. Mr. Panski further asked who was coordinating the Compton area in this regard. Dr. Arce replied that Dr. Dever had been part of the visiting team and that this area was under discussion. Mr. Panski noted that Ms. Pratt is the interim coordinator at Compton, being paid an appropriate stipend, but that this would probably be revamped as well. Dr. Arce agreed that this was the plan, but that no specifics were available as yet. Dr. Arce agreed to send Mr. Panski the job description.

- Program SUPPORT policy/procedure is being drafted. This was formerly called “Program Discontinuance”, but as the emphasis changed, so the name changed too. DV noted that he, Lars Kjeseth, Chris Wells, Barbara Jaffe, Elizabeth Shadish, were reviewing the documents and drafting the initial proposal, which would eventually be submitted to the Ed Policies Committee. DV reported that he had received questions from some faculty regarding support of some small academic programs. This proposal could address their concerns. In the meantime, we need to be alert to possible “de facto” program discontinuance via attrition or via starvation of resources/offerings.

Dr. Arce noted that program discontinuance policies can be part of Program Review. DV said that they did not want to take that path, but want to keep Program Review separate from Program Support, although he could see that they might be intertwined. Dr. Arce said that program Support could be a euphemism if you are studying programs that might merit being discontinued. DV said that program would be studied with a view to first seeing how they could be supported. Dr. Arce felt that was the job of Program Review and suggested a conversation with Dr. Jaffe. Mr. Kjeseth said that the boundaries between Program Review as one vehicle and program Support as another would still need to be fleshed out. Additionally, Program Support certainly needs to take into account the possibility of discontinuance. He felt it was too early to be overly worried about the implications as they were still looking for parameters that would fit the ECC/CEC culture. DV noted that Program Review currently happens only every four years, and Program Support could happen inbetween. Dr. Arce noted that the Accrediting Commission would like to see annual reviews as an indicator of student success, as a review every 4 to 6 years was felt to be meaningless as taking the programs too long to adjust to changing demands. Mr. Marcoux commented that these increasing layers of bureaucracy left little time for actual teaching. Mr. Panski asked who would be reviewing the Program Review data and making recommendations? DV said that this is what the Committee would be deciding.

Program Review Highlight: Journalism – Kate McLaughlin (KM)

KM reported that there are 2 full- time instructors in the department. The department puts out three publications: The Union – a weekly publication, The Warrior Life – once a semester, and the ECC Union Online – which came online in 2008.

1. Who does your program serve and why is this program beneficial to the community?

The program serves the entire community, and has a worldwide online presence. The student publications are important as these are the only publications that serve this community specifically.

2. List 2-3 important items from your program review that are interesting or important.

Enrollment is on the rise since the transition year of 2008 when the department had a few retirements. 2009 saw enrollment surge, and KM noted that this was consistent with programs around the country. Most of the students go on to careers in the broader communications fields. A new class was created in 2009 - Journalism 14 (J14) – Multimedia Journalism., which teaches new skills like blogging and captures the immediacy of Web communications.

3. List 2 things you'd like other faculty to know about your program.

The publications are 100% student produced. Faculty serve as advisors only. Mistakes are noted and critiqued later. KM asked for faculty understanding of errors. KM also asked for faculty feedback to the students, as they want to know when they do not get it right. Criticisms have a greater impact when coming from the readership instead of being channeled through KM and other advisors.

Mr. Panski asked whether/how the CEC could be integrated into the paper. Currently the CEC has no voice, despite the fact that the Union is distributed at the CEC. Some way must be found to integrate the CEC into the paper, short of the ideal of having their own paper.

Dr. Arce asked whether the CEC has a journalism class. Mr. Panski said he would check. Dr. Gold asked how many sections of J14 were running, as this seemed like an ideal class to link with. KM said that there was currently just one, but that more sections could be added if the idea was serious.

VP – Compton Center - Saul Panski (SP)

No report.

Curriculum Committee – Lars Kjeseth (LK)

LK said there is no follow up report on the proposed cleaning up of the General Ed. Requirements as yet, as the Committee would only be meeting later today. LK announced the rollout of CurricuNet, Phase 1, [see separate handout]. All new course proposals must be made via CurricuNet., Training will be provided, and details will be sent out next week. Please send comments to LK.

VP - Educational Policies – Chris Jeffries (CJ)

CJ noted that the Ed Policies Committee is still working on BP 4010 - Degrees and Certificates. As per State resolution 9.02 There should exist general Education reciprocity amongst California colleges. This may take a few months to sort out, and in between the committee will be working on other things. CJ also announced change in the next meeting date from 23rd to 30th of March.

VP - Faculty Development – Chris Gold (CG)

CG reported that the Committee had been working on the **Outstanding Adjunct Faculty Award**.

CG noted that a **Hiring Workshop** will be held tomorrow evening, from 6 – 7:00pm in the Distance Education Room. Work is still going forward on **revising the Faculty Handbook** and it is hoped to have that out by Fall.

VP - Finance & Special Projects/Planning & Budgeting Committee (PBC)– Lance Widman (LW) [See pp. 16 - 17 of packet] PBC 2/18/2010 Minutes

Council of Dean's Meeting Report –Moon Ichinaga (MI)

[See separate handout provided] MI reported some feedback from the Dean's Council to the Faculty Development Committee, with a suggestion from Barbara Perez to hold the next Hiring Workshop earlier when adjunct faculty could make the most practical use of the information.

MI noted that Ms. Graff had demonstrated the Informational Research webpage and had shared some statistics. MI reported that the CEC is working on their enrollment management plan, and that a survey had reported satisfaction with the online payment process.

VP – Legislative Action – Chris Wells (CW)

CW was out ill.

REPORTS OF SPECIAL COMMITTEES

Technology – Pete Marcoux (PM)

PM reported on three ITS and Campous Technology Committee Proposals:

- Plan to replace 240 faculty laptops, \$331,200
- Replace LMTC & main library student computers, \$310,438
- Update network infrastructure: \$340,531

Dr. Arce noted that faculty laptops were expensive to replace as they have a 3 year warranty. It was noted that mr. Wagstaff had broached the idea of virtual desktops, and that this would probably be standard in the new buildings. This move would involve the CEC infrastructure as well.

UNFINISHED BUSINESS

Student Learning Outcomes –Core Competency Proposal - Jenny Simon (JS)

This is the second reading on this matter.

El Camino has 5 core competencies which were approved in March 2007. The ALC would like to add a sixth core competency. This sixth competency was included on the core competency list for the Flex Day mapping , but it was marked “pending approval” JS asked for ratification of the sixth competency as stated

VI: Information and Technology Literacy: Students locate, critically evaluate, synthesize, and communicate information in various traditional and new media formats. Students understand the social, legal, and ethical issues related to information and its use.

Mr. Marcoux asked for some background on this and Ms. Striepe said that information competency had been set to become a graduation requirement in the mid 200’s. Budget constraints had killed the initiative for most colleges, but it remained an important skill to ensure student success – a develop ability to search for, interpret and evaluate information. This competency can be integrated into all class work. Ms. McGinley agreed, saying that it was important for Nursing Accreditation, where there has to be a change to electronic formats by 2014. Ms. Jeffries moved to ratify the competency, and it was unanimously voted to do so.

NEW BUSINESS

BP 3570 & AP 3570 - Copyright – Alice Grigsby (AG)

[See packet pg. 20: a Memo from Alice Grigsby, explaining changes to the procedure since our last viewing, also the Policy proposal on pg. 21 (no change), and the Procedures, pp. 22-25] Today’s meeting is the first reading.

Ms. Striepe asked about mention of student rights and responsibilities, as this seemed to be angled toward faculty. AG said that these were covered in a separate section which covered intellectual property. Mr. Marcoux asked who would determine “fair use: if a dispute came about, and what would be the procedure? AG said we would copy the CCL’s procedure. It was felt that there is a need for a step by step explanation of “fair use” and the procedure to navigate the concept. Dr. Gold asked who would resolve any issues on campus? AG noted that a committee form the Copy Center and the faculty would be convened. AG also made mention of a Form 59 re: infringements. DV repeated that this was the first reading, and asked that the mentioned forms

and policies be sent for inclusion in the packet for the next reading. The policy provides for the issue of music copyright. AG reminded the AS that copyright is an extremely complex issue and that there might always remain some “grey” issues.

Campus Climate Survey – Irene Graff (IG)

[See packet pp 26-31, with pp.26-27 being the Survey plan, and pp. 28-31 the questions draft] A supplementary handout was also distributed. IG stepped the senate through some changes to the survey, and fielded questions and noted more suggestions for the survey. IG pointed out a whole new section on relations between the ECC and CEC (questions 37-41) There was some discussion on the question of including Middle Eastern as an ethnicity marker. IG noted that it was not a common standard. IG asked for further comment/questions to be sent to her, and repeated that she took all suggestions seriously with the view to putting out an quality, meaningful survey.

Area C/ASCCC Resolutions – Dave Vakil (DV)

[See pp. 33-51 of packet]

These resolutions will be discussed on Saturday, March 27 at Area C meeting, and DV needs some indication of how ECC should vote on these resolutions?

- NOTE: there is a proposed amendment to Resolution 4.03 from Area B, not included in packet.

DV has received comments from Lori Suekawa, Sue Oda-Omori, and Ken Key about the amendment and related pending legislation (SB 1440 & AB 440).

FUTURE AGENDA ITEMS

ARCC report results for ECC & Compton

- Accountability Report for Community Colleges

DV’s survey of deans regarding thoughts on department chairs

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PUBLIC COMMENT.

Mr. Siddiqui of the Business Division made a plea for faculty to join the Business Division’s hiring committee.

The Academic Senate meeting was adjourned at 1:58pm
Cs/ecc2010