

**ACADEMIC SENATE EDUCATIONAL POLICIES COMMITTEE
AGENDA**

Tuesday, November 29
1:00-1:50 SOCS 123

Fall Meetings from 1-1:50 pm in SOCS 123: Tues Sept 13; Thurs Sept 29; Tues Oct 11; Tues Oct 25; ~~Tues Nov 8~~; Tues Nov 22; Tues Nov 29; ~~Tues Dec 13 (tentative)~~

Members: Christina Gold (Chair), Mark Fields, Vanessa Haynes (absent), Chris Jeffries, Karl Striepe, Lori Suekawa, and Linda Ternes.

Visitors: Quajuana Chapman (Curriculum Advisor), Kristie Daniel-DiGregorio (Senate President), Juan Garcia (Veterans' Services Counselor), Matt Kline, Wanda Morris (Director of Nursing), Bill Mulrooney (Director, Admissions and Records), Janice Pon-Ishikawa (HS&A Counselor)

I) BP/AP 4230 Grading and Academic Record Keeping

Background: The procedure was removed from the policy and added to a new AP. Some of the major changes include:

- The inclusion of the requirement for faculty to submit 3 supporting grades plus the final exam in the procedure (taken out of the faculty handbook).
- The addition of the new symbol, "SP."
- The addition of a nonevaluative symbol we were already using but wasn't in our policy, "RD."
- The addition of P/NP grading for noncredit courses.

Discussion:

- The committee reviewed the changes described above.
- We approved movement of the procedure out of the policy and into a new AP 4230.
- We approved the inclusion of a new section titled, "Grade Records," which takes the language out of the 1987 Faculty Handbook that requires 3 supporting grades plus the final exam. In the same section, we approved the inclusion of language from the job description requiring faculty to report grades in a timely fashion.
- We approved adding "RD" Report Delayed. This is an evaluative symbol we are already using.
- We approved the option to offer P/NP for noncredit courses.
- We will not use the evaluative symbol, "FW." It would require significant work to implement the change and it is not significantly better for students.
- The committee and visitors had an extensive conversation about the use of "SP." We have questions about the use of SP and the intersection of the use of P/NP and SP. If a noncredit course that typically issues no grade begins using "SP," will a student have a notation if they don't receive an SP? How will this translate to the student transcript? Would the course appear on some students' transcripts (those with an SP) but not others' (those without an SP)? Will SP be an option for noncredit courses or automatic? How does the use of SP relate to P/NP? Will they be used all together in a course, in addition to the lack of any grade? We interpreted an SP like a pat on the back to recognize progress in the course, whereas a P indicates mastery of the course content and skills.

- There will need to be more consultation to answer the questions above.

II) AP 4236 Credit for Military Service

Background: There is no CCLC template for AP4236. This is an emergency item request by the Nursing Program. Chris Gold created the draft using the college catalog and the references listed on the draft. Dr. Wanda Morris is the contact. Please see the comment bubbles for explanations and questions.

Discussion:

- We agreed that we do not need a Board Policy and that it is better to have an Administrative Procedure that is numerically near the Credit by Examination policy.
- We also decided that the procedure should explain the overarching guidelines we use for granting military credit, but not list the specifics since those may continue to change.
- The procedure needs to reference SB 466.
- There were quite a few questions about transcripts and the nature of granting credit and whether the credit will transfer or only be applicable to the AA. Also, it was noted that we do not accept CLEP but we are required to do so when it is listed on the American Council of Education transcript.
- It was suggested the a task force for military credit be formed to work out some of these issues.

Adjourned: 1:55 pm

Packet Materials

1. AP 4236 Credit for Military Service
2. Military Credit in College Catalog
3. Military Credit on Admissions Webpage
4. CCCCCO, "Advisory on Awarding Credit for Prior Military Experience," July 5, 2016.
5. Bill Analysis. AB 2462 Academic Credit for Prior Military Experience, Amended April 9, 2012.
6. ASCCC, "Issues Regarding Academic Credit for Veterans and Military Service Members."
7. BP 4230 Grading and Academic Record Keeping (revised)
8. AP 4230 Grading and Academic Record Keeping (new)
9. BP 4230 – CCLC Template
10. AP 4230 – CCLC Template
11. Title 5 § 55021
12. Title 5 § 55023