

El Camino College Academic Senate 2016-2017 Goals: Progress Report

The Academic Senate's annual goals reflect a commitment to "[advancing] an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (ECC Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2510)

Measures:

- Arrange faculty representation on campus committees and periodic updates.
 - *Senate represented on hiring, collegial consultation, and campus committees.*
 - *Senate consulted on ECC Educational Master Plan, Comprehensive Master Plan, Technology Plan, Staffing Plan, Distance Education Plan, Compton Center Self-Study and Comprehensive Master Plan, Cooperative Work Experience Educational Plan, Institutional Effectiveness Partnership Initiative Framework Indicators, & Institutional Effectiveness Outcomes.*
- Recruit and elect executive and committee chairs according to Senate by-laws.
 - *Four new officers started 16-17; elections were held for four officers for 17-18.*
 - *With support of administrative leaders, reassign allocations increased by .30 for Senate officers for 2017-18.*
- Ensure divisions have required number of senators and that elections are held accordingly.
 - *Census completed summer 2016, indicating a need to increase LLR representation by one senator (fall 2016) and decrease BUS by one (fall 2017).*
 - *Nine new senators started in fall (A. Brochet, M. McMillan, N. Men, D. Crossman, Y. Kawasaki, A. Sharp, J. Selph, C. Schult-Roman, T. Moore) and 2 in spring (R. Galbavy, C. Brewer-Smith). Ten senators were elected to start fall 2017 (S. Bray, J. Casper, R. Diaz, D. Fanelli, A. Josephides, L. Kjeseth, R. Newell, D. Meek, S. Potter, O. Villareal).*
- Review and begin revising Faculty Handbook.
 - *Models reviewed and input sought from Ed Policies Committee, Faculty Development, Academic Senate, Council of Deans, new faculty, and administrative assistants; anticipated completion, fall 2017.*
- Maintain communication and effective collaboration with ECC Federation of Teachers (ECCFT).
 - *Presentations at Senate by ECCFT president (fall) and executive director (spring).*
 - *C. Gold and Ed Policies Committee assisting ECCFT in update of Appendix G.*
 - *ECCFT president is member of Ed Policies; ECCFT executive director participates in Senate, Ed Policies and Faculty Development Committees.*
 - *Presidents of Senate and Federation collaborate regularly (e.g., through College Council, BOT, on committee appointments).*
 - *Senate asked by ECCFT to consult on areas of shared responsibility during negotiation process.*

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

- Provide an orientation at the start of the academic year.
 - *Senate Handbook updated, distributed to all senators, and posted to Senate website.*
 - *Orientation provided at first meeting, "ECC Acronyms" list developed and included in all packets.*

- *Ongoing “orientation” provide through deans’ introductions at Senate meetings and informational presentations (e.g., minimum qualifications).*
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and Senate Committees.
 - *Revised packets (including minutes of other collegial consultation committees) and meeting notes distributed to all faculty and posted on Senate website.*
 - *ECC faculty encouraged to participate in statewide awards and events such as Hayward Award and ASCCC Institutes; Educational Development recognized as an Honorable Mention Exemplary Program.*
 - *Faculty Development Committee coordinates 20 programs and co-coordinates more than 40 programs each year. Expanded faculty learning opportunities offered through new initiatives (e.g., “Fitness & Fun” and “Informed and Inspired” workshop series, “Dreamers 101” forum).*
 - *At campus-wide Professional Development Day, Senate officers are among presenters in general session and breakout workshops.*
 - *Faculty reps recruited for new campus initiatives (e.g., Process Improvement, Dreamers Task Force, Student Empowerment Dialogue Series, and Certificates Task Force).*
 - *Faculty involved earlier in process of developing educational policies by establishing dean/faculty working teams.*
 - *All Academic Senate meetings added to campus-wide calendar on ECC website.*
- Encourage greater participation of senators in meetings and other activities of Senate.
 - *Implemented brainstorming session to seek feedback on meetings and other activities of Senate. Input incorporated into packet (e.g., “ECC Acronyms”), meetings (e.g., dean introductions, campus safety, Canvas), workshops (e.g., new “Informed & Inspired” workshop series), and campus-wide events (e.g., Spring Professional Development Day).*
 - *Senators provided leadership for discussions of Educational Master Plan, Online Education Initiative, Faculty Association for California Community Colleges, and regional meetings of Academic Senate for California Community Colleges.*
 - *Senators provided leadership for initiatives such as “Dreamers 101” forum and visit by ASCCC executive board.*
 - *Senators asked to provide updates at division and department meetings; ECC deans have agreed to include Academic Senate as a standing agenda item.*
- Execute Senate Office relocation while maintaining a strong physical presence on campus.
 - *Move successfully implemented from Student Activities to Schauerman Library.*
 - *New location communicated to campus via email, on Senate website, and with signage throughout library.*
- Establish initiatives to recognize faculty who achieve tenure.
 - *In collaboration with ECC President and VPAA, initiated annual tenure reception at 2017 Spring Professional Development Day in the Art Gallery. Each honoree received a gift, provided by Academic Senate and VPAA.*

3. Support the college’s institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement.
 - *FDC collaborating with VPAA on interventions to support success and retention.*

- *Senate consulted on Enrollment Management Plan and on dual enrollment efforts; regular updates were provided to the senate.*
- *Additional presentations scheduled for spring semester.*
- **Support Compton Center's efforts to re-establish independent accreditation through regular Senate/Faculty Council communication and collaboration with faculty leaders.**
 - *Senate reviewed and discussed Compton Center Self-Study and Comprehensive Master Plan and unanimously endorsed both.*
 - *Senate meeting schedule shifted to accommodate Compton Center accreditation team visit, ECC Senate President represented ECC at Faculty Council meeting and at Compton College commencement.*
 - *Faculty Council president serves on ECC executive board, ECC Curriculum Chair collaborating working closely with Compton College to support establishment of independent curriculum processes; ECC Senate Handbook shared as a model for Curriculum Committee at Compton.*
- **Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion.**
 - *Statewide initiatives incorporated into new Informed & Inspired workshop series (e.g., The RISE Center).*
 - *Ongoing collaboration with Student Success Advisory Committee and Dreamers Task Force through senate representatives and discussion at senate meetings.*
 - *Meeting updates provided on statewide initiatives and how they are being implemented at ECC, including Multiple Measures Assessment and Placement, Strong Workforce Project, Basic Skills Initiative, Student Equity, SSSP, Guided Pathways.*

Additional Outcomes and Outputs for 2016-17 Academic Senate:

Advocacy for Students:

Senate an active participant in Dreamers Task Force, established in response to concerns for students affected by political changes. Provided Dreamers 101 forum for faculty and staff; senators served as facilitators for Student Empowerment Dialogue Series. Issued Senate resolution and collaborated with Superintendent/President on development and consultation for successful Board of Trustees resolution Supporting Excellent, Comprehensive Educational Programs for All Students.

Campus Safety:

Senate collaborated with Campus Police to ensure faculty input and participation in implementation of regular lockdown/shelter-in-place drills. Senators served on Emergency Response Drill Advisory Committee, ECC Chief of Police invited to present at Senate meeting, Senate provided input and debriefing for fall and spring drills as well as communications to all faculty regarding resources and procedures.

Collaboration and Collegial Consultation:

Senate provided strong leadership for College Council goal to update policies and procedures: eleven BP/APs were brought to the Senate for approval with Educational Policies collaborating on an additional six. In addition to ongoing SLO development, collection and analysis, student learning was assessed on ILOs Critical Thinking and for Community and Personal Development. Robust program of TracDat trainings offered for faculty. Quality of program reviews was improved during 2016-17 academic year.

Constitution:

Academic Senate constitution updated and revised for the first time since 2011. Changes included expanded descriptions of officer responsibilities, structural changes to include addition of Distance Education Advisory Committee as Senate subcommittee and creation of new position, Distance Education Liaison. Changes approved by Senate and, following campus-wide vote by ECC faculty, were ratified.

Engagement with Statewide Senate:

ECC invited hosted Academic Senate for California Community College (ASCCC) executive board meeting in February 2017. Senate representatives attended fall and spring ASCCC plenaries. Through support from administrative leaders, representatives sent to Faculty Leadership Institute two years in a row. ECC faculty serve as representatives on statewide committees (e.g., Online Education Initiative Advisory Committee, Career and Technical Education, Transfer, Articulation, & Student Services Committee.)

Distance Education and Academic Technology:

At request of Distance Education Advisory Committee (DEAC), Senate approved constitutional changes to add DEAC as senate subcommittee. New Distance Education Liaison position established. Distance Education Plan presented to Senate. Senate approved resolution that face-to-face instructors be able to utilize Canvas without a training requirement. Canvas will be available to all face-to-face instructors once integration tool is in place.

Professional Development Leadership:

Senate discussed questions related to professional development documentation, policies, approval processes and planning. Faculty Development Committee will collaborate with Professional Development and Learning to review policies and practices to ensure faculty input, reflecting Senate purview for faculty development policies.

Recording in the Classroom:

Senate provided leadership for revision of Student Code of Conduct, discussion of legal considerations, development and dissemination of recommended syllabus statement.