Adjunct
☒ Chinedu (Ed) Muo
☒ Jack Spencer

Behavioral & Social Sciences
☒ Ali Ahmadpour
☒ Stacey Allen
☒ Kristie Daniel Di-Gregorio
☒ Renee Galbavy
☒ Michael Wynne

Business
☒ Kurt Hull
☒ Phillip Lau
☒ Joshua Escalante Troesh

Counseling
☒ Anna Brochet
☒ Rocio Diaz
☒ Seranda Sylvers

Fine Arts
☒ Jonathan Bryant
☒ Joe Hardesty
☒ Russell McMillin
☒ Joanna Nachef
☒ Darilyn Rowan

Health Sciences & Athletics
☐ Andrew Alvillar
☐ Ryan Anthony
☒ Nate Fernley
☒ Tiffanie Lau
☒ Colleen McFaul

Humanities
☒ Kevin Degnan
☐ Sean Donnell
☒ Brent Isaacs
☒ Elayne Kelley
☒ Pete Marcoux

Industry & Technology
☒ Charlene Brewer-Smith
☒ Ross Durand
☒ Dylan Meek
☐ Renee Newell
☒ Jack Selph

Library and Learning Resources
☒ Analu Kameeiamoku Josephides
☒ Mary McMillan
☒ Claudia Striepe

Mathematical Sciences
☒ Susana Acosta-Acuna
☒ Diaa Eldanaf
☒ Robert Eleuteri
☒ Le Gui
☒ Ronald Martinez

Natural Sciences
☒ Mia Dobbs
☒ Shimonee Kadakia
☒ Darcie McClelland
☒ Shanna Potter
☒ Jwan Amin

Associated Students Organization
☒ Dalyan Johnston

Curriculum Chair
☒ Janet Young

Academic Affairs
☒ Jean Shankweiler

Student Services
☒ Ross Miyashiro

President/Superintendent
☐ Dena Maloney

ECC Federation
☒ Kelsey Iino

Institutional Research
☒ Joshua Rosales

Dean's Reps/Guests/Other Officers:
☒ Julieta Aramburo
☒ Loic Audusseau
☒ Taryn Bailey
☒ Jeff Baumunk
☒ April Bernabeo
☒ Stephanie Burnham
☒ Linda Cooks
☒ Robin Dreizler, Enrollment Services
☒ Greg Fry
☒ Brizset Giles

☒ Arturo Hernandez
☒ Stephenie Hughes
☒ Christopher Hurd, SEA
☒ Shiny Johnson, Nursing
☒ Mark Malonzo
☒ Gary Medina
☒ Andrew Nasatir
☒ Ruby Padilla
☒ Karen Preciado
☒ Manuel Rios
☒ Linabel Sajo
☒ Russell Serr, HSA

☒ Jenny Simon
☒ Viviana Unda, IRP
☒ Celso Uribe
☒ Jose Villalobos, Compton
☒ Rashida Wilson
☒ Moses Wolfenstein, LLR – ODE
☒ "Tony" Roland Zapata, Counseling

Excused:

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Darcie McClelland called the third Academic Senate meeting of the Spring 2021 semester to order on Tuesday, March 16th at 12:33pm.

D. McClelland: Quick Reminder

- Comments/questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments/questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to 1 three-minute comment per person per meeting.
- If you type something in the chat that you would like read aloud, please begin the comment with ***. If your comment does not begin with *** we will assume it's just for others to read silently and will not acknowledge it publicly.

B. APPROVAL OF MINUTES (p. 6-15)

D. McClelland: See pgs. 6-15 of the packet for minutes from March 2nd meeting. Motioned by A. Ahmadpour, seconded by C. Striepe.

- No comments or questions.
- Reminder that if you do not vote and you are present, we will assume your vote to be a yes.
- 42 yes, 0 nos, 0 abstentions. APPROVED.

R. Diaz: Good afternoon everyone, we might have some students join us the next couple of Senate meetings thanks to Guided Pathways who is incorporating the student voice and student engagement in different spaces on campus, which the Academic Senate welcomes, so today we are happy to have Stephenie Hughes—she's a first year nursing major and a part of BSS/SEA and EOPS. She will be answering our question, In what ways can instructors, counselors, and/or librarians support you in a remote environment?

S. Hughes: Hello everyone, I'm grateful to be here today. I believe that instructors can really support us in a remote environment just by being more understanding and open, especially with things like guidelines and due dates and things like that. I had a professor last semester who was so kind and said, as long as it's in by the day grades are due, it's good to go. That was so supportive for students and a great way to encourage students to put in the effort to finish their work. Thank you.

DM: Welcome Stephenie and welcome to Academic Senate, we're really happy to have you participate with us today, and do feel free to participate at any point during the meeting, if you have questions or comments.

Our Deans Rep for today is Robin Dreizler, who is our Dean of Enrollment Services. Welcome Robin.

R. Dreizler: I am happy to be here again, thank you. My prompt was, in what ways is Enrollment Services connecting with students to support them in a remote environment? And initially thought that I've been really hard pressed to find anything that hasn't migrated to a remote environment in Enrollment Services.

Right now we are using what is called Jabber, software that allows phone calls into our offices. A number of office websites are using AI called Oscelot, where if you go to webpage, you get a pop up that asks if you have any questions/can I help you. In some cases this is live chat, with our ISP, and in some cases AI learning from the questions that are asked of it. We go in and modify those responses. Admissions included a significant number of online forums that weren't available prior to COVID. Chat with an evaluator-that was something that was new and very useful.

International Student Program-it's been cool watching them work through a lot of the social activities they've added. Two more things—events coming up, Warrior Smart Start. Warrior Welcome Center offers a lot of drop-in enrollment and other remote services but for faculty, if you have a student who is lost or confused, feel free to send them to the Warrior Welcome Center. The website can be reached through Admissions on homepage or searching Welcome in search bar. We have financial aid reps and counselors and peer mentors that are available to answer any student questions and direct them to the right resource or program. Thank you for the invite, feel free to reach out to me if you have any specific questions as well.

C. UNFINISHED BUSINESS
   a. <u>BP/AP 4260: Prerequisites and Corequisites 2nd Reading-Darcie McClelland</u>
       - Motioned to approve by P. Marcoux, and seconded by S. Allen.
       - We will start with the BP. I am doing 4260 because came through Ed Policies in the Fall when I was chairing ed policies. Claudia will take over for 4300 and 3200 because those came through spring when she is chairing.
       - For BP 4260, we didn't actually make any changes to this BP because we made changes to associated AP, we brought it through for review.
       - D. McClelland: Any questions or comments? None.
           o Vote for BP: 42 yes, 0 no, 0 abstentions.
       - We will move on to AP. Minor changes at the beginning, added word enrollment for clarity. Changed word courses to classes. Added a Title 5 reference. Challenge procedure was added by council of deans. Can't change challenge policy because it was put into law.
       - Really clearly stating the senate purview here in establishing the curriculum committee.
       - Some language changes, and some re-wording to follow CCLC template.
       - The big change we made: remove all of the review of individual courses and part of this is going to go into the Curriculum Handbook. Makes it easier for us to be able to modify without having to bring AP to consultation anything this would change.
       - J. Rosales: Do prerequisites and corequisites still have to go through a validation and disproportionate impact analysis? If so is that process included in the AP? J. Shankweiler: They're supposed to and moving from the AP to the handbook.

- o Vote for AP: 42 yes, 0 nos, 0 abstentions. APPROVED.

b. BP/AP 3200: Accreditation 2nd Reading- Claudia Striepe
- Motioned by K. Degnan, seconded by P. Marcoux
- C. Striepe: first we will be looking at BP. They were very few corrections, if any. We removed a double mention of special programs to make it read a little smoother.
- Any questions or comments on BP? None.
  - o Vote for BP: 42 yes, 0 nos, 0 abstentions. APPROVED.
- CS: For AP, being more general, less prescriptive.
  - o Vote for AP: 42 yes, 1 abstention (S. Acuna-Acosta), 0 nos. APPROVED

c. BP/AP 4300: Field Trips and Excursions 2nd Reading- Claudia Striepe
- Motion to approve as appear in packet, motioned by P. Marcoux, seconded by A. Ahmadpour
- C. Striepe: Want to assure Sean Donnell that we have the oxford commas he requested. Otherwise amended *transportation and planning* and *performing arts* for BP
  - o Vote for BP: 42 yes, 0 abstentions, 0 nos. APPROVED.
- CS: Quite a long document. As noted, we really just try to clarify matters. Had a few questions last week. The terms of the title are defined (field trips, excursions, and alternate sites).
- Changed from regularly enrolled to enrolled to avoid detailed argument
- Any questions? None.
  - o Vote for AP: 42 yes, 0 abstentions, 0 nos. APPROVED.

D. **NEW BUSINESS**
   a. None

E. **INFORMATION ITEMS – DISCUSSION**
   a. Faculty Technology Refresh-Loic Audusseau
- L. Audusseau: Computer Replacement Plan Update; Chief Technology Officer, cto@elcamino.edu
- Objectives
  - o Give a high-level/executive overview of the state of our computer equipment
  - o Present the work that has been conducted over the past 2 years
  - o Make some recs to achieve predictable, appropriate replacement cycles for computer equipment
  - o Present a concrete action plan
- Some background to understand recommendations
  - o For years, the District has been unable to achieve predictable, appropriate replacement cycles for computer equipment due to budget constraints and disparate funding sources

- o In early 2020, assess the state of our computer equipment, build up an inventory, develop a computer replacement plan and execute it
- o Most computer were beyond useful life
- o ECC was extremely device heavy compared to other Districts of similar size
- o No central IT asset management system, computer inventory info was either not available, outdated, or spread
- o Most of these findings reflected in 1/28/20 Tech Committee meeting minutes
- o Effort put on hold and Loic picked up effort in October 2020 to conduct a full computer inventory
- o Looked at computer lab desktops, faculty and staff office desktops, classroom desktops, faculty and staff laptops
- o Process is still on-going
- Computer Labs – some numbers
  - o Were able to trace about 1900 desktops. Noticed that about 1400 of those desktops are outdated, at end of life (EOL).
  - o 74% of desktops are very outdated
  - o Desktop to student ratio is 1 to 10 (for every computer you have, serves 10 students)
  - o If we were to replace 1400 computers, would cost a minimum of $1.4 million. Update 25% of inventory every year, would cost $451k per year to maintain an inventory of 1,900 desktops
- Did the same inventory for faculty and staff laptops
  - o We think that given the number of FT faculty and staff at ECC, number of laptops is probably around 650-700 laptops. Don't see some of them bc they are not connected to the network.
  - o 81% of our laptops inventory is outdated
- General Findings and Recs
  - o We are extremely device heavy based on our current enrollment.
  - o AT least 78% of all our computer assets have reached their EOL
  - o Instead of being decommissioned, outdated computers are re-purposed, re-distributed or cannibalized
  - o Our Desktop to Student Ratio for lab computers is too high
  - o Most of our computer assets come with a 5 year warranty which increases the purchasing cost significantly
  - o Many FT faculty and staff have been issued 2 devices (1 laptop, 1 desktop)
- Recs
  - o Replacement fo college computers on a five year lifecycle
  - o Decommission computers that have reached EOL. The purpose of replacing equipment is to modernize the entire "fleet," not to add more equipment
  - o All new computer equipment should be purchased with a 3-year vendor warranty (vs 5 year)
  - o Reduce Desktop to Student Ratio for lab computers by consolidating labs

- o Eliminate all individual office desktop computers in favor of docking stations by the end of FY 21-22
- Cost comparison (simulation)
  - o Old model vs new model
    - a. Gives us an inventory value of about 4.2 million; in comparison, proposed model—transition from computer desktop to docking station. Inventory value is 2.6 million. Yearly replacement cost is much more affordable, and total cost over 5 years is approximately 50% less.
- Why we believe this is doable
  - o We have a student laptop loaner program in place. A lot of our students need access to computers. Technically any student can go to library (about 1k laptops available, much better specs than computers in computer labs).
  - o All FT faculty and staff members have been provided with or are eligible for a district laptop
  - o We have no choice. We can't sustain a $1M per year replacement model
- Action Plan and Next Steps
  - o Phase 1 and 2: would take place right now. Phase 1 upgrade and replace FT faculty and staff laptops that have reached EOL.
  - o Phase 2 is to have conversation with Academic Affairs and SS to consolidate computer labs. This work should start ASAP, by end of fiscal year so that when
  - o Phase 3 starts in Summer 2021 – have a plan to upgrade and replace computer lab desktops
  - o Starting in Fall 2021, Phase 4, decommission outdated faculty and staff individual desktops
- Docking Station
  - o Top benefits
    - a. Portability between home and office: True Mobility
    - b. More screen space
    - c. Only one device to manage. Laptop becomes primary device
    - d. Turns office cubicles into multi-user working spaces
    - e. Makes employee relocation easier
- Questions
  - o K. Daniel: from chat. LA: Loaner laptops serviced by ___. As far as providing support in computer labs, we will include and discuss it.
  - o M. McMillan: For the library building, one of the challenges we currently face with the increase of student devices is the lack of adequate charging/power stations. I hope that will be included as part of the planning considerations.
  - o P. Marcoux: How will part timers use technology in the classroom? LA:
  - o R. Diaz: Question about website redesign being more faculty/update friendly. LA: The website is managed by office of marketing and communications. Questions about website redesign go to MarCom. D.

McClelland: Maybe we can get Ann in to come and talk about website redesign

- o A. Ahmadpour: What is possibility of redistributing the decommissioned computers to our students who need it? LA: There is a contractual/liability issue associated with going that route, will need to check with Administrative Services and get back to you. I understand the need for all our students to have access to a computer, but by repurposing an old computer and redistributing a computer that is 10-15 years old, we are not doing them a favor
- o AA: Have you done a survey for faculty to ask what we need? There are some good things in the market. Who decides what is suitable for us? LA: A bit driven by our budget capacity, try to provide best configuration as possible. We were able to cut a deal with HP to give us strong configuration. As faculty and staff, will be pleased with configuration.
- o AA: Why not Lenovo? LA: Serious security issues.
- o A. Josephides: So macs are not out of the question for our campus future? AL: Specialized computer labs equipped with Mac computers, will look at those separately. At this point, as far as providing laptops to faculty and staff, those will be PC laptops. If specific faculty has a need for a Mac device, whether a desktop or laptop, will be a separate purchase that will need to be approved by VP for the division

b. <u>Strategic Planning Calendar- Viviana Unda</u>
  - V. Unda: 2024-2034 Comprehensive Planning & Strategic Planning Processes, IRP. Going through Collegial Consultation for this calendar
  - Comprehensive & Strategic Planning Processes: General Timeline
    - o The first blue arrow, comprehensive planning process will take 11 months
    - o Current comprehensive plan ends in 2022
    - o Once that wraps up, starts next strategic planning process, takes us from 2022-23
    - o Our annual planning for 2023-24 needs a strategic plan because that is our big picture guide. In order to have a strategic plan, we are going to have to extend our current strategic plan. Pushing the start of these two processes to do them with the new superintendent president. Doesn't make sense to start when you know there is a new leader coming in
  - Comprehensive planning process: outcome
    - o 2024-2034 Comprehensive Master Plan
      - a. How is it we envision ourselves for next 10 years in 4 key areas of the college
      - b. Will include an internal and external scan that looks into 3 key areas
  - Timeline
    - o Start getting organized in August 2021 -establish and train taskforce; determine calendar, deliverables, and communicate to ECC community
    - o Then in Sep/Oct/Nov 2021 – do data gathering and engagement

- o Then, in next 3 months, based on analysis, we do LT strategic themes and goals. Really big, broad picture for college for next 10 years
  - o Goes to collegial consultation
  - o Then approved by BOT
- Strategic Planning Process: Outcome
  - o Strategic plan is 5 years; composed of four plans
    - a. Education master plan (serves as guidance for the three plans)
    - b. Staffing plan
    - c. Technology plan
    - d. Facilities plan
  - o Each plan includes 5 year goals and objectives, key performance indicators, and targets, annual timeline of key activities, stakeholders involved in each activity
- Timeline
  - o Pretty similar to the one described for comprehensive planning process— establish a strategic planning task force, create working groups, train task force and determine tasks and deliverables, and develop communication process to keep you all informed,.
  - o The next three months Aug-Oct we do something called sense making and that means that based on all that internal and internal scan we did we were doing comprehensive planning process, we determine educational master plan priorities for the first five years so that we can establish our goals and objectives for that educational master plan
  - o Then based on that will establish priorities for the first five years for the other three plans
  - o Another thing I really want to work on is trying to refine the understanding that we have between strategic plans and other plans implemented in the c college
  - o Then, four months for planning creation, then a couple of months for collegial consultation, and in May and June we are presenting for board approval
  - o The 2024-2034 CMP and first five-year Strategic Plan (2024-29) will be ready at the start of FY 2023-24 (July 2023). Annual planning for 2024-25 starts in October 2023.
- Questions/Comments?
  - o A. Ahmadpour: Comment about facilities on our campus. I'm sure all of you agree that we have facilities that exclusively make for students. Although many people have been wanting cafeteria for students, I don't understand why this is not a plan for the future and we still do not have a plan to build a cafeteria. How can we address this disparity? VU: I don't think I'm the best person to respond to that. I would imagine from planning perspective, something we can include in strategic plan of that particular plan. DM: Something we can bring to PBC

c. Guided Pathways Major Verification-Taryn Bailey
- D. McClelland: Will give presentation on how we can support GP, help students change their major
- T. Bailey: Mission of GP is to create a campus wide culture that supports and guides students. We are very familiar with our structures within the college. In particular during this time, faculty have been prominent force for our students to stay at college, on their educational path.
- Take the good that is happening on our campus and establish it firmly across the entire campus. We know they have particular instructors, advisors, that students have good relationships with. We want them to know that El Camino cares for them
- We have metamajors and their areas of interest. Have 7 success teams and 7 metamajors. All majors and divisions fit within these 7 MM. Within these teams, have roles within the teams.
- Various events for engagement
- Program Pathways Mapper: will send an announcement
- As an institution, instructors, we've heard we want a schedule to know what is coming down the pipeline. The key thing for us as an institution is declared majors.
- At this point, college does not track students by their declared majors. We don't know their major, where they are on their path. Would love to utilize the relationship you have with students to get to 95% verification rate
- Canvas Commons: Search "Jenny Simon" import to your course, bring up to your students. Will help us to be able to do tailored messaging to our students, to know where our students are, where they are on the path and in LT will help us as an institution in terms of section planning, scheduling, because we will know how many students are of a particular major. Beneficial for them and for us.
- Questions
  - S. Sylvers: Comment is to encourage students to have their most up to date majors so they are eligible for scholarships. The second, question, in Canvas shell does it instruct them how to change their major? TB: Linked in the Canvas page. We are working through Admissions and Records
- Tools to Help You Succeed/Program Mapper: https://docs.google.com/document/d/12myAnBORIwC7Mv-0CCUzvYL4ylDZsjxKLo5unRKCR_8/edit?usp=sharing
  - Includes information on how to help student update their major

F. **OFFICER REPORTS**
a. President, Darcie McClelland
- Update on the Presidential Search
  - 39 applications received
  - 33 met min quals and were forwarded to search committee for consideration
  - 11 candidates +3 alternates selected for interview
  - Interviews and selection of finalists will take place the week of March 29-April 2
    a. Keep an eye out for forum/presentation to campus community

- o Some demographic characteristics of the interview pool:
  - a. 73% self-identified as POC
  - b. 64% women
  - c. 55% women of color
- Academic Senate needs your help
  - o We are seeking a senate rep to sit on the hiring committee for our new Clinical Psychologist
    - a. This is a faculty position
    - b. Ideally, the AS rep will be knowledgeable about how to minimize the effect of implicit bias in the search process and committed to approaching the search with an equity lens
    - c. Please contact Darcie if you are interested in serving
  - o We are also seeking reps for the following committees:
    - a. Enrollment Management
    - b. Student Climate Survey Committee
    - c. A 2nd alternate for PBC (ideally, someone with knowledge of/experience with budgets)
  - o If interested in the first two contact Darcie (dmcclelland@elcamino.edu) and if you are interested in the PBC contact Josh (jtroesh@elcamino.edu)
- Academic Senate will be co-sponsoring the spring United for Student Success Forum with GP: how to infuse equity into program review
  - o Thursday 3/25 12-2pm
  - o Register on Cornerstone
  - o Will be introducing exciting new collaboration between Senate, GP, and Academic Affairs: the equity minded learning academy for faculty
- We will be having a presentation by ASO President Giancarlo Fernandez on new Social Justice Center at 4/6 Senate meeting! Please invite any colleagues interested in hearing about this exciting new project to attend!

b. Chair, Curriculum – Janet Young
- Doing a lot of trainings for Curriculog—come join us!
  - o Interested in learning about Curriculog—our new CMS?
  - o Have courses due for review this semester?
  - o Want to find out how to revise and/or review courses?
  - o Come to one of these trainings for a demo of Curriculog
    - a. 3/17 10am, 1pm, 5pm; 3/29 9am, 11am, 1pm, 3pm; 3/22 9am, 11am, 1pm, 4pm

c. VP Educational Policies – C. Striepe
- Thank you for passing the second readings of BPs/Aps
  - o BP/AP 4260 Prerequisites and Corequisites
  - o BP/AP 4300 Field Trips and Excursions
  - o BP/AP 3200 Accreditation
- Coming soon:

- BP/AP 4040 Library Services
- AP 4230 Grading and Academic Record Symbols

d. VP Equity, Diversity, & Inclusion- A. Josephides
- Committee has drafted a Job Description on Role of VP of Equity, Diversity, and Inclusion was drafted. Will go into constitution and bylaws when we amend them, will include it when we bring the constitution and bylaws update later this semester
- Working statement was drafted, can read on slide posted on website. Will bring this formally to agenda for input and edits
- The EDI is partnering with FDC to host Informed and Inspired this semester
- Still working with webmaster to get a webpage for the EDI
- Current on-going goals the EDI is working on are also listed in slides
- A copy will go to the E-Board of the Academic Senate and reviewed by the Academic Senate President

e. VP Faculty Development- Stacey Allen
- Minutes in last two pages of the packet. Had first meeting on March 9th- spent a lot of time talking about implementing a formal PD day planning process. Intention is to create a greater level of inclusive transparency and consistency with planning. Always put a call for proposals, but will be putting a call out for participation on committee to help plan and a selection committee to select proposals and guide folks on topics that are interest to faculty and staff. Inclusive committee for PD – want it to have staff and adjunct faculty, even though they are not mandated to attend PD day, we want it to be a campus community event and place great emphasis on student voice
- Faculty PD Needs Assessment
  - Areas of greatest need
    a. Technology training (i.e., interactive video tools, Google Products, and OER)
    b. Responding to students in crisis
    c. Equity-minded teaching strategies in the virtual classroom
    d. Canvas: how to encourage more student engagement, enhance meaningful contact with students, and maintain academic integrity
- Informed and Inspired: to engage us with tangible tools. Encouraged to join us this Thursday.
- Our next meeting is next Tuesday, March 23rd, we will also be at GP United for Student Success forum

f. VP Finance- Josh Troesh
No report.

g. VP Academic Technology- Pete Marcoux
- Academic Technology Committee
- 2021 Academic Tech Conference

- March 25 & 26th
- Register on Cornerstone for flex credit
- College Technology Committee

h. VP Instructional Effectiveness/ALC & SLOs Update- Kevin Degnan
- Fall 2020 SLO Completion Rates are increasing
- Well done, Math, Humanities & Natural Sciences! Keep going!
- 3-week adjustments needed still for some divisions
- PLO reports are due 19 March, even if there were assessments missing from Spring or Fall 2020. Use the data from the prior 3 years
- Canvas pilot – we will be running a small pilot of courses using Canvas outcomes to collect data, which will enable disaggregation

G. SPECIAL COMMITTEE REPORTS
a. ECC VP of Academic Affairs – Jean Shankweiler
- Hiring: CIS and Astronomy complete; AJ and Nursing to come; Associate Dean of Math and Associate Dean of Academic Affairs in progress
- Distinguished Faculty Nominations
- Retirement Celebration – same day as graduation or week prior?
- Commencement email from FULL MEASURE. If you are scheduled to go, be on the lookout

b. ECC VP of Student Services – Ross Miyashiro
- FULL Measure allowing short videos from faculty this year, so you can give a shout out to your students
- Food Event sponsored by LA Food Bank gave away 80 pounds of food to 2,016 households each. Each household got two boxes of 40 lbs of food
- Campus Safety Forum March 24th. Moderated by Charlene Brewer-Smith
- Social Justice Center is moving forward into the Communications Building – will go over next week when Giancarlo is here

c. Online and Digital Education Committee- Mary McMillan
- New Local Peer Online Course Review – should be helpful to ease bottleneck. Co-Lead: Rhea Lewitzki
- Consistency in Deadlines for Students: ODEAC will be developing best practices to share
- Online Teaching Certification: Recs to be drafted regarding potential expectations for maintain certification over time
- Online courses taught per semester: Recs to be drafted regarding current limits for FT faculty
    i. How much faculty PD would be needed for maintaining certification
    ii. And what types of activity would count toward that PD

H. FUTURE AGENDA ITEMS
a. Constitution Changes

      b.   Discussion concerning appropriate online load for faculty post-COVID
      c.   Officer Elections

I.   PUBLIC COMMENT

R. Diaz: Have some feedback from counseling after announcement about partnership with University of Phoenix—it was not run by counseling, and there are some concerns about lack of transparency of for-profit schools and making sure students know what they are getting themselves into before following the agreement.

R. Miyashiro: This is not the first time I've seen it, I believe it's just U of Phoenix giving ECC a discount but that is all I know about it.

D. McClelland: I can check with President on Thursday when I meet with her.

J.   ADJOURN

Meeting adjourned at 2:14pm.