Important note:

This file contains the presentation used at the Senate meeting. The president’s informal notes have been added in red.

These notes have not been reviewed nor have they been approved by the Academic Senate; they were created to provide a prompt (but informal) report about the meeting.

For a comprehensive, official accounting of Senate meetings, please refer to Senate meeting minutes: http://www.elcamino.edu/academics/academicsenate/.

Thank you!
ECC
Academic Senate
September 5th, 2017

Got your Ask Me button on?
Get your “Ask Me” Raffle Ticket!
Agenda

A. Call to Order
B. Approval of Minutes -- Pages 5-17 in Senate packet.
C. Officer Reports
D. Special Committee Reports
E. Unfinished Business
F. New Business
G. Information Items/Discussion – Orientation, etc.: The order of business was suspended so the meeting could begin with the Senate Orientation.
H. Future Agenda Items
I. Public Comment
J. Adjourn
G. Information Items - Discussion

a. Collegial Consultation Committee Orientation: Academic Senate

- **Introductions:**
  - Name
  - Department
  - How long have you served the Senate? We have 13 new members of the Senate and several colleagues have served 10 or more years in the Senate.

- Thanks to all senators for their service!
Welcome New Senators!

- Josh Casper, Behavioral and Social Sciences
- Seranda Bray & Rocio Diaz, Counseling
- Sean Donnell & Kate McLaughlin, Humanities
- Dylan Meek & Renee Newell, Industry & Technology
- Analu Josephides & Gary Medina, Library Learning Resources
- Dominic Fanellli, Lars Kjeseth, Oscar Villareal, Mathematical Sciences
- Shanna Potter, Natural Sciences
Handouts

- Academic Senate Handbook:
- Also posted to the Senate website: [http://www.elcamino.edu/academics/academicsenat e/](http://www.elcamino.edu/academics/academicsenate/)
- Party favor: Human Development Pencil
- You may need to share:
  - Meeting Packet
  - Clicker
ECC Academic Senate Handbook
(table of contents)

• **SENATE ORGANIZATION**
  • ECC Senate Constitution & By-laws
  • Compton Center By-laws
  • Curriculum Committee By-laws
• **SENATE SUBCOMMITTEES, FEDERATION, AND PROCESSES**
  • Subcommittees: Educational Policies, Program Review, Curriculum, Faculty Development
• **COLLEGIAL CONSULTATION**
  • Making Decisions at El Camino College 2015-2020
Academic Senate Orientation

Handbook, pages 1-4

- **Clicker Orientation**

- Clickers are already ON.
- Only press NUMBER of your answer – do not press MENU or ENTER or any other buttons.
- Answer will appear on screen then disappear.
- Check mark indicates your answer was recorded – it does NOT mean you were correct.
- Change answers as many times as you’d like until polling closes.
- Got a strange message on your screen? Press MENU until you see “Channel 41.” Let screen clear and enter your answer.
The Senate purview encompasses how many areas? (p. 1)

A. 10  
B. 11  
C. 12
Academic & Professional Matters

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

= 10 + 1 Purview of the Academic Senate
Why does ECC have an academic senate? In other words, which of the following organizations empowers the ECC academic senate? (p. 2)

A. ECC Board of Trustees
B. The state Chancellor’s Office
C. The state government

[Bar chart showing 85% for ECC Board of Trustees, 6% for The state Chancellor’s Office, and 9% for The state government]
The Academic Senate is “an organization whose primary function is to make recommendations with respect to academic and professional matters.” 53200 Title 5
When the ECC senate votes on a policy that falls within its 10+1 purview, its word is the final word. (p. 3)

A. True
B. False
False.

- Governing boards must consult collegially with the Academic Senate on academic and professional matters through a process of “rely primarily” or “mutual agreement” with the Academic Senate. (Title 5)

- “The Board will normally accept the recommendation of the Academic Senate on academic and professional matters… If the district Governing Board of Trustees disagrees with the recommendation of the Academic Senate, representatives of the two bodies shall have the obligation to meet and reach mutual agreement…” (ECC Board Policy 2510).
The senate and the union purviews are entirely separate and the two organizations must not intermingle. (p. 3)

A. True
B. False
False. Separate and Overlapping Purviews of Academic Senate & Federation

How long is the term for a senator on the ECC Academic Senate? (p. 4)

A. Three years
B. Four years
C. Lifetime
Senators

• Three-year terms.

• Full-Time Faculty:
  • One senator for every 12 Full-Time Equivalent Faculty (FTEF) -- minimum of two per division.
  • 44 FT senators represent approximately 520 FTEF.

• Adjunct Faculty:
  • Two adjunct senators represent 350 PT faculty.
Senate Scavenger Hunt

• Working with ONE partner, answer as many questions as possible.
1. Name one senior senator: (packet)

**Answers:**

- Behavioral & Social Sciences: Michael Wynne
- Business: Phillip Lau
- Counseling: Anna Brochet
- Library Learning Resources: Claudia Striepe
- Fine Arts: Chris Wells
- Health Sciences & Athletics/Nursing: Andy Alvillar
- Humanities: Pete Marcoux
- Industry & Technology: Ross Durand
- Mathematical Sciences: Matthew Mata
- Natural Sciences: Sara di Fiori

Please check: is your information listed on page 1 correct?
Answers:

- 2. How many Senate committees are there? (packet, p. 2)
  - Answer: Seven, including a new one….
  - (Many/most meetings are open, confirm details with chair.)
Constitutional Changes Ratified 6.9.17
Answers:

3. What does IEPI stand for? *(packet, p. 3)*

**Answer: Institutional Effectiveness Partnership Initiatives**

Packet, page 4:

**Agenda & Table of Contents**

- Minutes, information, context for decision-making.
- Action items – please review before meeting.
- Note: Only “no’s” and abstentions are recorded.
Answers:

- Using the Senate Constitution, found in your **Handbook**:
  
  4. What is the maximum number of senators a division can have? *(Handbook, p. 8)*

  **Answer: five.**

  5. What is the meeting attendance policy for senators?

  *(Handbook, p. 9)*
Answers:

- **Attendance:** Senators are expected to attend all regularly scheduled senate meetings. A senator may be removed for excessive absences. Article III, Section 1.10.

- **Participation:**
  - **Before:** Review packet, consult with constituents.
  - **During:** Welcome comments, input and feedback. Roberts Rules of Order (handbook, pg.53-55).
  - **After:** Share information and consult with constituents (e.g., share at division/dept meetings, post meeting packet in mailroom).

- Consider joining a Senate committee.
**Answers:**

- “Making Decisions at El Camino College 2015-2020”
- 6. Name the four practices of the Collegial Consultation Philosophy: *(Handbook, pgs. 60-61):*
  - **Collegial consultation**: When applicable, decision-making process begins in consultation committees; President makes final decision or recommendation to board after fully considering input from committee.
  - **Inclusiveness & Communication**
  - **Evidence & Planning**
  - **Student Success**
Answers:

- “Making Decisions at El Camino College 2015-2020”
  - **Answer: Six**
    - College Council
    - Facilities Steering Committee
    - Academic Senate
    - Planning & Budgeting Committee
    - Calendar Committee
    - ECC Technology Committee
**G. Information Items - Discussion**

**Senate Packet, pages 18-21**

**b. El Camino College District Budget: 2017-18 -- Josh Troesh.** Two key issues to highlight regarding the budget: 1) We are in the first year of stabilization and 2) $15 million was transferred to a fund earmarked for future STRS/PERS obligations. The college is taking a proactive approach in preparing for STRS/PERS liabilities. Despite projected shortfalls, there are many back stops in place to ensure retirement funding will be available. Funding for TAs and technicians is included in the budget; the college has indicated strong support for student services. Fund 16 is not “locked up” but it’s clear from the establishment of the account that the intent is to use the funds for STRS/PERS shortfalls.
G. Information Items - Discussion

Senate Packet, pages 22-24

c. Academic Senate for California Community Colleges – Renee Galbavy: This topic was tabled until the next meeting.
d. ASO Vice President, Academic Affairs

Bryant Odega

Mr. Odega is a Political Science major, planning to attend law school and possibly run for office. He highlighted three ASO initiatives: the Metro U-Pass, the Warrior Pantry, and the Flow Water system. Students are eligible for the U-Pass bus transit pass if they are enrolled in 6 units and qualify for the BOG fee waiver. Passes are available in the bookstore and ASO funded 50% of the costs for the first 50 students to enroll, an incentive they plan to continue in the spring semester. The Warrior Pantry expects a soft opening in October. Mr. Odega noted that the response has been positive but that food and financial donations are still needed. Senators applauded the ASO initiative to install Flow Water systems on campus. ASO will be working on maintenance of the systems this year.
G. Information Items - Discussion

Senate Packet, pages 25-26

e. Canvas Update – Chris Gold, Interim Distance Education Coordinator

Congratulations to Chris Gold on her new leadership role on campus! The migration to Canvas is going well and feedback has been overwhelmingly positive. The integration tool is still not ready so Gema Perez has been hard at work manually entering Datatel information; fully online courses are the top priority. See the DE Updates newsletter, in the packet, for information about Canvas resources and training.
Agenda

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I. Public Comment
J. Adjourn
C. Officer Reports

a. President: Kristie Daniel-DiGregorio

• Welcome Debra Breckheimer, Interim Dean, Humanities!
• Faculty Position ID Process: 9.22 position requests due; 10.17 meeting to review requests.
• Fall Safety Drill: The Great Shakeout: Thursday, October 19th at 10:19 a.m. More details to follow.
• Spring Safety Drill: Lockdown/Shelter-in-Place.
  Chief Trevis confirmed for next Senate meeting.
C. Officer Reports

- **Undocumented Students**: Please refer students to:
  - [http://www.elcamino.edu/studentservices/fao/ab540/](http://www.elcamino.edu/studentservices/fao/ab540/).

- Events and resources are being communicated to students. Coming soon: workshop for faculty.
Travel Restrictions: Assembly Bill 1887

- [https://oag.ca.gov/ab1887](https://oag.ca.gov/ab1887)

- Prohibits...[state-funded] travel to a state that, after June 26, 2015, has enacted laws that allow discrimination based on sexual orientation, gender identity, or gender expression.

- Affected states:
  - Alabama
  - Kansas
  - Kentucky
  - Mississippi
  - North Carolina
  - South Dakota
  - Tennessee
  - Texas
Thank you for serving!

Search Committees:

• VP Student Services: Anna Brochet
• VP Administrative Services: Josh Troesh
• Dean, BSS: Juli Soden
• Dean, I&T: Yun Chu
• Dean, Enrollment Services: Anna Brochet
• Director, LLR: Mary McMillan (& Gary Medina)
• Executive Director Marketing and Communications: Kate McLaughlin
• Also, ASB: Rene Lozano, Alternate: Charles Herzig
C. Officer Reports

Senate packet, pages 27-29

b. Vice President, Compton COLLEGE: Paul Flor
C. Officer Reports

Senate packet, pages 27-29

b. Vice President, Compton COLLEGE: Paul Flor

Congratulations to Compton College on being granted initial accreditation by ACCJC! (Previous slide documents Paul’s relief and joy on the day this news was announced by Chancellor Oakley – at Compton commencement!) Instructional buildings are under construction at Compton and they are providing valet parking this semester – to rave reviews.
College Curriculum Committee
Chair, Janet Young
Senate Handbook pgs. 34-39 & 45-48

Our New Team
Janet Young, Curriculum Chair
Lavonne Plum, Curriculum Advisor
Cindy Escutia, Administrative Support

First Meeting is a Training Session - All are Welcome!

Tuesday, September 12th, 2:30 – 4:00. LIB 202.
Regular Meeting Location – Distance Ed Conference Room

CCC Meets on the 2nd and 4th Tuesdays
from 2:30 – 4:00.
Welcome back Professor Young – we’re so lucky to have you serving as Curriculum Chair again! Janet “loves working with faculty” and she “loves curriculum.” Sounds like a match made in heaven! There’s a terrific new curriculum team in place in Dr. Shankweiler’s office and they are working valiantly to catch up on the backlog that occurred during recent vacancies. The Chancellor’s office is streamlining processes and colleges have been given authority to approve courses, with the exception of non-credit courses and degrees and certificates. So, there’s a lot of responsibility on the College Curriculum Committee to uphold standards. Pilot courses can be approved and the turnaround for new courses is approximately one year.
C. Officer Reports

Senate Handbook pgs. 40-42

Senate website:

d. VP Educational Policies: Chris Gold

The Ed Policies Committee has been hard at work supporting the college’s ambitious goals to update policies and procedures. Since spring a task force has been looking at Minimum Qualifications, Faculty Service Areas and Equivalencies. There’s strong collaboration among the Senate, Federation, Deans, Academic Affairs, and Human Resources. We will be looking at AP 7160: Professional Development.
C. Officer Reports

Senate Handbook pgs. 49-50

Senate website:
http://www.elcamino.edu/academics/academicsenate/facdev.asp

e. VP Faculty Development, Stacey Allen

Professor Allen was thanked for her hard work planning and executing the engaging, student-centered program for Fall Professional Development Day! Congrats to all faculty who achieved tenure! See following slides for the list of names that was shared at Fall PD Day. There will be a reception to celebrate this milestone in the spring semester – stay tuned for details.
# Newly Tenured Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Division</th>
<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Adamis</td>
<td>Fine Arts</td>
<td>Dance</td>
</tr>
<tr>
<td>Andrew Alvillar</td>
<td>Health Sciences &amp; Athletics</td>
<td>Coach</td>
</tr>
<tr>
<td>Anna Brochet</td>
<td>Counseling</td>
<td>Counselor</td>
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<td>Tawnya Cola</td>
<td>Counseling</td>
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<td>John Coroneus</td>
<td>Natural Sciences</td>
<td>Physics</td>
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<td>Kevin Degnan</td>
<td>Humanities</td>
<td>English</td>
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<td>Joshua Escalante Troesh</td>
<td>Business</td>
<td>Business Management</td>
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<td>Renee Galbavy</td>
<td>Behavioral &amp; Social Sciences</td>
<td>Psychology</td>
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<td>Megan Granich</td>
<td>Mathematical Sciences</td>
<td>Math</td>
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<td>Chelsea Henson</td>
<td>Humanities</td>
<td>English</td>
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<tr>
<td>Xocoyotzin Herrera</td>
<td>Behavioral &amp; Social Sciences</td>
<td>Ethnic Studies</td>
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<tr>
<td>Yuko Kawasaki</td>
<td>Health Sciences &amp; Athletics</td>
<td>Nursing</td>
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<tr>
<td>Felipe Leon</td>
<td>Behavioral &amp; Social Sciences</td>
<td>Philosophy</td>
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<td>Zachary Marks</td>
<td>Mathematical Sciences</td>
<td>Math</td>
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</table>
## Newly Tenured Faculty

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<thead>
<tr>
<th>Name</th>
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<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colleen McFaul</td>
<td>Health Sciences &amp; Athletics</td>
<td>Radiologic Technology</td>
</tr>
<tr>
<td>Mary McMillan</td>
<td>Library Learning Resources</td>
<td>Librarian</td>
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<td>Stephanie Merz</td>
<td>Humanities</td>
<td>English</td>
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<td>Brian Mims</td>
<td>Counseling</td>
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<td>Andres Moina</td>
<td>Humanities</td>
<td>Spanish</td>
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<tr>
<td>Brian Morrison</td>
<td>Special Resource Center</td>
<td>Sign Language</td>
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<tr>
<td>Jasmine Ng</td>
<td>Mathematical Sciences</td>
<td>Math</td>
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<tr>
<td>Melissa Som de Cerff</td>
<td>Business</td>
<td>Business Management</td>
</tr>
<tr>
<td>Susan Stolovy</td>
<td>Natural Sciences</td>
<td>Physics</td>
</tr>
<tr>
<td>Ryan Turner</td>
<td>Natural Sciences</td>
<td>Chemistry</td>
</tr>
</tbody>
</table>
Wellness Warriors – Wellness Program

Walk & Roll Wednesdays

A collaboration between the Classified Professional Development Committee, Health Sciences and Athletics and Faculty Development.

Join us!

Roll Out Recovery led by Kimberly Jones
12:00-1:00
Student Activities Center, East Lounge

Walk led by members of Health Sciences & Athletics
2:30-3:00
Meet at southeast end of Murdock Stadium
Informed & Inspired

“A Day in the Life of an ECC Student”

Student Panel
Thursday, September 7th
1:00-2:00
Library, West Basement

Register Now:
http://elcamino.flexreporter.com

The Faculty Development Committee is excited to announce the return of our new professional development series intended to inform and inspire El Camino and Compton faculty. Meetings will take place on the 1st and 3rd Thursday of each month with a different theme each month.

The first session of the month will be devoted to conveying important information to faculty concerning student services and programs, as well as campus and statewide initiatives.

The second session will serve as a follow-up and will provide an opportunity for faculty to share pedagogical strategies and best practices in a roundtable discussion concerning information learned in the first session.

Mark your calendar:
- September 7 & 21
- October 5 & 19
- November 2 & 16

We encourage you to bring your lunch and become informed and inspired!
Please complete evaluation survey for Fall PD Day by Sept 8th

Flex Credit Processes: During spring semester, concerns were raised in the Senate regarding the administration of flex credit. A productive meeting occurred over summer among Senate, Academic Affairs and Professional Development. There will be more information forthcoming and we'll invite Lisa Mednick Takami to come present to the Senate this semester.
C. Officer Reports

f. VP Finance & Special Projects: Josh Troesh

g. VP Academic Technology: Pete Marcoux

The WiFi installation is slowly moving along. The library will be the last building completed. All buildings that are not slated for construction should have great WiFi by the end of fall semester. Faculty should be prepared for more students to have laptops in class.
C. Officer Reports

Senate Packet, pgs. 32-35  h. VP Instructional Effectiveness: Russell Serr

Assessments are due September 15th. We have reached high rates of completion – more than 90%! We have 14 program reviews scheduled over a 13-week period so the Program Review Committee will be busy! Thanks to Russ for keeping us moving forward on assessment and program review!!
C. Officer Reports

Scavenger Hunt Prizes!
Great job to all teams who aced the scavenger hunt! Congrats to our raffle winners Kurt Hull & Yuko Kawasaki and to Mary McMillan and Gary Medina. Your prizes are in campus mail (Pumpkin Spiced Latte here we come…!).

Ask Me Button Raffle!
Thanks to everyone who is participating!
Congrats to our raffle winners Christina Nagao and Chris Gold!
Given time constraints, the remaining agenda items were postponed to the next meeting. See you then!

D. Special Committee Reports:

ECC VP of Academic Affairs & Acting Superintendent/President: Jean Shankweiler

E. Unfinished Business: None

F. New Business: Senate Goals

• 2016-2017 Progress
• 1st Reading: 2017-2018 Goals
• If you haven’t won before, be the first to email me and you’ll receive your own gift card for a Pumpkin Spiced Latte, just for reading so thoroughly! -- KDD
Agenda

H. Future Agenda Items:
   • Ed Policies: AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies; AP 7160 Professional Development.
   • Survey of Entering Student Engagement – Marci Myers
   • Technology Committee: Criteria for Document Management System RFP – Art Leible
   • Spring Lockdown/Shelter-in-Place Drill – Chief Trevis
   • SSSP/SE/BSI Integrated Plan Timeline

I. Public Comment

J. Adjourn