

Economics Department Meeting

MINUTES

Tuesday, March 14, 2018 – 2:30-3:15pm

In Attendance: Tanja Carter, Michael Fradkin, Christina Gold, Mine Inouye

1. Fall Enrollment Statistics

- We reviewed the fall enrollment statistics. Enrollments are generally strong.

2. Future Scheduling and Distance Education

- The number of sections and how they are scheduled are very consistent. There are 11-12 ECON 1 sections in fall and spring and 5-6 ECON 2 sections. There is one section of ECON 5 in fall and two in the spring, one of these is at Junipero Serra High School.

3. Economics AA

- The Economics local AA degree (not the AAT) needs updating.
- Two of the courses required for math are no longer being offered, even though they are still in the course catalog.
- Currently, students may select either Math 160 and Math 161 or Math 190 and 191. Math 160 and 161 have been combined into Math 165. The faculty is okay with requiring Math 165 or Math 190 as long as it is clearly stated that this will not meet CSU or UC transfer requirements and students should consult with a counselor if they are interested in transfer.
- If the requirement is changed to only Math 165 or 190, then the additional units required outside the core, need to be raised.
- Economics faculty questioned why the choices outside the required core contain so many US history classes. They would prefer to have Business and CIS classes, in particular BUS 1A, 1B, and 28 and CIS 13. The choices could also include Math 191.
- Chris will consult with Cheryl Kroll and Janet Young to find out the process for moving forward with a change.

4. Program Review

- The department was given an extension on their program review. Chris will find out when it is due.
- Tanja is the lead on this program review. She can receive 8 flex hours.

5. SLOs/PLOs

- This semester, PLO #1 Basic Understanding of Economics is due for assessment.
- The following SLOs are also due:
 - ECON 1 – SLO#1 Tools of Economics
 - ECON 2 – SLO #1 Tools of Economic Analysis
 - ECON 5 – SLO #1 Tools of Economic Analysis

6. Full Time Instructor Search Committee

- The first meeting is Tuesday, March 20, 12:30-1:30pm.

7. Adjunct Evaluations

- We have been evaluating adjuncts during each of their first three semesters. This is a time consuming process, especially for the small departments with only 2 or 3 full time faculty members. The contract states:
 - “Part-Time Faculty Members shall be evaluated during the first semester of employment and at least once during the next three (3) semesters of employment. Thereafter, the Part-Time Faculty Member will be evaluated at least once every three (3) years providing that a break of service of over one (1) year does not occur.”
- Economics faculty agreed that we would begin evaluating according to the contract schedule. However, if we are cutting back on evaluations, we need to be more thorough and careful in those evaluations. A needs improvement on any portion of an adjunct faculty member’s evaluation will trigger another evaluation the next semester.

8. Department Activities

- The Business Economics Club is doing well. Brett Marshall is the club advisor.

9. Supply/Equipment Needs

- None

cc: D. Maloney (electronic copy)
J. Shankweiler (electronic copy)
Compton: R. Murray (electronic copy)
Economics Department Faculty (electronic copy)
Division Counselors: C. Kroll, R. Miranda (electronic copy)