

El Camino College
Division of Behavioral and Social Sciences
History Department Meeting
March 11, 2010

NOTES

Present: M. Eula, C. Gold, E. Rader, J. Suarez, A. Verge

Absent: F. Baker, M. Brown

Meeting began at: 1:05 p.m.

Spring Enrollments

At the end of the third week of the semester the department's spring enrollments were only over the maximum by 69 seats and only two sections were overenrolled by more than ten students. The importance of maintaining class size limits was also discussed.

Future Course Rotation Patterns

G. Miranda distributed copies of the renumbered list of history courses and asked the department to consider a rotation sequence for area courses and submit a pattern that can be used in future scheduling to the division office. There are a number of new courses as well as existing area history classes that should be made available to students on a sequential basis.

Program Assessments

C. Gold discussed plans for completing program level assessments this semester. Six courses have been chosen to assess.

Program Review

The department will conduct program review beginning next year. The dean will need volunteers to oversee the self-study. Anyone who has not participated in the past will be contacted for possible contribution to this important assignment.

Department Plans

G. Miranda distributed copies of the 2010-11 department plans for departmental review and future reorganization of goals and objectives. E. Rader initiated a discussion on the direction of the department including collaboration, leadership and other topics. A discussion ensued on this initial dialogue.

History Club

F. Baker was not present at the department meeting because of her attendance at the History Club gathering. The club apparently has a solid core of student members with more meetings planned as well as collaboration with the History Department.

MBBM/CTO Issues

A. Verge reported that his sinus condition has flared up severely due to the recycled air in MBBM 133. The heat and cold air in the modules is not consistent and cycles off erratically at times. C. Gold stated

that tiles are missing in MBBM 105, duct work is needed, and she has limited whiteboard space in her classroom as well. G. Miranda will seek to have a larger whiteboard installed in her classroom.

Supply & Media Needs

Faculty were directed to submit any requests for videos and/or supplies as soon as possible to the division office since the deadline for ordering is set for early April.

Other

The department will meet again this semester.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
History Department Faculty/Compton Center Department Faculty
Division Counselors