

**Division of Behavioral and Social Sciences
History Department Meeting**

September 13, 2016

MINUTES

Present: J. Baranski, H. Herrera Thomas, X. Herrera, A. Jaaska, J. Melton, B. Mims, S. Panski, J. Suarez, D. Walker

Absent: C. Gold (excused), A. Verge (on sabbatical)

Meeting began at: 1:00 p.m.

Enrollment and Scheduling—Winter and Spring

Enrollments in the department were strong this semester, Wednesday-Friday and Friday only classes were slower to fill but all reached capacity by the start of the semester. World and regional history sections experienced sluggish enrollment at the start of registration but filled by the beginning of the term. All sections of online offerings reached capacity very quickly which suggests a need to expand the number that are offered each semester.

Winter and spring schedules have been finalized. History offerings will include Honors Transfer Program, First Year Experience, and Project Success designated classes. In addition, a second semester Student Equity Reenvisioned cohort is scheduled.

Curriculum

The department is up to date with the timeline for course review updates. The department agreed to inactivate History 162 and 163 (the two semester sequence on the History of Great Britain) which had experienced declining enrollments over the past semesters. In contrast, the department plans to reactivate History 114 (The Asian American experience in the U.S.).

J. Suarez is proposing a new three unit course, Introduction to the Social Sciences, which will serve to assist students who are struggling in many of the general education courses within the division by presenting major concepts and methods of analysis used in the various division disciplines. With the focus on student equity, such a course would complement division efforts to assist students struggling in our general education classes. In addition, the newly approved Social Justice ADT is in early development.

SLOs/PLOs

History 105 and 141 are the only two courses to be assessed this semester. J. Suarez will work with the adjunct instructors who have been assigned to conduct SLO assessments this semester. A. Jaaska is teaching History 105 while M. Hacholski and E. Pacas are assigned to History 141.

Full-Time Position Request and FT Position Carryover

G. Miranda announced that the full-time U.S. history position approved last year will be carried over to this year. The job announcement will go out in January 2017. The selection committee will be formed a bit later this semester. The dean will submit a request for a second full-time position replacement for retired world historian Florence Baker. The request did not make the final approval of positions last year. G. Miranda indicated that the department needs someone who is more of a generalist but can teach either world or U.S. histories.

Part-Time Hires/Evaluations

The department added five new adjuncts this semester. The dean informed faculty that they might be asked to evaluate the new hires.

Success and Retention Data

G. Miranda asked faculty review success and retention data for fall 2015 and spring 2016 which is available on the Institutional Research webpage. Data is broken down by division, department, course and individual instructor. Both on-campus and online information is available. The dean indicated that she addresses success and retention data in faculty evaluations.

SER Update

J. Suarez gave an overview of the division's pilot Student Equity Reenvisioned project which has three courses linked this semester (Introduction to Ethnic Studies-1, Human Development 110 and History 102). The theme across the three courses is social justice. The faculty involved in the project, Y. Chu, H. Herrera Thomas and D. Walker connect on a regular basis and discuss interventions to assist students who are facing challenges keeping up with their assignments. The focus this semester is on African American students. Next semester, two new cohorts are being scheduled. Sociology 107 (Race and Ethnicity) and History 102 (U.S. History from 1877 to the Present) are being linked as well as History 154 (History of Mexico) and Ethnic Studies 3 (The Chicano in Contemporary U.S. Society).

Department Activities

H. Herrera Thomas and J. Baranski will serve as co-advisors for the History Club. They explained that they want to focus the club more academically than in past years. Careers in History type workshops are planned for this year.

D. Walker will be chairing the planning committee for next February's Black History Month programs. The first committee meeting is scheduled for Thursday, September 22nd.

The department had a brief discussion on the importance of writing assignments in all classes given UC requirements. G. Miranda suggested a possible orientation for full and part-time faculty prior to the start of the academic year. She referenced the annual retreat hosted by the Human Development Department as a possible model.

Meeting adjourned at: 2:00 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
History Department Faculty/Compton Center History Department Faculty
CEC: R. Murray
Division Counselors: C. Kroll, B. Mims, R. Miranda