

**Division of Behavioral and Social Sciences
History Department Meeting
March 15, 2011**

Minutes

Present: F. Baker, M. Brown, M. Eula, J. Suarez, A. Verge

Absent: C. Gold (excused), E. Rader (unexcused)

Meeting began at: 1:05 p.m.

Enrollment/Future Scheduling

Department enrollments at first census exceeded the 100% fill rate with 2,255 seats taken in all sections. The dean complimented the department for completing the no show reports but stated that active enrollment report submissions were much lower across the division. Some faculty still believes that completing one report is sufficient.

G. Miranda informed the department that she had cut 18 total sections for summer from the division schedule. This included a couple of history sections. The fall schedule has been finalized and no additional section cuts are anticipated. As for winter, the plan is to hold a very modest session but no further details have been finalized on the total sections or courses to be offered at this time.

History Website

The dean shared the History department web page developed by W. Lozano. The site has information on degree requirements, course information templates for faculty use, links to universities and professional organizations, a page for the History Club and information on why study history and what a student can do with a degree in this field.

Arthur Verge asked if Wendy could also include faculty pages on the department website.

SOCS Remodel Status

G. Miranda reported on the building remodel progress and informed faculty that the furniture for the classrooms has been selected. She invited faculty to stop by the division office to look at samples of the color and fabrics that will be used. G. Miranda also asked faculty if they were going to need maps and if so, they would need to put the request in plan builder (J. Suarez) and then submit a list as soon as possible.

The department requested a training module in order to use the new smart equipment that is being installed in the classrooms.

Curriculum

History 105, 106 and 145 are in need of course review this semester. F. Baker has completed History 145 and C. Gold is updating 105 and 106. Otherwise, the department is current with the review cycle.

Program Review

J. Suarez attended the program review orientation and gave an overview of the expected process.

SLOs—Compton Center Assessment Question

The dean inquired about the status of assessments for this semester. No one was familiar with the assessment plan for this semester, so she will speak with C. Gold (who was chairing the Academic Senate meeting) about plans for assessment.

G. Miranda also stated that she had an inquiry from one of the Compton Center part-time instructors who is being assigned to assess History 112 and 154 and hoped that the two departments might collaborate.

Transfer Model Curriculum

The dean asked department faculty to consider becoming involved in the discussions regarding the establishment of a History transfer model curriculum. Two division programs—Psychology and Sociology—have already adopted a transfer studies degree. Given the size of course offerings in history, it is imperative to participate. They were asked to contact C. Gold for additional information.

Department Activities

M. Eula will be a panelist on the community education sponsored program on the Pentagon Papers on April 9th. He would like his students to attend but will inquire if they can join in without paying the \$10 fee.

M. Brown reported on her Black History Month exhibit in the library and the current women's history month display that she put together. She also stated that the finale of the women's month program will be a Hat Show on March 31st.

F. Baker stated that the History Club plans to attend a civil war reenactment and also pointed out that the 150th anniversary of the commencement of the conflict is being commemorated this year. She inquired if the department would consider a presentation on the topic. Further discussion included other potential topics that could come under the umbrella of the Social Issues Forum. G. Miranda asked a couple of faculty to meet and recommend a program for the fall 2011 semester.

Other

Faculty asked if there would be face to face harassment training since they felt that the online modules do not afford them an opportunity to ask questions. The dean will relay that information to the Staff and Student Diversity Office.

G. Miranda asked faculty to submit any media materials requests to the division office as soon as possible since the deadline for ordering is April 1st.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic version)
History Department Faculty
Compton Center: S, Dever, C. Lyles, History Faculty
Division Counselors: Y. Cooper, C. Kroll