

**Division of Behavioral and Social Sciences
History Department Meeting
April 7, 2015**

MINUTES

Present: F. Baker, C. Gold, H. Herrera Thomas, X. Herrera, S. Panski, E. Rader, A. Verge, D. Walker

Excused: J. Suarez (excused)

Meeting began at: 1:00 p.m.

Enrollment/Future Scheduling

G. Miranda reported that Ethnic Studies and History generated substantial FTES this semester with the History Department producing the most among all division programs. The Ethnic Studies total for seven sections was 29 and for History 233 FTES.

Timely submission of spring 2016 schedule preferences is due now to Beverly. Once full-time requests are approved, offers to adjuncts will be made to ensure that the printed schedule has all class assignments listed.

Curriculum/CI-D Issues

The dean distributed the six-year course review cycle for History. J. Suarez will be updating History 154 and History 176 and F. Baker will update History 162, 163 and 176. F. Baker quickly responded to a CI-D issue regarding History 141. She provided a copy of her syllabus to L. Suekawa that should indicate that there are sufficient writing assignments in this course.

For future course review updates, Beverly will provide a copy of the CI-D template for courses in their system.

SLO Assessments

Scheduled for assessment this semester is History 101, 106, 128, 140, and 154. Women's Studies 1 (SLO #2) is also being assessed this term.

E. Rader initiated a discussion on the need to review the current methods of evaluation of the SLO. She asked for a separate department meeting this semester to further address the evaluation assessment standard. A lengthy discussion ensued.

Program Plan and Program Review Update

G. Miranda briefly identified the current plan recommendations for 2015-16. Recommendations in the plan were drawn from program review.

J. Suarez is working on a draft for the forthcoming department program review. He had indicated at last semester's meeting that he wanted to conduct surveys for the self-study. The dean will ask him to follow-up with the department who wish to make suggestions as well as review the draft.

Success and Retention for Summer and Fall 2014

The dean distributed information on success and retention information for summer 2014 and explained that the fall data can be accessed on the portal under Institutional Research. The fall data is more

detailed and includes the breakdown of success and retention along ethnic lines. She directed faculty to the portal to access these statistics.

Adjunct Pool /FT Position Update

G. Miranda indicated that she frequently receives emails from interested applicants and will forward them for department review depending on area of concentration.

Initial interviews for the full-time position have been completed with three finalists. Final interviews are scheduled for April 22nd in the President's Office.

Department Activities

F. Baker reported that the History Club had a successful book sale last week, earning over \$600.

X. Herrera reported on the forthcoming series of programs for "A Celebration of Chicano Culture" and D. Walker was congratulated for his work on Black History Month this past February. D. Walker will continue to organize his summer film festival which is scheduled to take place from September 2-6, 2015 in Long Beach.

Arthur Verge stated that he will be attending a new historical musical production about the life of John Dolphin, music producer who predated the emergence of Motown.

OAH Regional Workshop

G. Miranda encouraged attendance at the OAH regional summer workshop to be held at Glendale Community College July 18-19th. Division funds to cover registration, mileage and meals are available.

Meeting adjourned at: 2:00 p.m.

cc: Dr. Fallo
F. Arce, J. Shankweiler (electronic version)
History/Ethnic Studies Department Faculty/Compton Center Faculty
CEC: I. Bunting, R. Murray
Division Counselors: Y. Cooper, C. Kroll, B. Mims