

**Division of Behavioral and Social Sciences
History Department Meeting
November 8, 2012**

MINUTES

Present: F. Baker, E. Rader, J. Suarez, D. Walker

Absent: M. Brown, C. Gold (excused), A. Verge

Meeting began at: 1:05 p.m.

Course Prioritization of Future Scheduling

The department's discussion at the previous fall 2012 meeting was continued with a clarification by the dean of the focus of future scheduling patterns. Class scheduling will give greater priority to general education courses and classes needed for the history major. Since the department has the largest number of course offerings in the entire division, rotation of elective history classes will need to be spread out over a four semester time frame.

History AA-T Degree Update

The History TMC is ready for CCC approval. J. Suarez was instrumental in putting together a TMC that will serve students majoring in history to complete the essential core courses, but provide general education options that will enhance their transferability.

SLO Assessment Schedule for Fall 2012

Courses to be assessed in fall are History 106, 108, 112 and 128. Only part-timers teach History 112 and as a consequence, the dean will have J. Young meet with the adjuncts to discuss the SLO assessment process.

Distance Ed Institute and Mandatory Training

G. Miranda stated that all online instructors will be required to attend next Friday's distance education institute and mandatory training. The dean discussed at length the issues surrounding distance education programs and noted that it was one of the areas cited in our last accreditation. G. Miranda also noted that if any instructor does not attend the mandatory training, then their future online assignments will be cancelled.

Faculty Position

G. Miranda updated the department on the Ethnic Studies/History faculty position request and Tuesday's campus presentation by all the divisions submitting requests for full-time positions.

Department Activities and Issues

F. Baker stated that she is working on another Civil War themed presentation. In this future presentation, California's role in the Civil War will be the focus and a representative from the

Drum Barracks in Wilmington would be the guest speaker. F. Baker also stated that the Huntington Library has an exhibit on death in the Civil War that History students might visit.

E. Rader indicate ad that she is interesting in re-submitting an I Grant proposal which was turned down by the Foundation because it did not meet specific criteria. E. Rader asked for faculty input and suggestions for submitting a revised funding proposal.

E. Rader also wanted to discuss the department's program reviews which she considered to be a draft and also stated that there had been no input from every faculty member. G. Miranda indicated that the program review had been commended by the campus program review committee last semester when J. Suarez met with the group. The dean also noted that all recommendations from program review were to be input into the annual department plans but encouraged the faculty to meet and discuss the goals and objectives among themselves and then put them into plan builder if they chose to revise them.

In addition, F. Baker stated that she had not been asked to review the potential student nominates for the annual academic awards. G. Miranda clarified how the process worked and stated that the responsibility of notifying the History faculty fell to the division council representative. Last year's rep was Michael Eula who has been replaced by A. Verge.

For the record, it should be noted that the faculty were sent the program review draft but there were very few responses.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic version)
History Department Faculty/Compton Center Faculty
Compton: S. Dever, C. Lyles
Division Counselor: Y. Cooper