

**Division of Behavioral and Social Sciences
Human Development Department Meeting
January 28, 2014**

MINUTES

Present: A. Brochet, Y. Cooper, K. Daniel-DiGregorio, R. Lozano, J. Soden

Meeting began at: 1:00 p.m.

Spring Enrollment Update

The dean reviewed spring enrollment patterns in HDEV classes. A couple of sections were overenrolled but the faculty commented that this may have reflected the fact that no show reports have yet to be completed by the instructors. Two of the HDEV 10 sections which are designated for SRC students are over enrolled beyond the normal class size of 30 and include non-SRC students. The one HDEV 8 section designated for SRC students has 17 SRC students enrolled as of today. The normal class size is 30. The CAA grant funded HDEV 12 section has 9 students. Otherwise, enrollment is strong with second 8 week sections filling up as well.

The department stated that in fall 2014 the scheduled will include HDEV 20 which will be taught by R. Lozano. The plan is for two back to back 8 week sections on Wednesday from 1-3:05 p.m. A discussion ensued on how to promote the class which has not been offered lately. K. Daniel-DiGregorio stated that the information desk has a power point that highlights HDEV classes. She indicated that it has been a good source for student enrollment. The faculty also agreed to do classroom announcements and will encourage all HDEV instructors to promote the class. In addition, Behavioral and Social Science division faculty will be encouraged on Professional Development day to promote the class as well.

No Show Reports

Faculty members were reminded to complete their no show reports as soon as possible and before the Friday deadline. The division office will continue to monitor no shows this week and contact instructors who have not completed the reports.

FT Position—Job Fair

The dean informed the department that the Job Fair is scheduled for this Saturday, February 1st, and invited faculty to participate if possible.

FT Schedule—Hours and Classes for New Hire

The department is working on submitting a schedule for the new hire for fall 2014. To be included in the new hire's schedule will be the new HDEV 115 course. The dean recommended beginning with two sections of this new course. In addition, the department faculty discussed ways to advertise to students in a manner that "speaks to them" as a way to explain the benefits of taking HDEV 115 and other HDEV classes.

Human Development Research Project

As a follow-up to the department's program review, the full-time faculty will work with Institutional Research to evaluate the impact of Human Development classes on students in terms of current and subsequent GPA, persistence and transfer patterns as a result of having taken HDEV classes. The

department will be working with Josh Rosales who will provide some preliminary data soon for their analysis. Ultimately, the findings will be presented to the Student Success Advisory Committee.

FIPP Spring 2014

K. Daniel-DiGregorio reported on the success of the FIPP training conducted in early January. Included in the 17 new faculty participants were A. Brochet, R. Lozano, and H. Nguyen. Also in attendance were D. Vaughan, M. Hernandez and J. Soden. Anna and Rene discussed some of their assigned projects for this semester. Three additional workshops are scheduled for the months of February, March and April.

On Course National Conference

The national conference is scheduled for April 26-27, 2014 in Costa Mesa. Faculty were encouraged to attend and given conference forms to complete for potential funding.

SLOs

J. Soden discussed the department's SLO assessment schedule. HDEV 5 is scheduled for this spring and plans to meet with CEC HDEV faculty at the Compton Center.

J. Soden also stated that HDEV 12 needs to be assessed this semester and has contacted V. Rayford who has yet to respond but expects they will work together to complete the assessment this semester.

As part of the new 4 year cycle, HDEV 20 will be assessed in fall 2014 and HDEV 8 in spring 2015.

Service Learning Project

J. Soden reported that the department is seeking a student worker to compile and organize their service learning contacts. The request will be submitted to the Division Office soon.

Undecided Majors Workshop

Y. Cooper reported that there will be three workshops for undecided majors this semester: 2/18, 3/12 and 4/16. He is also working on a workshop that will focus on writing resumes and expects to have firm dates for March and April soon.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
Human Development Faculty/Compton Center HDEV Faculty
Division Counselor: Y. Cooper