



**Division of Behavioral and Social Sciences
Human Development Department Meeting Minutes
Tuesday, May 8, 2018**

Present: Masiel Calderon, Griselda Castro, Yun Chu, Erin Cue, Kristie Daniel-DiGregorio, Chris Gold, Maribel Hernandez, Cheryl Kroll, Amy LaCoe, Daphna Ram

Spring Enrollment Statistics and Fall Scheduling

- Some of the HDEV 101 sections were low enrolled. Two 8-week sections were canceled. For one of the 8-week sections that was canceled, we were able to move the instructor into a dual enrollment section that was added.
- We reviewed the scheduling pattern for courses over the past five years.

Distance Education and Dual Enrollment

- Y. Chu taught two online sections of HDEV 101 during winter session and two online sections in the eight-week format in spring. The department supports continuing this pattern. A hybrid section of HDEV 115 will be offered in the fall.
- The department also supports the further development of dual enrollment courses and will work closely with the Dean to ensure that courses taught in the high schools maintain the same rigor and content as the on-campus courses. HDEV courses may not be appropriate for most 9th and 10th grade students who generally lack the maturity and critical thinking skills necessary for success.

Curriculum

- There is no curriculum review due this year or next.
- As the English department develops its response to AB 705, the department may need to adjust the recommended preparations for its courses.

Facilities

- The Dean thanked Y. Chu for her excellent and hard work on the selection committee for the architectural firm for the new BSS building. It was an interesting process, and she has agreed to serve as a faculty representative on the consultation committee over the summer.

Program Review Update

- We reviewed the four recommendations from the 2017 program review. For recommendation #1, J. Soden is taking the lead on developing a service learning course. She is in the research phase, reviewing courses at other colleges.
- Recommendation #2 asserts that the department will add sections of HDEV courses and new learning communities. This is underway and in development on several fronts with the Career Advancement Academy, dual enrollment, and possibly the South Bay Promise.
- Recommendation #3 for a computer lab with at least 50 stations overlaps with the same request by the Sociology and Psychology departments. The unit plan contains a request for mobile carts with Chromebooks and a computer lab will be requested in the design for the new building.
- Recommendation #4 is to hire an additional faculty member. In Fall 2018, the Dean will review the need for a new faculty member during the faculty hiring identification process.

SLOs and Assessments – Spring 2018

- Y. Chu has been attending the BSS SLO meetings. FT faculty will provide feedback on the two SLO assessment tools being used this semester by May 8. Y. Chu will send out a follow-up email after the meeting.

- Two assessments are due: 1. HDEV 105 SLO #1 College and Career Planning. Y. Chu will help Griselda work on this. 2. HDEV 115 SLO #1 Career Research and Planning. Y. Chu teaches all the sections of this course and will complete the assessment.

Adjunct Evaluations and Hiring

- The department would like to continue evaluating adjunct faculty during each of the first three semesters.
- We will be posting an announcement for adjunct faculty in order to accommodate an expected increase in demand for HDEV courses.

Counselor's Report

- C. Kroll reported that CSUN Day will be on May 1 from 10:30am-1:00pm on the library lawn.
- May 23rd is the TAG workshop in ITEC 112 from 1:00-2:30pm.
- The admit reception is on June 12 from 2:00-4:30pm for transferring students. HDEV faculty would like to receive hard copies of fliers from the Transfer Center.

HDEV Scholarships

- The Foundation Scholarship Office is holding a dinner on May 10th that will include HDEV award recipients. The HDEV alumni help select the recipients.
- There are two \$1,000 scholarships for continuing students who qualify for the California Promise Grant. And, there are two \$2,000 scholarships for students who are transferring. These two scholarships consider service learning and are not linked financial need.

On Course Training – Summer 2018

- KDD is planning an On Course training from June 12-14. \$13,000 has been provided by the Basic Skills Initiative to fund the training. It will be for instructors who have not received On Course training in the past and will be offered to HDEV, Math, and English faculty.

HDEV Campus Leadership

- HDEV faculty will be participating in Warrior Smart Start, the Planning Summit, the South Bay Promise planning, and the Career Advancement Academy.
- The IEPI team was impressed with HDEV. On May 25th, Y. Chu will receive an instructor appreciation award from EOPS.

Senate Report

- KDD reported that the changes to the state funding formula are dramatic and under debate.
- HDEV is well positioned to support students as they contend with the curricular changes in Math and English resulting from AB 705.
- The college is consulting a student exit survey, which will help us better understand how we can intervene with students before they leave the college.

Service Learning

- Eight service learning community leaders helped support 11 HDEV classes.

Textbook Vouchers

- There is an 8-week textbook loan program for HDEV 101 students. KDD organizes it, and the textbooks were purchased with grant money.

cc: D. Maloney
 J. Shankweiler
 HDEV Department Faculty
 BSS Counselors: C. Kroll and R. Miranda