



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

October 16, 2018

Present: S. Bennett, M. Chaban, N. McGrue, D. Pahl, S. Porter, M. Som de Cerff,
J. Yeressian

Absent: V. Rapp

Recorder: L. Linka

M. Chaban called the meeting to order at 2:02 p.m.

CCC Update

- CCC members were instructed to review degrees and certificates when inactivating courses in order to determine whether these are being impacted by the inactivation.
- The method to determine units and hours using Carnegie Units will no longer be used. Members received a handout of a table indicating Hours and Units Calculations, sent by the Chancellor's Office, effective immediately.
- As of July 24, 2018, certificates with 16-plus units must have Chancellor's Office approval. Certificates with 8 to 15.5 units MAY have Chancellor's Office approval. If we choose to send a certificate to the Chancellor's Office, it will be designated as a Certificate of Achievement. If it is decided not to submit the certificate to the Chancellor's Office, the certificate will be locally approved as a Certificate of Accomplishment. All new certificates must have Chancellor's Office Approval.
 - Less than 8 units = local approval
 - 8 – 15.5 units = may be Accomplishment or Achievement
 - 16+ units = Achievement & CO approval

Course Review

M. Som de Cerff inquired about the Distance Education designation of CIS 13. The Management/Marketing department have advertised the Retail Management Certificate as having classes offered completely online. CIS 13, which is part of this certificate, has been inaccurately designated as online, whereas the DE should be hybrid only. M. Chaban and M. Som de Cerff will work to bring a resolution to this issue.

The DCC members reviewed and approved the following courses:

CIS 2
CIS 11
CIS 13
CIS 16
CIS 19
CIS 26
CIS 29
CIS 30
CIS 40
CIS 133
CIS 134
CIS 136

L. Linka will submit to J. Young for CCC review.

New Course Proposals

Three new proposals were presented as part of the Amazon Web Services (AWS) program: CIS 152, *Data Storage Systems with Amazon Web Services (AWS)*; CIS 154, *Compute Engines with Amazon Web Services (AWS)*; and CIS 156, *Amazon Web Services (AWS) Security*. After review and discussion, the committee voted to approve CIS 152, CIS 154 and CIS 156.

New Certificate Proposals

M. Chaban presented the Cloud Computing proposals, which will consist of two certificates.

Certificate of Accomplishment: *Cloud Computing with Amazon Web Services*. This consists of four courses, CIS 150, CIS 152, CIS 154 and CIS 156, for a total of 12 units. Considered a local certificate, it is competitive with Santa Monica College.

Certificate of Achievement: *Cloud Computing and Programming with Amazon Web Services*. In addition to the four courses required for the Certificate of Accomplishment, this certificate includes CIS 134, *ASP.NET with C# Business Web Programming*. Total units are 16.

After review and discussion, the members voted to approve these certificates. L. Linka will submit to J. Young for CCC review.

Other Business

Course review of Law 11 and Law 12 will be conducted via email. L. Linka will forward the proposals submitted by N. McGrue to the members, who will advise via email their approval.

The Course Proposal Log was distributed to the members.

The meeting adjourned at 3:00 p.m.