EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

October 2, 2018

Present: S. Bennett, M. Chaban, N. McGrue, D. Pahl, S. Porter, M. Som de Cerff, J. Yeressian

Absent: V. Rapp

Recorder: L. Linka

M. Chaban called the meeting to order at 2:01 p.m.

CCC Update
The transition to the new online catalog (Acalog) and curriculum (Curriculog) systems is still a work in process. The CCC is currently reviewing all course proposals that were in the review queue for spring 2018. CCC Annual Credit Course Certification Training was conducted during the meeting. The CCC approved the following course proposals:

CIS 119
LAW 18
RE 21
RE 40
RE 41

Course Review
The DCC members reviewed and approved the following courses, with some minor revisions:

BUS 11
BUS 20
BUS 25
BUS 27
BUS 43
BUS 60A
BUS 60B
BUS 73

L. Linka will incorporate the discussed changes, and then submit to J. Young for CCC review.

Discussion
Although no new course proposals are being allowed this semester due to the integration of the new system, the President's Office is pressuring us to move forward with the Amazon Web Services

(AWS) courses, and we have therefore been given permission to proceed. M. Chaban presented and distributed copies of the first of four new courses, all of which will follow Amazon's curriculum expectations. The intro course is CIS 150, *Introduction of Cloud Computing with Amazon Web Services (AWS).* The members discussed the Conditions of Enrollment, and decided that the prerequisite, CIS 13 with a minimum grade of C or equivalent experience, be changed to a Recommended Preparation. Laboratory hours should be 3 hours per week. There were a couple of places in the assignments section where acronyms need to be spelled out. After review and discussion, the committee voted to approve CIS 150.

Real Estate Review
J. Yeressian is in the process of reviewing the Real Estate Certificate Program. Currently, all real estate classes are required to receive all the Real Estate certificates ECC offers. The idea is to create "stackable" certificates, where a student would be required to take the core classes of RE 11 and RE 13, plus one additional class and earn a certificate. Then, another class would earn them another certificate, and so on. At this time, a student is required to take eight Real Estate classes for their Broker's license. Revising the program would make the certificates more attainable for the students. John will continue to update the program in order to make us more competitive with other schools. The goal is to submit the revisions in spring 2019.

Other Business
M. Som de Cerff inquired about the status of the Marketing Certificate of Achievement, as this proposal has not moved forward for final CCC approval (although the Marketing A.S. degree and the New Marketing Media course [BUS 74] have been board approved). M. Chaban advised that J. Young and L. Plum are reviewing all Business certificates that have been on hold. Melissa also inquired about BUS 28 and BUS 29 and their GE Pattern approval status. M. Chaban will advise.

The next meeting will be October 16, 2018. At that time, M. Chaban will present two more AWS course proposals, and N. McGrue will present LAW 11 and LAW 12.

The meeting adjourned at 3:13 p.m.