



**EL CAMINO COLLEGE**  
**Division of Business**

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**MINUTES -- Division Curriculum Committee**

**February 12, 2015**

**Present:** V. Rapp, M. Barrios, S. Bennett, M. Chaban, E. Jennison, D. Pahl, D. Ross

**Absent:** V. Pham, M. SomdeCerff

**Recorder:** L. Linka

The meeting was called to order at 2:30 p.m.

D. Pahl opened the meeting by introducing ECC Counselors Mary Beth Barrios and Stephanie Bennett. He asked them to share their thoughts regarding students and curriculum. S. Bennett voiced her concerns about students understanding the differences between an ECC degree and a four-year institution; also regarding transfer information. S. Bennett and M. Barrios offered to come into the classrooms to speak about these issues. M. Barrios spoke about changes in curriculum, inactive classes, substitution of classes, and catalog rights, and how these affect and confuse the students. Also discussed was the anticipation of the Entrepreneurial Studies degree and certificate. V. Rapp updated M. Barrios and S. Bennett on the work-in-progress on the Business Transfer Degree - from the 1/29 DCC meeting regarding Business 28: Changes must be made regarding the prerequisite in order for complete approval for the Business Transfer Degree. It is also our desire to place BUS 28 on the Gen Ed Pattern.

**Discussion**

CIS 19 – Distance Education

M. Chaban presented the rationale to remove the Distance Education option from CIS 19. The proposal was discussed and approved by the members, and we will move forward with submission to the CCC.

CIS 2

D. Pahl revisited the status of CIS 2. This course encompasses Office, while CIS 13 includes Access and Excel only (this was changed due to the Transfer Degree requirements). We will be adding CIS 2 to some degrees and certificates, while at the same time inactivating CIS 3 and BUS 52A and BUS 52B.

**Review**

It was requested that all departments review all existing degrees and certificates. They were advised to check for course inactivations and new courses. It was noted that Compton Center does not have degrees and certificates independent of ECC. L. Jennison will review the Accounting certificates.

**Other business**

Changes to the following courses will be upcoming:

CIS 29  
CIS 80  
CIS 136

These will be discussed at the next DCC meeting.

Although ECC does not have a Business Ethics course at this time, this is something that should be considered. A possibility would be to add this type of course to the Entrepreneurship Studies program; and consider calling it a law class.

The meeting was adjourned at 3:06 p.m.