



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

April 21, 2020

Present: V. Rapp, S. Bennett, M. Chaban, N. McGrue, D. Pahl, S. Porter,
M. Som de Cerff, J. Yeressian

Recorder: L. Linka

M. Chaban called the meeting to order at 12:39 p.m.

Course Review

M. Chaban presented the Cloud Computing and Programming with Amazon Web Services Certificate of Achievement for review.

The modification to this certificate is to substitute one programming course for another. The current course included in the certificate is CIS 134 ASP.NET with C# Business Web Programming, and would be substituted with a more appropriate programming course, CIS 133 Mashup JavaScript, jQuery and AJAX. The course options in the latter will be better suited to the type of programming the student would be performing in a cloud environment. This will lead to higher completion rates and improve the learning experience for the students. After review and discussion, the committee voted to approve. This proposal will be forwarded to L. Plum and J. Young for CCC review.

J. Yeressian presented the new Real Estate Escrow Certificate of Achievement for review. This is the first of several lower-unit certificates that will be offered by the Real Estate department, in the Business Division.

The Real Estate Escrow Certificate is being proposed as a new certificate designed to provide students with the skills to obtain entry level employment in title and escrow companies, mortgage companies, financial institutions, and related firms. Data shows that this is a highly employable area, and students earning this certificate could obtain employment in real estate while continuing their Real Estate education.

J. Yeressian reviewed each section of the proposal with the committee. After much discussion, revisions and updates were generated. This included changes in the following areas:

- Catalog Description
- Justification
- Program Goals and Objectives
- Master Planning
- Enrollment and Completer Data

Once the review was complete, the committee voted to approve, with the recommended modifications. This proposal will be forwarded to L. Plum and J. Young for CCC review.

Other Business

J. Yeressian will continue to work on new real estate proposals. He will confer with Curriculum Advisor L. Plum to move forward. His intent is to present the following proposals at the next DCC meeting:

- Real Estate Finance Certificate of Accomplishment
- Real Estate Mortgage Loan Certificate of Accomplishment
- Real Estate Property Management Certificate of Accomplishment

M. Chaban advised N. McGrue that the lab hours for Law 19 need to be revised. This is to conform to the Chancellor's Office directive regarding Carnegie Units. Currently, the course is set up as 2 hours lecture / 2 hours lab. Lab hours will be changed to 3.

The next meeting is scheduled for Thursday, April 30 at 12:30 p.m. via Zoom.

The meeting adjourned at 2:05 p.m.