



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

May 7, 2020

Present: S. Bennett, M. Chaban, N. McGrue, D. Pahl, S. Porter, M. Som de Cerff,
J. Yeressian

Absent: V. Rapp

Recorder: L. Linka

M. Chaban called the meeting to order at 12:40 p.m.

CCC Update

The College Curriculum Committee did not meet prior to this meeting; an update will be shared by M. Chaban at the next DCC meeting.

Review

M. Chaban presented CIS 121 – Cybersecurity Programming for review. A revision to the descriptive title was proposed. The Mathematics and Business divisions have had previous discussions regarding Mathematics course CSCI 14 – Computer Programming in Python for Computer Science and the similarity with CIS 121. Since Python Programming is used extensively as part of the Cybersecurity Program in the Business Division, the CIS department determined that ‘Python’ should be included in the descriptive title. The members approved and voted that the descriptive title for CIS 121 be changed to Cybersecurity Programming with Python. This proposal will be forwarded to L. Plum and J. Young for CCC review.

M. Chaban presented the Computer Systems Applications Certificate of Achievement for inactivation (this certificate was originally titled Microcomputer Applications). Approximately four years ago, the certificate was submitted to the CCC with modifications. It was approved by the CCC; however, the documents were never completely updated in the Chancellor’s Office database, and subsequently were lost during their database migration project. As a result, this certificate is non-existent in the CO database. The Computer Systems Applications Certificate of Achievement has quite a bit of overlap with the current Business Information Worker Certificate of Achievement. Therefore, it was determined that the certificate should be inactivated. The members approved and voted for the inactivation of the Computer Systems Applications Certificate of Achievement. This proposal will be forwarded to L. Plum and J. Young for CCC review.

M. Chaban presented changes to the Conditions of Enrollment for Real Estate 12A, as requested by Curriculum Chair J. Young. Currently, the Recommended Preparation is English 82. Basic skills classes such as English 82 and English 84 are likely to be inactivated. It was suggested that the Recommended Preparation be changed to English 1. The members approved and voted for the change. This proposal will be forwarded to L. Plum and J. Young for CCC review.

The following courses were proposed for Distance Education:

- Law 11
- Law 12
- Law 13
- Law 14
- Law 95
- RE 12A

The members voted and approved. DE addenda documents will be forwarded to L. Plum and J. Young.

J. Yeressian presented the following Real Estate certificates:

- RE Appraisal
- RE Broker
- RE Finance
- RE Investments
- Mortgage Loan Brokering
- RE Property Management
- RE Salesperson

There was much discussion, with extensive input from the members. It was decided that the Master Plan for each certificate should read the same, with certain aspects specific to each certificate to be noted in the Program Goals. S. Porter volunteered to assist J. Yeressian with the rewrites. The revised certificates will be presented again at the next DCC meeting.

J. Yeressian presented the following courses for review:

- NRE1 Real Estate License Exam Preparation Review Course 1
- NRE2 Real Estate License Exam Preparation Review Course 2

These courses had been previously DCC approved and submitted to the CCC but were returned due to missing information. After review, the courses were tabled, and J. Yeressian will continue to work on them to incorporate the requested changes.

The next meeting is scheduled for Tuesday, May 19 at 12:30 p.m. via Zoom.

The meeting adjourned at 2:21 p.m.

