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# EL CAMINO COLLEGE

## Division of Business

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### **MINUTES**

Division Meeting

June 9, 2020

#### **Attendees:**

Monica Chaban, Yuen Chau, Josh Escalante Troesh, Brizset Giles, Randy Harris, Evan Hess, Kurt Hull, Julie Kim, Koda Kol, Phil Lau, Khai Lu, Adam Margiotta, John Mufich, David Pahl, Richard Perkins, Vi Pham, Sidney Porter, Virginia Rapp, Jay Siddiqui, Melissa Som de Cerff, John Yeressian, Arnold Blanshard, Vince Deluca, Karen Green, Al Hassan, Xavier Miranda, Jesus Rubio, Erik Senko

**Recorder:** Dawn Koeller

The meeting began at 1:00 p.m.

Dr. Rapp began by giving the group an overall update on where things stand in regard to the pandemic, building closures and remote instruction.

#### **Budgets FY 2021**

Dr. Rapp discussed budgets and the impact made by the deferral of payments from the state due to Covid-19. We expect cuts in the next fiscal year in several areas - supply, part-time non-classified staff, conferences and travel. We are hoping that federal funding will alleviate some of the budget shortfalls.

#### **Dual Enrollment**

A question about fall dual enrollment being online even if the high school is meeting in person. So far, Dr. Rapp is waiting for a determination on this but consensus is that if we are online, then the dual enrollment classes would be online.

#### **ECCFT Update**

A MOU from the union has gone out outlining the compensation for moving spring 2020 classes from in-person to online and reimbursement for supplies.

#### **Remote Instruction**

- There was a discussion about how more easily to take roll in classes with several ideas being shared. The key is to make sure that you are clear in your syllabus how you will be taking roll and make sure it is clear to all your students.
- It was noted that you can't have mandatory class meetings outside of your regular scheduled time.
- Students who have been dropped are still showing up on the rosters. Admissions & Records is a bit behind but they will have them all dropped before final grades need to be submitted.

The meeting adjourned at 2:05 p.m.