

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
March 28, 2017

CALL TO ORDER

Meeting called to order at 2:35 p.m. by Chair Carr.

Recorder: Isabelle Peña

Members:

Present: Michael Anderson, Monica Chaban, Dia Eldanaf, Laurie Houske, Kelsey Iino, Jon Minei, Stephanie Rodriguez, Adrienne Sharp, Claudia Striepe

Absent: Sandra Bartiromo, Rebecca Donegan, Essie French-Preston, Jean Shankweiler,

Ex-Officio Members:

Present: Abiodun Osanyinpeju, Lori Suekawa, Janet Young

Absent: Linda Clowers, Syrah Navid, Nancy Ohia, LaShanta Young

Guests: David Mussaw, Matt Klein

I. APPROVAL OF MINUTES

It was moved by K. Iino to approve the February 28, 2017 meeting minutes. Motion was seconded by A. Sharp. Motion was carried.

II. CURRICULUM REVIEW

A. Full Course Review

The committee reviewed the following courses, which are ready for final action:

1. Chinese 3 (CHIN 3)
2. Educational Development 32 (EDEV 32)
3. English 43 (ENG 43)
4. English 44 (ENG 44)
5. English as a Second Language 07A (ESL 07A)
6. English as a Second Language 07B (ESL 07B)
7. English as a Second Language 07C (ESL 07C)
8. English as a Second Language 08 (ESL 08)
9. French 1 (FREN 1)
10. French 2 (FREN 2)
11. Nursing 145 (NURS 145)
12. Nursing 151 (NURS 151)
13. Nursing 153 (NURS 153)
14. Psychology 9A (PSYC 9A)
15. Psychology 9B (PSYC 9B)
16. Sociology 109A (SOC 109A)
17. Sociology 109B (SOC 109B)

B. Consent Agenda Proposals

The committee reviewed the following courses, which are ready for final action:

1. Automotive Technology 81 (ATEC 81)
2. Business 25 (BUS 25)
3. Computer Information Systems 13 (CIS 13)
4. Dance 105 (DANC 105)
5. English 1A (ENGL 1A)
6. Physical Education 60abc (PE 60abc)
7. Political Science 5 (POLI 5)
8. Psychology 10 (PSYC 10)

C. Full Program Review

The committee reviewed the following program revision, which is ready for final action:

1. Psychology A.A. Degree for Transfer (AA-T)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral and Social Sciences Division

There were minor changes to PSYC 9B; Chair Carr will make the changes per C. Striepe's comments.

It was moved by A. Sharp to approve all Behavior and Social Sciences division full course reviews (#14 through #17). Motion was seconded by L. Linka. Motion was carried.

Health Sciences and Athletics Division

There were minor changes for NURS 151 (typographical error) and NURS 153 (changing the word "clients" to "patients"); Chair Carr will make the changes.

NURS 145: Will table this course since no one from the division was present to speak on behalf of NURS 145.

It was moved by K. Iino to approve the full course reviews for #2, #12, and #13. Motion was seconded by A. Sharp. Motion was carried.

Humanities Division

ENGL 43 and ENGL 44: No questions or concerns; only change is adding ENG 1A as prerequisite for these courses.

ESL 07A, ESL 07B, and ESL 07C: M. Klein spoke about the choice to break it up into 3 classes; he worked with Lars Kjeseth and the Math Department and they recommended splitting the course since they are the actual experts on the content; he stressed that the ESL instructor will not be teaching the content—only the language to be able to understand the content.

ESL 08: No questions; M. Klein stated that currently there is no grading policy for these courses; he is pushing for a Pass/No Pass grading policy; however, until the policy is changed, they will continue to have no grades.

FREN 1: No major changes; minor changes only to the course outline; Chair Carr will make the changes.

FREN 2: No major changes; minor changes only; Chair Carr will make the changes.

It was moved by M. Chaban to approve all Humanities full course reviews (#1, and #3 through #10). Motion was seconded by K. Iino. Motion was carried.

B. Consent Agenda Proposals

Psychology A.A. Degree for Transfer (AA-T): This was just approved in January 2017 and there was a minor change—they wanted to add one more course as an option on the List B items and did not warrant a full review process.

It was moved by L. Houske to approve the Consent Agenda. Motion was seconded by A. Sharp. Motion was carried.

III. VICE PRESIDENT'S REPORT

Vice President of Academic Affairs – Dr. Jean Shankweiler

No report. Dr. Shankweiler was not present.

IV. CHAIR'S REPORT

College Curriculum Committee (CCC) Chair – A. Carr

- Things are going somewhat smoothly; not sure of the process once the course changes are approved by the Board of Trustees. D. Mussaw stated that once a course is Board-approved, it goes to Curriculum Inventory (Chancellor's Office). Once approved by the Chancellor's Office, he inputs it into the Master Course File in Colleague. Chair Carr will input dates in CurricUNET.
- In the summer, the Chancellor's Office is doing a data migration/conversion so Chair Carr is expecting delays and problems since we have no control once it goes to Curriculum Inventory. Chair Carr asked that faculty be patient with D. Mussaw.
- At the next CCC meeting, Chair Carr will ask for standard review committee volunteers.
- J. Minei asked about courses they want to offer in the fall and haven't heard back about yet. D. Mussaw stated that Quajuana Chapman already has the 2017-2018 Catalog finalized so if the course did not make it in the catalog, it cannot be offered in fall 2017. However, if the Chancellor's office has approved the course, it can still be offered in spring 2018 as long as it gets included in the catalog addendum. I. Peña stated that she was advised by Q. Chapman that it takes a year for the entire process; as an example, if a division wants to offer a course in Fall 2018, they would have to start on the process now so that it can be approved by the Chancellor's Office by December 2017.
- Chair Carr also stated that if divisions or departments know that they will be developing new certificate, new courses, or making major changes to courses, they can always start working on their plan way ahead of time.
- It was asked who enters the details of new certificates into CurricUNET. Quajuana Chapman used to do this task. Chair Carr stated that she is learning how to do this.
- Chair Carr stated she would update the CCC members as soon as she finds an answer regarding when the inputting in Curriculum Inventory (Chancellor's Office) will become more of a priority.

- Chair Carr asked the CCC members to remind their colleagues in their departments and divisions that Portia Sorunke no longer works with curriculum. She is being responsive to people who are e-mailing and calling her directly with curriculum questions but she works in a different department now; if someone does not know how to do something, they need to e-mail Chair Carr.
- Chair Carr thanked everyone for being patient during this transitional period.

V. CURRICULUM ADVISOR REPORT

No report.

VI. ANNOUNCEMENTS

None.

VII. ADJOURNMENT

Chair Carr called for a motion to adjourn the meeting. M. Chaban moved to adjourn and L. Houske seconded the motion. Meeting was adjourned at 4:15 p.m.

**EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE
March 28, 2017
Approved Curriculum Changes Proposed for 2018-2019**

BEHAVIORAL AND SOCIAL SCIENCES

New Course

1. Sociology 109B - Research Methods in the Behavioral Sciences
Units: 4.0 Lecture hours: 3.0 Lab hours: 3.0 Faculty Load: 35.00%
Recommended Preparation: Mathematics 150 or Mathematics 150H, Sociology 109A or Psychology 9A with a minimum grade of C in prerequisite
Grading Method: Letter
Credit Status: Associate Degree Credit
CSU Transfer
UC Transfer

This course is centered on the philosophy of science in general and the scientific method in particular. Students develop individual research studies with these elements: literature review, hypothesis design and method, data collection and analysis, and discussion, oral presentations, and manuscript preparation (APA Publication Style).

Course Review; Changes in Course Number, Descriptive Title, Catalog Description, and Conditions of Enrollment

Current Status/Proposed Changes

1. Sociology ~~109~~109A - Introduction to ~~Elementary Statistical Methods~~ Statistics and Data Analysis for the Study of Behavior Behavioral Sciences

~~This is a course in statistical methods and research design for the behavioral sciences. The course focuses on~~ Students are taught standard descriptive and inferential statistical techniques statistics for summarizing research sample data and for making conclusions about the populations they represent. Students are introduced to the basic challenges and skills involved in successful undergraduate and graduate training in the behavioral sciences, including both reviewing and writing scientific research reports. estimating population parameters. All aspects of significance testing are emphasized: hypotheses, models, calculations, interpretations, and criticisms. Students are also taught to review scientific articles critically and to write APA-style manuscripts.

Prerequisite: Sociology 101 or Psychology 5 or Psychology 5H AND Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite.

Recommendation

Sociology 109A - Introduction to Statistics and Data Analysis for the Behavioral Sciences

Students are taught standard descriptive and inferential statistics for summarizing sample data and estimating population parameters. All aspects of significance testing are emphasized:

hypotheses, models, calculations, interpretations, and criticisms. Students are also taught to review scientific articles critically and to write APA-style manuscripts.

Prerequisite: Sociology 101 or Psychology 5 or Psychology 5H AND Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite.

Course Review; Changes in Descriptive Title, Catalog Description, and Conditions of Enrollment

Current Status/Proposed Changes

1. Psychology 9A - Introduction to ~~Elementary Statistical Methods~~ Statistics and Data Analysis for the ~~Study of Behavior~~ Behavioral Sciences

~~This is a course in statistical methods and research design for the behavioral sciences. The course focuses on~~ Students are taught standard descriptive and inferential statistical techniques ~~statistics for summarizing research sample data and for making conclusions about the populations they represent. Students are introduced to the basic challenges and skills involved in successful undergraduate and graduate training in the behavioral sciences, including both reviewing and writing scientific research reports. estimating population parameters. All aspects of significance testing are emphasized: hypotheses, models, calculations, interpretations, and criticisms. Students are also taught to review scientific articles critically and to write APA-style manuscripts.~~

Note: Psychology 9A is the same course as Sociology ~~109~~109A.

Prerequisite: Psychology 5 or Psychology 5H or Sociology 101 AND Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite.

Recommendation

Psychology 9A - Introduction to Statistics and Data Analysis for the Behavioral Sciences

Students are taught standard descriptive and inferential statistics for summarizing sample data and estimating population parameters. All aspects of significance testing are emphasized: hypotheses, models, calculations, interpretations, and criticisms. Students are also taught to review scientific articles critically and to write APA-style manuscripts.

Note: Psychology 9A is the same course as Sociology 109109A.

Prerequisite: Psychology 5 or Psychology 5H or Sociology 101 AND Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite.

Course Review; Changes in Descriptive Title, Course Discipline, and Catalog Description

Current Status/Proposed Changes

1. Psychology 9B - ~~Experimental~~ Research Methods in the ~~Study of Behavior~~ Sciences

Course Disciplines: Psychology or Sociology

~~This course continues the study of statistical methods and research design for the behavioral sciences. This course focuses on the application of the~~ is centered on the philosophy of

science in general and the scientific method in particular. Students ~~learn to design and conduct research, analyze data using descriptive and inferential statistics, and report results in the format of the American Psychological Association. Students are introduced to the basic challenges and skills involved in actively participating on a research team while conducting their own independent research projects.~~ Note: This course is only offered in the spring semester. develop individual research studies with these elements: literature review, hypothesis, design & method, data collection & analysis, and discussion, oral presentation, and manuscript preparation (APA Publication Style).

Note: Psychology 9B is the same course as Sociology 109B.

Recommendation

Psychology 9B - Research Methods in the Behavior Sciences

Course Disciplines: Psychology or Sociology

This course is centered on the philosophy of science in general and the scientific method in particular. Students develop individual research studies with these elements: literature review, hypothesis, design & method, data collection & analysis, and discussion, oral presentation, and manuscript preparation (APA Publication Style).

Course Review

1. Political Science 5 - Ethnicity in the American Political Process
2. Psychology 10 - African American Psychology

Full Program Review

1. Psychology A.A. Degree for Transfer (AA-T)

BUSINESS

CTE Two-Year Course Review

1. Business 25 - Introduction to Business
2. Computer Information Systems 13 – Computer Information Systems

FINE ARTS

Course Review

1. Dance 105 - Music for Dance

HEALTH SCIENCES AND ATHLETICS

CTE Two-Year Course Review Course Review; Change in Catalog Description; Change in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation)

1. Nursing 153 - Intermediate Nursing Process I

Current Status/Proposed Changes

Prerequisite: Nursing ~~150~~150B and Nursing 151 and Nursing 152 with a minimum grade of C in ~~each~~ prerequisite ~~course~~

This course will assist the student to meet the needs of adult ~~clients-patients~~ with moderately severe disease states. Theory and utilization of the nursing process will focus on pathophysiological problems associated with the preoperative and postoperative periods. Students will examine problems associated with physical integrity, respiratory, activity-rest, ingestive, excretory, and ~~sexual~~sexuality needs.

Recommendation

Prerequisite: Nursing 150B and Nursing 151 and Nursing 152 with a minimum grade of C in prerequisite

This course will assist the student to meet the needs of adult patients with moderately severe disease states. Theory and utilization of the nursing process will focus on pathophysiological problems associated with the preoperative and postoperative periods. Students will examine problems associated with physical integrity, respiratory, activity-rest, ingestive, excretory, and sexuality needs.

CTE Two-Year Course Review

1. Nursing 151 Human Development and Health

Course Review

1. Educational Development 32 - Psychology of Affective Learning
2. Nursing 151 - Human Development and Health
3. Physical Education 60abc - Women's Intercollegiate Soccer Team

HUMANITIES

New Course

1. English as a Second Language 07A - ESL for Math I

Units: 0 Lecture: 3.0 Lab: 0 Faculty Load: 20.00%

Recommended Preparation: English as a Second Language 03D

Grading Method: No Grade

Credit Status: Non Credit

ESL for Math I helps students acquire the English necessary to do basic math. Students practice their listening, speaking, reading, and writing skills related to math concepts such as numbers, measurement, addition, subtraction, multiplication, and division. This course provides ESL support for students who plan to take or who concurrently take Math 12, Math 23, or Math 37.

2. English as a Second Language 07B - ESL for Math II
Units: 0 Lecture: 3.0 Lab: 0 Faculty Load: 20.00%
Recommended Preparation: English as a Second Language 03D
Grading Method: No Grade
Credit Status: Non Credit

ESL for Math II helps students acquire the English necessary to succeed in algebra and geometry courses. Students practice their listening, speaking, reading, and writing skills related to algebra and geometry. This course provides ESL support for students who plan to take or who concurrently take Math 40, Math 60, Math 67, Math 73, and Math 80.

3. English as a Second Language 07C - ESL for Math III
Units: 0 Lecture: 3.0 Lab: 0 Faculty Load: 20.00%
Recommended Preparation: English as a Second Language 03D
Grading Method: No Grade
Credit Status: Non Credit

ESL for Math III helps students acquire the English necessary for statistics courses offered at El Camino College. Students practice their listening, speaking, reading, and writing skills related to statistical concepts. This course provides ESL support for students who plan to take or who concurrently take Math 67 or Math 150.

4. English as a Second Language 08 - ESL for Medical Terminology
Units: 0 Lecture: 3.0 Lab: 0 Faculty Load: 20.00%
Recommended Preparation: English as a Second Language 52A
Grading Method: No Grade
Credit Status: Non Credit

In this high-intermediate ESL course students study key medical terms in anatomy and physiology and vocabulary for diseases, symptoms, procedures, common medical tests, and abbreviations. Emphasis is placed on word parts (prefixes, roots, and suffixes), pronunciation, and spelling. Students practice listening to and reading medical terms as well as utilizing them in writing and in speech. This course provides ESL support for students who plan to take or who concurrently take Medical Terminology I.

Course Review; Change in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation)

1. English 43 African American Literature

Conditions of Enrollment:

~~Recommended Preparation eligibility for English 1A~~

Prerequisite eligibility for English 1A

Recommendation

Prerequisite eligibility for English 1A

Course Review; Change in Catalog Description and Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation)

1. English 44 - The Literature of American Ethnic Groups

Current Status/Proposed Changes

~~Recommended Preparation: eligibility for English 1A~~

Prerequisite: eligibility for English 1A

~~This course provides a chronological and thematic broad survey of American ethnic literatures. Students will examine explore and discuss analyze representative works by members of the following groups: African texts by Native Americans, Asian Pacific African Americans, Chicano and Latino Americans, European, Middle Eastern, and Near Eastern Americans, Jewish Americans, and Native Jewish Americans, Asian and Pacific Islander Americans, and Arab Americans. Emphasis will be on contemporary literature.~~

Recommendation

Prerequisite: eligibility for English 1A

This course provides a broad survey of American ethnic literatures. Students will explore and analyze representative texts by Native Americans, African Americans, Chicano and Latino Americans, Jewish Americans, Asian and Pacific Islander Americans, and Arab Americans. Emphasis will be on contemporary literature.

Course Review

1. Chinese 3 Intermediate Chinese I
2. English 1A – Reading and Composition
3. French 1 - Elementary French I
4. French 2 - Elementary French II

INDUSTRY AND TECHNOLOGY

CTE Two-Year Course Review; Change in Catalog Description

1. Automotive Technology 81 - Automotive Air Conditioning

Current Status/Proposed Changes

~~In this course, students are introduced to~~ This course introduces refrigeration principles, system component functions and proper testing procedures as they apply to automotive air conditioning. The course stresses collecting data, resulting in accurate diagnosis, repair, and service.

Recommendation

This course introduces refrigeration principles, system component functions and proper testing procedures as they apply to automotive air conditioning. The course stresses collecting data, resulting in accurate diagnosis, repair, and service.