EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
March 13, 2018

CALL TO ORDER
Meeting called to order at 2:34 p.m. by Chair Young.

Recorder: C. Escutia

Members:
Present: M. Anderson, M. Chaban, R. Davis, R. Donegan, E. French-Preston, L. Houske, J. Minei,
Absent: R. Ekimyan, D. Eldanaf, R. Miranda, D. Roman, J. Shankweiler, A. Sharp, C. Striepe

Ex-Officio Members:
Present: L. Clowers, A. Osanyinpeju, L. Plum, L. Suekawa
Absent: I. Castro, L. Young

Guests: L. Linka, T. Miller

I. **APPROVAL OF MINUTES**
Minutes of February 27, 2018, were approved via email by the College Curriculum Committee on March 8, 2018.

II. **CHAIR'S REPORT**
College Curriculum Committee Chair – J. Young

Chair Young thanked L. Houske for her service on the Standard Review Committee for this meeting. She told the Committee that a subcommittee made up of the VPAA, Curriculum Advisor, Associate Dean of Academic Affairs, Curriculum Chair, ITS Director, ITS personnel, and deans have been reviewing curriculum management and catalog development software. The Committee attended presentations from CurricUNET Meta, CourseLeaf and DigArc. The subcommittee agreed that the most promising system is DigArc. The company will be making a presentation to the campus in the beginning of April. CCC members will be invited to attend and provide feedback. Details to follow.

III. **CURRICULUM ADVISOR'S REPORT**
Curriculum Advisor – L. Plum

L. Plum announced that the CCC will be holding an election for the next CCC Chair.
C. Striepe and M. Chaban volunteered to serve on the election committee with L. Plum. More information regarding the election will be presented after the election committee meets to discuss a timeline for the nominations, create the ballots, and decide on a date to announce the next Chair.

IV. CURRICULUM REVIEW

A. Full Course Review
The committee approved the following courses, which are ready for final action:
1.   Child Development 110 (CDEV 110)
2.   Child Development 169 (CDEV 169)
3.   Computer Information Systems 84 (CIS 84)
4.   Computer Information Systems 132 (CIS 132)
5.   Computer Science 23 (CSCI 23)
6.   Non-Credit English as a Second Language 52B (NESL 52B)
7.   Physical Education 74B (PE 74B)

B. Consent Agenda Proposals
The committee approved the following courses, which are ready for final action:
1.   Business 14 (BUS 14)
2.   Business 22 (BUS 22)
3.   Child Development 103 (CDEV 103)
4.   Child Development 106 (CDEV 106)
5.   Child Development 107 (CDEV 107)
6.   Child Development 108 (CDEV 108)
7.   Child Development 125 (CDEV 125)
8.   Child Development 150 (CDEV 150)
9.   Child Development 152 (CDEV 152)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral & Social Sciences Division

Child Development 110 Child Health, Safety, and Nutrition was presented for CTE two-year course review. A few minor suggested changes were made to the course outline. Child Development 169 Special Education Practicum was presented for CTE two-year course review.

There were no questions or comments from the committee.

It was moved by M. Chaban to approve, R. Donegan seconded. The motion carried.

Business Division

Computer Information Systems 84 MySQL Database Programming for the Web and Computer Information Systems 132 Web Development using HTML5, CSS3, and WordPress were presented as new courses.

There were no questions or comments from the committee.

It was moved by E. French-Preston to approve, M. Chaban seconded. The motion carried.

Health Sciences & Athletics Division

Physical Education 74B Intermediate Soccer was presented as a new course. A few minor typos were corrected in the catalog description and course outline with no further questions or comments from the committee.

It was moved by M. Chaban to approve, J. Minei seconded. The motion carried.

Humanities Division

Chair Young explained that a new category of ESL courses was needed in order to distinguish between mirrored courses that include credit and non-credit versions. In order to identify these non-credit courses, an "N" was added to the subject name to form the acronym NESL (Non-Credit English as a Second Language). This new naming convention will also be utilized for any future non-credit courses.

Non-Credit English as a Second Language 52B Intermediate Reading and Vocabulary Building was presented as a new course. The catalog description was edited to remove redundancy, and a few minor typos and punctuation were corrected.

It was moved by M. Chaban to approve, R. Donegan seconded. The motion carried.

Mathematics Division

Computer Science 23 Advanced Java Programming and the Android Operating System was presented for course reactivation. Suggested changes from the DCC were made to the assignments and SLOs.

There were no further questions or comments from the committee.

It was moved by J. Minei to approve, L. Houske seconded. The motion carried.

B. **Consent Agenda Proposals**

It was moved by J. Minei, seconded by L. Houske, that the committee approve the 9 consent agenda proposals. The motion carried.

V. **Articulation Agreement Policy Review – Administrative Policy 4235 – Credit by Examination**

Discussion ensued regarding the 12-unit residency requirement before a student receives credit for a credit by examination course. Chair Young noted that ECC is the only local community college with this requirement. The committee viewed a policy from Rio Hondo College that included an exemption for articulated courses. The CCC recommended that ECC consider adopting this exemption for the current policy. The exemption reads, "Students may be exempt from the residency requirement if the course is articulated with a high school / adult school or Regional Occupational Program Career and Technical Education (CTE) pathway." (Title 5 Section 55052). Chair Young will present this recommendation to Dr. Shankweiler and the Education Policies Committee.

VI. **VICE PRESIDENT'S REPORT -** No report

VII. ANNOUNCEMENTS

- CCC Meeting #3: March 27, 2018 – 2:30-4:30 p.m., DE/Library 166

VIII. ADJOURNMENT

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, J. Minei seconded, and the motion carried. Meeting was adjourned at 3:39 p.m.

EL CAMINO COLLEGE

COLLEGE CURRICULUM COMMITTEE

March 13, 2018
Approved Curriculum Changes Proposed for 2019-2020

New Courses

1. Computer Information Systems 84 - MySQL Database Programming for the Web
   Units: 3.0   Lecture Hours: 2.0   Lab: 3.0   Faculty Load: 28.33%
   Recommended Preparation: Computer Information Systems 13 or Computer Information Systems 28 with a minimum grade of C or equivalent experience
   Grading Method: Letter
   Credit Status: Associate Degree Credit
   Proposed CSU Transfer

   This course is an introduction to the MySQL database, a popular open-source database choice used in modern web applications. Students will learn the MySQL interface and architecture, the fundamentals of relational databases, how to design and develop MySQL queries and reports, and how to build web applications which incorporate MySQL as the database layer. Topics include fundamental concepts such as data types, logical operators, working with multiple tables and joins, and how to create and manage a MySQL database, and integrate it into server-side programs which collect and present data. This course will incorporate a server-side programming language to demonstrate the use of a MySQL database for a business application.

2. Computer Information Systems 132 - Web Development using HTML5, CSS3, and WordPress
   Units: 3.0   Lecture Hours: 2.0   Lab: 3.0   Faculty Load: 28.33%
   Grading Method: Letter
   Credit Status: Associate Degree Credit
   Proposed CSU Transfer

   This course is an introduction to technologies used to create dynamic, expressive, and responsive websites, using HTML5 (Hypertext Markup Language 5), CSS3 (Cascading Style Sheets 3), and WordPress, a popular Content Management System. Students will learn how to structure documents logically and create information-rich sites using WordPress, incorporating new HTML5 features including typography, social tools, geolocation, drag-and-drop functionalities, and API's (Application Programming Interfaces). Students will also use CSS3 to control the style, appearance, and presentation of website content, using animation, transformation, transition, filter, and shadow techniques. Accessibility guidelines will also be covered for compliance with current ADA (Americans with Disabilities Act) standards.

3. Non-Credit English as a Second Language 52B - Intermediate Reading and Vocabulary Building
   Units: 0   Lecture Hours: 5.0   Lab: 0   Faculty Load: 33.33%
   Prerequisite: English as a Second Language 42A with a grade of Pass or English as a Second Language 52A with a minimum grade of C or qualification by assessment
   Grading Method: Pass/No Pass
   Credit Status: Noncredit

   This is an intermediate level course designed to teach appropriate reading skills, such as the ability to make inferences, draw conclusions, understand the meaning of vocabulary words in context through word analysis and contextual clues, and determine the main idea from a passage. Students read from a variety of sources, including newspapers, essays, short stories, and novels. Students also increase their academic vocabulary through vocabulary building activities.

4. Physical Education 74B - Intermediate Soccer
   Units: 1.0   Lecture Hours: 0   Lab: 3.0   Faculty Load: 15.00%
   Recommended Preparation: Physical Education 74A
   Grading Method: Letter
   Credit Status: Associate Degree Credit
   Proposed CSU Transfer
   Proposed UC Transfer
   El Camino College AA/AS General Education - Area 5

   This course will provide instruction for soccer players who have reached the intermediate level of technical competency on the soccer field. Emphasis will be placed on four areas of the game: technical ability, tactical understanding, physical fitness, and the mental approach necessary to compete successfully. In addition there will be further discussion on the Laws of the Game, equipment, etiquette, flexibility and fitness.

New Distance Education Online/Hybrid Course Version

1. Business 14 - Marketing
2. Business 22 - Human Relations in Organizations

CTE Two-Year Course Review

1. Child Development 103 - Child Growth and Development
2. Child Development 106 - Care and Education for Infants and Toddlers
3. Child Development 107 - Infant/Toddler Development
4. Child Development 108 - Principles and Practices of Teaching Young Children
5. Child Development 125 - Child Development Practicum I
6. Child Development 150 - Introduction to Children with Special Needs
7. Child Development 152 - Curriculum and Strategies for Children with Special Needs

CTE Two-Year Course Review; Change in Catalog Description

1. Child Development 110 - Child Health, Safety, and Nutrition
   Current Status/Proposed Changes
   This course is an introduction to the laws, regulations, standards, policies, procedures, ~~and early childhood~~ and curriculum related to child health, safety, and nutrition ~~. It is designed to meet the needs of parents, family child care providers and center-based teachers who are interested in increasing their knowledge of these practices for young children. Topics include creating a healthy environment,~~ in early childhood education. The key components that ensure physical health, mental health, and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Topics include indoor and outdoor safety, chronic and acute illnesses, accident prevention, health screening, disaster planning, nutrition, contagious diseases, and identifying and working with children with special needs. Students will focus on integrating these concepts into everyday planning and program development throughout the curriculum for infants, toddlers, and preschool children. Students will develop and present health and safety education curriculum appropriate for children, staff, and parents.

   Recommendation
   This course is an introduction to the laws, regulations, standards, policies, procedures, and curriculum related to child health, safety, and nutrition in early childhood education. The key components that ensure physical health, mental health, and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Topics include indoor and outdoor safety, chronic and acute illnesses, accident prevention, health screening, disaster planning, nutrition, contagious diseases, and identifying and working with children with special needs. Students will focus on integrating these concepts into everyday planning and program development throughout the curriculum for infants, toddlers, and preschool children. Students will develop and present health and safety education curriculum appropriate for children, staff, and parents.

CTE Two-Year Course Review; Change in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation or Enrollment Limitation)

1. Child Development 169 - Special Education Practicum
   Current Status/Proposed Changes
   Prerequisite: Child Development 150 or Child Development 152 and Child Development 104 and Child Development ~~107 and Child Development~~ 108 and Child Development 110 and Child Development 115 or Child Development 116 or Child Development 117 or Child Development 118 or Child Development 119 with a minimum grade of C in prerequisite

   Recommendation
   Prerequisite: Child Development 150 or Child Development 152 and Child Development 104 and Child Development 108 and Child Development 110 and Child Development 115 or Child Development 116 or Child Development 117 or Child Development 118 or Child Development 119 with a minimum grade of C in prerequisite

Course Reactivation; Change in Transfer Status, Catalog Description

Current Status/Proposed Changes

1. Computer Science 23- Advanced Java Programming and the Android Operating System
   Proposed CSU Transfer
   Proposed UC Transfer

   This course is an advanced Java programming language course that will include topics such as <u>Graphical User Interface (GUI) development,</u> multimedia, <u>exception handling,</u> network programming, multithreading, database manipulation, and Java servers and servlets. There will also be discussion about the Android operating system, including understanding the origins as well as how interaction is done with it. Students will complete a major Java programming project based on the topics taught in this course.

   Recommendation
   Computer Science 23 - Advanced Java Programming and the Android Operating System
   Proposed CSU Transfer
   Proposed UC Transfer

   This course is an advanced Java programming language course that will include topics such as Graphical User Interface (GUI) development, multimedia, exception handling, network programming, multithreading, database manipulation, and Java servers and servlets. There will also be discussion about the Android operating system, including understanding the origins as well as how interaction is done with it. Students will complete a major Java programming project based on the topics taught in this course.