

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
December 4, 2018

CALL TO ORDER

Meeting called to order at 2:34 p.m. by Chair Young.

Recorder: C. Escutia

Members:

Present: M. Anderson, C. Cervantes, M. Chaban, R. Davis, R. Donegan, D. Eldanaf,
C. Glover, M. Lipe, J. Minei, C. Striepe

Absent: R. Ekimyan, E. French-Preston, R. Miranda, J. Shankweiler

Ex-Officio Members:

Present: L. Plum, L. Suekawa

Absent: L. Clowers, A. Osanyinpeju, L. Young

Guests: L. Linka

1. APPROVAL OF MINUTES

The minutes of November 20, 2018, were approved via email by the College Curriculum Committee on November 30, 2018.

2. CHAIR'S REPORT: College Curriculum Committee Chair – J. Young

Chair Young thanked the committee for approving the minutes from the last meeting and M. Chaban for serving on the Standard Review Committee for today's meeting.

Chair Young asked for volunteers for Standard Review for spring which resulted with the following assignments:

February 26 - J. Minei
March 12 - D. Eldanaf
March 26 - M. Lipe
April 23 - C. Cervantes
May 7 - C. Glover
May 21 - C. Striepe
June 4 - M. Anderson

Chair Young reminded the committee that, as long as we can get a quorum of at least seven voting members, we will proceed with the January 15 CCC special meeting. A review timeline for that meeting was distributed with a sign-up sheet. Chair Young emphasized that this special meeting is for essential curriculum only. Proposals to be reviewed include courses/degrees/certificates that must be included in the 2019-2020 catalog, extenuating circumstance proposals with outside documentation, and courses that are out-of-compliance from 2017-2018.

Chair Young gave a brief overview of the new Student Success Funding Formula. She pointed out that no points are awarded for certificates of achievement unless they are 16 units or above and chaptered by the Chancellor's Office. She emphasized that it is important that we develop degrees and certificates that are in the best interest of our students, meet all Title 5 regulations, support the mission of the College, and are not driven merely by earning points. She told the committee that they would review the funding formula and ramifications for curriculum more in depth in the fall.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Math 80S (MATH 80S)
2. Math 130S (MATH 130S)
3. Math 150S (MATH 150S)
4. Math 170S (MATH 170S)
5. Math 180S (MATH 180S)
6. Math 210 (MATH 210)

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. ESL: Listening and Speaking Certificate of Competency
2. ESL: Reading and Vocabulary Certificate of Competency
3. ESL: Writing and Grammar Certificate of Competency

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Anatomy and Physiology 34A (APHY 34A)
2. Anatomy and Physiology 34B (APHY 34B)
3. Biology 102 (BIOL 102)
4. Biology 102H (BIOL 102H)
5. Computer Science 40 (CSCI 40)
6. Engineering 9 (ENGR 9)
7. Mathematics 23 (MATH 23)
8. Mathematics 37 (MATH 37)
9. Mathematics 67 (MATH 67)
10. Mathematics 73 (MATH 73)
11. Mathematics 80 (MATH 80)
12. Mathematics 110 (MATH 110)
13. Physics 2A (PHYS 2A)
14. Physics 2B (PHYS 2B)
15. Physics 3A (PHYS 3A)
16. Physics 3B (PHYS 3B)

CURRICULUM DISCUSSION

A. Full Course Review

Mathematical Sciences Division

The following new course proposals were presented:

MATH 80S - Intermediate Algebra Support

MATH 130S - College Algebra Support

MATH 150S - Elementary Statistics Support

MATH 170S - Trigonometry Support

MATH 180S - Pre-Calculus Support

The following course was presented for course review:

MATH 210 - Introduction to Discrete Structures

It was moved by C. Glover, seconded by M. Lipe, that the committee approve the Mathematical Sciences course proposals. The motion carried.

It was moved by J. Minei, seconded by M. Lipe, that the committee approve the Mathematical Sciences course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by C. Cervantes, that the committee approve the Mathematical Sciences conditions of enrollment. The motion carried.

B. Full Program Review

Humanities Division

New certificate proposals were presented for:

1. ESL: Listening and Speaking Certificate of Competency
2. ESL: Reading and Vocabulary Certificate of Competency
3. ESL: Writing and Grammar Certificate of Competency

It was moved by C. Glover, seconded by C. Striepe, that the committee approve the new certificate proposals. The motion carried.

C. Consent Agenda Proposals

It was moved by C. Cervantes, seconded by C. Striepe, that the committee approve the 16 consent agenda proposals. The motion carried.

It was moved by C. Cervantes, seconded by C. Striepe, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by J. Minei, seconded by C. Glover, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum

No report

5. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – J. Shankweiler

No report.

6. ANNOUNCEMENTS

- Chair Young announced that the CCC reviewed 260 proposals in Fall 2018, which included 11 new courses, 139 course revisions, 5 certificates/degrees, 5 inactivations, and 100 articulation agreements (8 courses with various local schools). She thanked the CCC for their service and wished everyone a happy holiday.
- CCC Special Meeting: January 15, 2019 – 2:30-3:30 p.m./DE 166

7. ADJOURNMENT

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, C. Glover seconded, and the motion carried. Meeting was adjourned at 3:00 p.m.

Approved Curriculum Changes Proposed for 2019-2020

| Modification Type | Division | Course/Program Information | Rationale/Action | Curriculum Committee Approval Date |
|----------------------------|----------|--|---|------------------------------------|
| Course Review | MATH | CSCI 40 - Introduction to UNIX and LINUX Operating Systems | Course Review | 12/4/2018 |
| Course Review | MATH | ENGR 9 - Engineering Mechanics - Statics | Course Review | 12/4/2018 |
| Course Review | MATH | MATH 23 - Pre-Algebra | Course Review; Change to catalog description | 12/4/2018 |
| Course Review | MATH | MATH 37 - Basic Accelerated Mathematics | Course Review | 12/4/2018 |
| Course Review | MATH | MATH 210 - Introduction to Discrete Structures | Course Review; Changes to catalog description; lecture hours; units | 12/4/2018 |
| Course Review | NSCI | APHY 34A - Anatomy and Physiology I | Course Review | 12/4/2018 |
| Course Review | NSCI | APHY 34B - Anatomy and Physiology II | Course Review; Changes to catalog description; conditions of enrollment | 12/4/2018 |
| Course Review | NSCI | BIOL 102 - Principles of Biology II | Course Review; Change to conditions of enrollment | 12/4/2018 |
| Course Review | NSCI | BIOL 102H - Honors Principles of Biology II | Course Review; Change to conditions of enrollment | 12/4/2018 |
| Course Review | NSCI | PHYS 2A - General Physics | Course Review | 12/4/2018 |
| Course Review | NSCI | PHYS 2B - General Physics | Course Review | 12/4/2018 |
| Course Review | NSCI | PHYS 3A - General Physics with Calculus | Course Review | 12/4/2018 |
| Course Review | NSCI | PHYS 3B - General Physics with Calculus | Course Review | 12/4/2018 |
| New Course | MATH | MATH 80S - Intermediate Algebra Support | New Course | 12/4/2018 |
| New Course | MATH | MATH 130S - College Algebra Support | New Course | 12/4/2018 |
| New Course | MATH | MATH 150S - Elementary Statistics | New Course | 12/4/2018 |
| New Course | MATH | MATH 170S - Trigonometry | New Course | 12/4/2018 |
| New Course | MATH | MATH 180S - Pre-Calculus Support | New Course | 12/4/2018 |
| New Non-credit Certificate | HUMA | ESL: Listening and Speaking Certificate of Competency | New Non-credit Certificate | 12/4/2018 |
| New Non-credit Certificate | HUMA | ESL: Reading and Vocabulary Certificate of Competency | New Non-credit Certificate | 12/4/2018 |
| New Non-credit Certificate | HUMA | ESL: Writing and Grammar Certificate of Competency | New Non-credit Certificate | 12/4/2018 |