EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
November 20, 2018

CALL TO ORDER
Meeting called to order at 2:32 p.m. by Chair Young.

Recorder: C. Escutia

Members:
Present: M. Anderson, C. Cervantes, M. Chaban, R. Donegan, D. Eldanaf, C. Glover, M. Lipe, J. Minei, J. Shankweiler, C. Striepe
Absent: R. Davis, R. Ekimyan, E. French-Preston, R. Miranda

Ex-Officio Members:
Present: L. Clowers, L. Plum, L. Suekawa,
Absent: A. Osanyinpeju, L. Young

Guests: W. Cox, Dean D. Gonzales

1. **APPROVAL OF MINUTES**

   The minutes of November 6, 2018, were approved via email by the College Curriculum Committee on November 19, 2018.

2. **CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

   Chair Young thanked the Committee for approving the November 6, 2018 minutes. She also acknowledged C. Glover for his work on the Standard Review Committee for this meeting. Chair Young told the committee that she, L. Plum, J. Shankweiler, and L. Clowers, as well as R. Ekimyan and a team from Compton, attended the 2018 Fall Curriculum Regional Meeting South at Mt. San Antonio College on November 17, 2018. Highlights from this meeting will be presented at subsequent meetings.

3. **CURRICULUM REVIEW**

   A. **Full Course Review**
   The committee approved the following courses, which are ready for final action:
   1. Administration of Justice 49 (AJ 49)
   2. Administration of Justice 132 (AJ 132)
   3. Automotive Technology 45 (ATEC 45)
   4. Biology 8 (BIOL 8)
   5. Computer Information Systems 120 (CIS 120)
   6. Computer Information Systems 121 (CIS 121)
   7. Computer Information Systems 150 (CIS 150)
   8. Computer Information Systems 152 (CIS 152)
   9. Computer Information Systems 154 (CIS 154)

10. Computer Information Systems 156 (CIS 156)
11. Fire and Emergency Technology 2 (FTEC 2)
12. Fire and Emergency Technology 5 (FTEC 5)
13. Fire and Emergency Technology 15 (FTEC 15)
14. Fire and Emergency Technology 144 (FTEC 144)

B. Full Program Review
The committee approved the following certificates, which are ready for final action:
1. CIS: Cloud Computing and Programming with Amazon Web Services Certificate of Achievement
2. CIS: Cloud Computing with Amazon Web Services Certificate of Accomplishment

C. Consent Agenda Proposals
The committee approved the following courses, which are ready for final action:
1. Air Conditioning and Refrigeration 27 (ACR 27)
2. Art 132 (ART 132)
3. Art 133 (ART 133)
4. Art 146 (ART 146)
5. Art 150 (ART 150)
6. Art 152 (ART 152)
7. Art 153 (ART 153)
8. Art 160 (ART 160)
9. Art 232 (ART 232)
10. Art 253 (ART 253)
11. Automotive Technology 41 (ATEC 41)
12. Communication Studies 100 (COMS 100)
13. Communication Studies 130 (COMS 130)
14. Communication Studies 250 (COMS 250)
15. Communication Studies 265 (COMS 265)
16. Computer Aided Design/Drafting 7 (CADD 7)
17. Computer Aided Design/Drafting 31 (CADD 31)
18. Fashion 16 (FASH 16)
19. Fashion 18 (FASH 18)
20. Fire and Emergency Technology 4 (FTEC 4)
21. Fire and Emergency Technology 6 (FTEC 6)
22. Fire and Emergency Technology 20 (FTEC 20)
23. Journalism 6 (JOUR 6)
24. Manufacturing Technology 10J (MTT 10J)
25. Photography 101 (PHOT 101)
26. Photography 102 (PHOT 102)
27. Photography 106 (PHOT 106)
28. Photography 150 (PHOT 150)
29. Photography 204 (PHOT 204)
30. Photography 254 (PHOT 254)
31. Theatre 197abcd (THEA 197abcd)
32. Welding 23 (WELD 23)
33. Welding 40A (WELD 40A)
34. Welding 40B (WELD 40B)

CURRICULUM DISCUSSION

A. **Full Course Review**

<u>Business Division</u>

New course proposals presented:
1. CIS 120 - Computer Forensics
2. CIS 121 - Cybersecurity Programming
3. CIS 150 - Cloud Computing with AWS
4. CIS 152 - Data Storage with AWS
5. CIS 154 - Compute Engines with AWS
6. CIS 156 - Security with AWS

It was moved by M. Chaban, seconded by C. Striepe, that the committee approve the Business course proposals. The motion carried.

It was moved by M. Chaban, seconded by J. Minei, that the committee approve the Business course delivery methods. The motion carried.

It was moved by M. Chaban, seconded by C. Glover, that the committee approve the Business conditions of enrollment. The motion carried.

<u>Industry & Technology Division</u>

The following courses were presented for CTE two-year review:
AJ 49 - Penal Code 832 - Arrest and Firearms
ATEC 45 - Automotive Machining
FTEC 2 - Fire Prevention Technology
FTEC 5 - Fire Behavior and Combustion
FTEC 15 - Fire Academy
FTEC 144 - Emergency Medical Technician

The following course was presented for CTE two-year/distance education review:
AJ 132 - Forensic Crime Scene Investigation

It was moved by M. Anderson, seconded by C. Glover, that the committee approve the Industry and Technology course proposals. The motion carried.

It was moved by M. Anderson, seconded by C. Cervantes, that the committee approve the Industry and Technology course delivery methods. The motion carried.

It was moved by M. Anderson, seconded by C. Cervantes, that the committee approve the Industry and Technology conditions of enrollment. The motion carried.

<u>Natural Sciences Division</u>

Biology 8 - Biology of Plants was submitted for course review.

It was moved by R. Donegan, seconded by C. Cervantes, that the committee approve the Natural Sciences course proposal. The motion carried.

It was moved by C. Glover, seconded by C. Striepe, that the committee approve the Natural Sciences course delivery method. The motion carried.

It was moved by C. Glover, seconded by J. Minei, that the committee approve the Natural Sciences conditions of enrollment. The motion carried.

B.   Full Program Review

<u>Business Division</u>

New certificate proposals were presented for:

1. CIS: Cloud Computing and Programming with Amazon Web Services Certificate of Achievement

2. CIS: Cloud Computing with Amazon Web Services Certificate of Accomplishment

It was moved by M. Chaban, seconded by J. Shankweiler, that the committee approve the new certificate proposals. The motion carried.

C.   Consent Agenda Proposals

It was moved by J. Minei, seconded by R. Donegan, that the committee approve the 34 consent agenda proposals. The motion carried.

It was moved by C. Striepe, seconded by C. Glover, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by C. Striepe, seconded by C. Cervantes, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4.   CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum

No report

5.   COLLEGE CURRICULUM COMMITTEE TRAINING

Today's training began with Chair Young reminding the CCC that an important part of their role is to update their Deans and Division Curriculum Committees on matters presented and discussed at our meetings, as well as to let them know about the courses, degrees and certificates that were approved.

Chair Young explained that the Assessment of Learning Committee (ALC) has recommended the following procedures: A) If a course comes to the CCC with fewer than three SLOs, faculty will be contacted and reminded that, unless formal approval has been given by the ALC, all courses need three SLO statements. Faculty will be asked to add additional SLOs during the review process. If an issue arises, the course may still be approved by the CCC, however the lack of three SLOs will be noted in the CCC minutes. The Division Facilitator, Dean and the SLO Coordinator will be notified by the Curriculum Office and faculty and facilitators will be responsible for following up; B) If course SLOs are revised during the course review process, faculty completes the SLO Change Form and submits it to the SLO Coordinators; and C) When a new course is approved by the CCC, faculty submits the New Course SLO Form to the SLO Coordinators.

6. **FORMS AND PROCESSES FOR CURRICULOG**

   In preparation for the implementation of Curriculog, Chair Young asked the CCC for suggestions for improving the course development system. A discussion ensued and suggestions were noted.

7. **VICE PRESIDENT'S REPORT**
   Vice President of Academic Affairs – J. Shankweiler

   No report.

8. **ANNOUNCEMENTS**

   ▪ Chair Young mentioned that, because the Spring semester begins in February, we may need a January meeting for proposals that have implications for the Fall 2019-2020 catalog. If needed, it would be held on Tuesday, January 15 with the time TBA. Chair Young mentioned that members would be compensated for two to three hours of work (based on the number of outlines) or they could receive additional flex credit.

   ▪ CCC Meeting #7: December 4, 2018 – 2:30-4:30 p.m., DE/Library 166

9. **ADJOURNMENT**
   Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, C. Glover seconded, and the motion carried. Meeting was adjourned at 3:33 p.m.

Approved Curriculum Changes Proposed for 2019-2020

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	FINE	ART 132 - Advertising Design I	Course Review	11/20/2018
Course Review	FINE	ART 133 - Graphic Design	Course Review	11/20/2018
Course Review	FINE	ART 146 - Designing for the World Wide Web	Course Review	11/20/2018
Course Review	FINE	ART 150 - The Art of Photography	Course Review	11/20/2018
Course Review	FINE	ART 152 - Rendering	Course Review	11/20/2018
Course Review	FINE	ART 153 - Illustration I	Course Review	11/20/2018
Course Review	FINE	ART 160 - Three-Dimensional Design	Course Review	11/20/2018
Course Review	FINE	ART 232 - Advertising Design II	Course Review	11/20/2018
Course Review	FINE	ART 253 - Illustration II	Course Review	11/20/2018
Course Review	FINE	COMS 100 - Public Speaking	Course Review	11/20/2018
Course Review	FINE	COMS 130 - Interpersonal Communication	Course Review	11/20/2018
Course Review	FINE	COMS 250 - Oral Interpretation of Literature	Course Review	11/20/2018
Course Review	FINE	COMS 265 - Mass Communication	Course Review	11/20/2018
Course Review	FINE	PHOT 101 - Elementary Photography	Course Review; Change to catalog description	11/20/2018
Course Review	FINE	PHOT 102 - Basic Photography	Course Review	11/20/2018
Course Review	FINE	PHOT 150 - The Art of Photography	Course Review; Change to catalog description	11/20/2018
Course Review	FINE	PHOT 204 - Portraiture	Course Review	11/20/2018
Course Review	FINE	PHOT 254 - Intermediate 35mm Black and White Photography	Course Review; Change to catalog description	11/20/2018
Course Review	NSCI	BIOL 8 - Biology of Plants	Course Review; Change to conditions of enrollment	11/20/2018
CTE 2-year Review	FINE	PHOT 106 - Basic Photojournalism	2-year CTE Review	11/20/2018
CTE 2-year Review	FINE	THEA 197abcd - Technical Theatre Production	CTE 2-year Review	11/20/2018
CTE 2-year Review	HUM	JOUR 6 - Basic Photojournalism	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	ACR 27 - Heating Technologies	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	AJ 49 - Penal Code 832-Arrest and Firearms	CTE 2-year Review; Changes to catalog description; conditions of enrollment	11/20/2018
CTE 2-year Review	ITEC	ATEC 41 - Engine Rebuilding	CTE 2-year Review; Change to catalog description	11/20/2018
CTE 2-year Review	ITEC	ATEC 45 - Automotive Machining	CTE 2-year Review; Change to catalog description	11/20/2018

CTE 2-year Review	ITEC	FASH 16 - Intermediate Contemporary and Historical Fashion Illustration	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	FASH 18 - Advanced Fashion Illustration Portfolio Techniques	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	FTEC 2 - Fire Prevention Technology	CTE 2-year Review; Change to catalog description; Added new DE/Hybrid version	11/20/2018
CTE 2-year Review	ITEC	FTEC 4 - Fire Company Organization and Management	CTE 2-year Review; Change to catalog description	11/20/2018
CTE 2-year Review	ITEC	FTEC 5 - Fire Behavior and Combustion	CTE 2-year Review; Added new DE/Hybrid version	11/20/2018
CTE 2-year Review	ITEC	FTEC 15 - Fire Academy	CTE 2-year Review; Changes to catalog description; conditions of enrollment	11/20/2018
CTE 2-year Review	ITEC	FTEC 144 - Emergency Medical Technician	CTE 2-year Review; Changes to catalog description; conditions of enrollment; descriptive title; units; lecture hours; faculty load	11/20/2018
CTE 2-year Review	ITEC	MTT 10J - Numerical Control Graphics Programming	CTE 2-year Review; Change to catalog description	11/20/2018
CTE 2-year Review	ITEC	WELD 23 - Advanced Arc Welding Specialty Lab	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	WELD 40A - Introduction to Gas Tungsten Arc Welding (GTAW)	CTE 2-year Review	11/20/2018
CTE 2-year Review	ITEC	WELD 40B - Intermediate Gas Tungsten Arc Welding (GTAW)	CTE 2-year Review; Change to catalog description	11/20/2018
CTE 2-year/DE Review	ITEC	AJ 132 - Forensic Crime Scene Investigation	CTE 2-year/DE Review; Changes to catalog description; conditions of enrollment	11/20/2018
CTE 2-year/DE Review	ITEC	CADD 7 - Solid Modeling, Assemblies and Two Dimensional (2D) Drawings	CTE 2-year/DE Review	11/20/2018
CTE 2-year/DE Review	ITEC	CADD 31 - Orientation to CATIA	CTE 2-year/DE Review; Change to catalog description	11/20/2018
CTE 2-year/DE Review	ITEC	FTEC 6 - Building Construction for Fire Protection	CTE 2-year/DE Review; Added hybrid DE version	11/20/2018
CTE 2-year/DE Review	ITEC	FTEC 20 - Fire Protection Equipment and Systems	CTE 2-year/DE Review	11/20/2018
New Certificate	BUSI	Computer Information Systems: Cloud Computing and Programming with Amazon Web Services Certificate of Achievement	New Certificate	11/20/2018
New Certificate	BUSI	Computer Information Systems: Cloud Computing with Amazon Web Services Certificate of Accomplishment	New Certificate	11/20/2018

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New Course	BUSI	CIS 120 - Computer Forensics	New Course	11/20/2018
New Course	BUSI	CIS 121 - Cybersecurity Programming	New Course	11/20/2018
New Course	BUSI	CIS 150 - Cloud Computing with AWS	New Course	11/20/2018
New Course	BUSI	CIS 152 - Data Storage with AWS	New Course	11/20/2018
New Course	BUSI	CIS 154 - Compute Engines with AWS	New Course	11/20/2018
New Course	BUSI	CIS 156 - Security with AWS	New Course	11/20/2018