EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
November 12, 2019

CALL TO ORDER
Meeting called to order at 2:32 p.m. by Chair Young.

Recorder: C. Escutia

Members:
Present: M. Anderson, C. Cervantes, M. Chaban, D. Eldanaf, B. Halonen, M. Lipe, V. Lloyd, J. Minei, R. Miranda
Absent: W. Cox, J. Shankweiler, C. Striepe (excused)

Ex-Officio Members:
Present: L. Clowers, J. Iniguez, L. Plum, L. Suekawa, M. Wolfenstein
Absent: L. Justice, L. Young

1.   **APPROVAL OF MINUTES**

   The minutes of October 22, 2019, were approved via email by the College Curriculum Committee (CCC) on October 30, 2019.

2.   **CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

   Chair Young thanked C. Cervantes and R. Miranda for their work on the Standard Review Committee for today's meeting and V. Lloyd for agreeing to serve as the Standard Review Representative for the next meeting.

   Chair Young reported that Mt. SAC hosted a noncredit workshop for ECC faculty and administrators on November 1. The sessions were extremely informative and the material will be shared at a later meeting. On November 2, Chair Young and L. Plum attended the Regional South Curriculum meeting sponsored by the Academic Senate for California Community Colleges (ASCCC). The presenters were K. Olsen and K. Lovelace from the Chancellor's Office (who review and approve ADTs) and C. Aschenbach, the ASCCC Secretary. The Chancellor's Office representatives reaffirmed that they will not approve any ADTs over 60 units. Chair Young also asked about credit/hours calculation policy changes and the consensus was that colleges have made adjustments and are complying accordingly.

3.   **CURRICULUM REVIEW**

   A.   **Full Course Review**
      The committee approved the following courses, which are ready for final action:
      1.   Art 208 (ART 208)
      2.   Art 208H (ART 208H)
      3.   Communication Studies 294abcd (COMS 294abcd)
      4.   Computer Science 3 (CSCI 3)

5.   Computer Science 14 (CSCI 14)
6.   Computer Science 16 (CSCI 16)
7.   Computer Science 17 (CSCI 17)
8.   Dance 287ab (DANC 287ab)
9.   Dance 289ab (DANC 289ab)
10.   Mathematics 60 (MATH 60)
11.   Mathematics 120 (MATH 120)
12.   Mathematics 120S (MATH 120S)
13.   Music 112H (MUSI 112H)
14.   Music 221 (MUSI 221)
15.   Physical Education 2B (PE 2B)
16.   Physical Education 79 (PE 79)
17.   Physical Education 251B (PE 251B)

B.   Full Program Review
The committee approved the following programs, which are ready for final action:
1.   Social Justice Studies AA-T Degree
2.   Business Fundamentals Certificate of Accomplishment
3.   Business: Retail Management Certificate of Achievement
4.   Computer Systems Applications Certificate of Achievement

C.   Consent Agenda Proposals
The committee approved the following courses, which are ready for final action:
1.   Art 102B (ART 102B)
2.   Art 141 (ART 141)
3.   Art 142 (ART 142)
4.   Art 143 (ART 143)
5.   Art 144 (ART 144)
6.   Art 224 (ART 224)
7.   Business 1A (BUS 1A)
8.   Business 1B (BUS 1B)
9.   Business 2A (BUS 2A)
10.   Business 2B (BUS 2B)
11.   Business 3 (BUS 3)
12.   Business 4 (BUS 4)
13.   Business 5A (BUS 5A)
14.   Dance 171B (DANC 171B)
15.   Dance 271A (DANC 271A)
16.   Dance 271B (DANC 271B)
17.   Mathematics 33 (MATH 33)
18.   Music 102A (MUSI 102A)
19.   Music 570 (MUSI 570)
20.   Photography 202 (PHOT 202)
21.   Photography 203 (PHOT 203)
22.   Real Estate 11 (RE 11)
23.   Real Estate 13 (RE 13)
24.   Real Estate 14A (RE 14A)

25. Real Estate 14B (RE 14B)
26. Real Estate 16 (RE 16)
27. Real Estate 19 (RE 19)
28. Real Estate 26 (RE 26)
29. Real Estate 31 (RE 31)

CURRICULUM DISCUSSION

A. **Full Course Review**

Fine Arts Division

Chair Young read changes to the ART 208H catalog description into the minutes explaining that the standard verbiage had been inadvertently left out. This included adding *"This honors course, intended for students in the Honors Transfer Program"* to the first sentence and adding the last sentence *"This course is enriched through extensive, rigorous reading, writing, and research assignments."* The CCC agreed to accept the changes as read.

The following courses were presented for course review:
ART 208 History of American Art
ART 208H Honors History of American Art
DANC 287ab Concert Dance Ensemble
DANC 289ab Advanced Dance Theatre
MUSI 112H Honors Music Cultures of the World
Music 221 Introduction to Lyric Diction for Singers

The following course was presented as a new course proposal:
COMS 294abcd Forensics: Lincoln-Douglas Debate

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the conditions of enrollment. The motion carried.

Health Sciences & Athletics Division

The following courses were presented as new course proposals:
PE 2B Power Walking for Fitness
PE 79 Futsal/Indoor Soccer
PE 251B Intermediate Tennis

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the conditions of enrollment. The motion carried.

Mathematics Division

The following courses were presented for course review:
MATH 60 Elementary Geometry
MATH 120 Nature of Mathematics

The following courses were presented for two-year course review:
CSCI 3 Computer Programming in Java
CSCI 14 Computer Programming in Python for Computer Science
CSCI 16 Assembly Language Programming for x86 (IBM PC) Processors

The following courses were presented as new course proposals:
CSCI 17 Computer Programming in MATLAB
MATH 120S Liberal Arts Mathematics Support

It was moved by D. Eldanaf, seconded by V. Lloyd, that the committee approve the course proposals. The motion carried.

It was moved by D. Eldanaf, seconded by V. Lloyd, that the committee approve the course delivery methods. The motion carried.

It was moved by D. Eldanaf, seconded by V. Lloyd, that the committee approve the conditions of enrollment. The motion carried.

B.   **Full Program Review**

Behavioral & Social Sciences Division

Social Justice Studies AA-T degree was present as a new program proposal.

It was moved by C. Cervantes, seconded by B. Halonen, that the committee approve the new program proposal. The motion carried.

Business Division

The following programs were presented for program revision:

Business Fundamentals Certificate of Accomplishment
Retail Management Certificate of Achievement
Computer Systems Applications Certificate of Achievement

It was moved by C. Cervantes, seconded by B. Halonen, that the committee approve the program revisions. The motion carried.

C. **Consent Agenda Proposals**

Chair Young explained that ART 222, COMS 293abcd, MUSI 143, MUSI 144, and MUSI 146 were being tabled for today's meeting. Per the recommendation of L. Suekawa, Fine Arts will review the revised C-ID descriptors and confirm the courses are aligned, or make necessary revisions. The courses will be reviewed at the December meeting.

It was moved by M. Chaban, seconded by R. Miranda, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Chaban, seconded by R. Miranda, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Chaban, seconded by R. Miranda, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. **CURRICULUM ADVISOR'S REPORT:** No Report

5. **VICE PRESIDENT'S REPORT:** No Report

6. **ANNOUNCEMENTS**
   - CCC Meeting #6: November 26, 2019 – 2:30-4:30 p.m., DE/Library 166

7. **ADJOURNMENT**
   Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, R. Miranda seconded, and the motion carried. Meeting was adjourned at 2:52 p.m.

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
2-Year Course Review	BUSI	BUS 1A Financial Accounting	2-year course review; Change to conditions of enrollment	11/12/2019
2-Year Course Review	BUSI	BUS 1B Managerial Accounting	2-year course review	11/12/2019
2-Year Course Review	BUSI	BUS 2A Intermediate Accounting	2-year course review	11/12/2019
2-Year Course Review	BUSI	BUS 2B Intermediate Accounting	2-year course review	11/12/2019
2-Year Course Review	BUSI	BUS 3 QuickBooks	2-year course review	11/12/2019
2-Year Course Review	BUSI	BUS 4 Cost Accounting	2-year course review	11/12/2019
2-Year Course Review	BUSI	BUS 5A Income Tax Accounting	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 11 Real Estate Principles	2-year course review; Change to conditions of enrollment	11/12/2019
2-Year Course Review	BUSI	RE 13 Real Estate Practice	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 14A Real Estate Finance I	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 14B Advanced Real Estate Finance	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 16 Real Estate Economics	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 19 Real Property Management	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 26 Escrows	2-year course review	11/12/2019
2-Year Course Review	BUSI	RE 31 Mortgage Loan Brokering and Lending	2-year course review; Added new DE version (online/hybrid)	11/12/2019
2-Year Course Review	FINE	ART 141 Digital Art Fundamentals	2-year course review; Change to conditions of enrollment	11/12/2019
2-Year Course Review	FINE	ART 142 Digital Imaging Fundamentals	2-year course review	11/12/2019
2-Year Course Review	FINE	ART 143 Digital Publishing Fundamentals	2-year course review	11/12/2019
2-Year Course Review	FINE	ART 144 3D Modeling and Animation	2-year course review	11/12/2019
2-Year Course Review	FINE	PHOT 202 Intermediate Photography	2-year course review	11/12/2019
2-Year Course Review	FINE	PHOT 203 Advanced Photography	2-year course review	11/12/2019

2-Year Course Review	MATH	CSCI 3 Computer Programming in Java	2-year course review; Changes to catalog description; descriptive title; Added new DE version (online/hybrid)	11/12/2019
2-Year Course Review	MATH	CSCI 14 Computer Programming in Python for Computer Science	2-year course review; Changes to catalog description; conditions of enrollment; descriptive title; Proposed for pattern inclusion CSU GE (Area B); IGETC (Area 2); Added new DE version (online/hybrid)	11/12/2019
2-Year Course Review	MATH	CSCI 16 Assembly Language Programming for x86 (IBM PC) Processors	2-year course review; Added new DE version (online/hybrid)	11/12/2019
Course Review	FINE	ART 102B History of Western Art - Proto-Renaissance to 19th Century	Course review; Changes to catalog description; conditions of enrollment	11/12/2019
Course Review	FINE	ART 208 History of American Art	Course review; Changes to catalog description; conditions of enrollment	11/12/2019
Course Review	FINE	ART 208H Honors History of American Art	Course review; Changes to catalog description; conditions of enrollment	11/12/2019
Course Review	FINE	ART 224 Life Painting I	Course review	11/12/2019
Course Review	FINE	DANC 171B Beginning Choreography B	Course review	11/12/2019
Course Review	FINE	DANC 271A Intermediate Choreography A	Course review	11/12/2019
Course Review	FINE	DANC 271B Intermediate Choreography B	Course review	11/12/2019
Course Review	FINE	DANC 287ab Concert Dance Ensemble	Course review	11/12/2019
Course Review	FINE	DANC 289ab Advanced Dance Theatre	Course review	11/12/2019
Course Review	FINE	MUSI 102A Beginning Sightsinging	Course review	11/12/2019
Course Review	FINE	MUSI 112H Honors Music Cultures of the World	Course review; Change to conditions of enrollment	11/12/2019
Course Review	FINE	MUSI 221 Introduction to Lyric Diction for Singers	Course review; Changes to catalog description; lab hours	11/12/2019

Approved Curriculum Changes Proposed for 2020-2021

Course Review	FINE	MUSI 570 Orchestra for the Older Adult	Course review	11/12/2019
Course Review	MATH	MATH 60 Elementary Geometry	Course review; Change to conditions of enrollment	11/12/2019
Course Review	MATH	MATH 120 Nature of Mathematics	Course review; Changes to conditions of enrollment; descriptive title	11/12/2019
Inactivation	MATH	MATH 33 Extended Elementary Algebra, Part I	Inactivation	11/12/2019
New Course	FINE	COMS 294abcd Forensics: Lincoln-Douglas Debate	New course	11/12/2019
New Course	HEAL	PE 2B Power Walking for Fitness	New course	11/12/2019
New Course	HEAL	PE 79 Futsal/Indoor Soccer	New course	11/12/2019
New Course	HEAL	PE 251B Intermediate Tennis	New course	11/12/2019
New Courses	MATH	CSCI 17 Computer Programming in MATLAB	New course	11/12/2019
New Course	MATH	MATH 120S Liberal Arts Mathematics Support	New course	11/12/2019
New Program	BSSC	Social Justice Studies AA-T Degree	New program	11/12/2019
Program Revision	BUSI	Business Fundamentals Certificate of Accomplishment	Program revision; Change to course requirements	11/12/2019
Program Revision	BUSI	Computer Systems Applications Certificate of Achievement	Program revision; Change to course requirements	11/12/2019
Program Revision	BUSI	Retail Management Certificate of Achievement	Program revision; Change to course requirements	11/12/2019