

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
September 24, 2019

CALL TO ORDER

Meeting called to order at 2:31 p.m. by Chair Young.

Recorder: C. Escutia

Members:

Present: M. Anderson, C. Cervantes, M. Chaban, D. Eldanaf, B. Halonen, M. Lipe, V. Lloyd, J. Minei,
R. Miranda, J. Shankweiler, C. Striepe

Absent: W. Cox

Ex-Officio Members:

Present: L. Justice, L. Plum, L. Suekawa, M. Wolfenstein

Absent: L. Clowers, L. Young

Guests: S. Kushigemachi, L. Linka, E. Matykiewicz,

1. APPROVAL OF MINUTES

The minutes of September 10, 2019, were approved via email by the College Curriculum Committee (CCC) on September 18, 2019.

2. CHAIR'S REPORT: College Curriculum Committee Chair – J. Young

Chair Young began by thanking the committee for approving the September 7 minutes. She also thanked C. Striepe for serving as the Standard Review representative for today's meeting and thanked J. Minei for agreeing to serve as the representative for the October 8 meeting. Chair Young noted that the full and standard review proposals would be forwarded to them on Thursday, Sept 26.

Chair Young announced that Mt. San Antonio College (SAC), a leader in noncredit education, has agreed to provide us with training at their college on a Friday in October, with the date and time to be determined. This will be most helpful as we work to grow our noncredit program. All interested faculty and staff are invited and flex credit will be available. She also noted that Flex Credit for CCC faculty members is updated after each meeting in Cornerstone.

Next, Chair Young presented a memo from Curriculum Advisor L. Plum (included in the packet), which provided standardized wording for prerequisites, corequisites, and recommended preparations for courses that use the verbiage of "Eligibility for English 1A." This change was necessitated by AB 705 regulations. An extensive discussion took place which included S. Kushigemachi (Associate Dean of Humanities), M. Lipe (Past CCC Chair and HSA representative), L. Justice (Registrar), L. Suekawa (Articulation Officer), Rosie Miranda (Counseling Rep), and many other CCC members. The consensus was that these three options needed to be listed, as there are several ways in which students can meet the requirements.

The standardized wording for prerequisites, corequisites, and recommended preparations using “Eligibility for English 1A” is: English 1 or eligibility for English 1A or qualification by appropriate assessment. The CCC was directed to use the objectives from English 1 in the matching skills area of the course outline.

Chair Young asked for a motion to approve the use of the revised verbiage for courses being reviewed at today’s meeting. It was moved by B. Halonen, seconded by M. Lipe. The motion was approved.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Child Development 119 (CDEV 119)
2. Communications 270 (COMS 270)
3. English 18 (ENGL 18)
4. English 46 (ENGL 46)
5. Non-Credit Automotive Preventive Maintenance 1 (NATE 1)
6. Non-Credit Automotive Preventive Maintenance 2 (NATE 2)

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Automotive Technology: Automotive Maintenance and Light Repair Technician Certificate of Completion
2. Nursing A.S. Degree
3. Nursing Upward Mobility (LVN to RN) A.S. Degree

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 100 (AJ 100)
2. Administration of Justice 103 (AJ 103)
3. Administration of Justice 115 (AJ 115)
4. Administration of Justice 126 (AJ 126)
5. Art 218 (Art 218)
6. Art 219 (Art 219)
7. Art 220 (Art 220)
8. Child Development 104 (CDEV 104)
9. Child Development 110 (CDEV 110)
10. Child Development 112 (CDEV 112)
11. Child Development 114 (CDEV 114)
12. Child Development 115 (CDEV 115)
13. Child Development 116 (CDEV 116)
14. Child Development 117 (CDEV 117)
15. Child Development 118 (CDEV 118)
16. Chinese 1 (CHIN 1)
17. Chinese 2 (CHIN 2)
18. Chinese 3 (CHIN 3)

19. Computer Science 1 (CSCI 1)
20. Computer Science 2 (CSCI 2)
21. Computer Science 30 (CSCI 30)
22. Computer Science 40 (CSCI 40)
23. Cosmetology 2A (COSM 2A)
24. Cosmetology 2D (COSM 2D)
25. English as a Second Language 51A (ESL 51A)
26. English as a Second Language 51B (ESL 51B)
27. English as a Second Language 51C (ESL 51C)
28. German 2 (GERM 2)
29. German 3 (GERM 3)
30. Italian 1 (ITAL 1)
31. Italian 2 (ITAL 2)
32. Music 120 (MUSI 120)
33. Music 131A (MUSI 131A)
34. Music 131B (MUSI 131B)
35. Music 220 (MUSI 220)
36. Music 231A (MUSI 231A)
37. Music 231B (MUSI 231B)
38. Music 232 (MUSI 232)
39. Music 284 (MUSI 284)
40. Music 285 (MUSI 285)
41. Non-Credit English as a Second Language 02A (NESL 02A)
42. Non-Credit English as a Second Language 02B (NESL 02B)
43. Non-Credit English as a Second Language 02C (NESL 02C)
44. Non-Credit English as a Second Language 02D (NESL 02D)
45. Non-Credit English as a Second Language 03A (NESL 03A)
46. Non-Credit English as a Second Language 03B (NESL 03B)
47. Non-Credit English as a Second Language 03C (NESL 03C)
48. Non-Credit English as a Second Language 03D (NESL 03D)
49. Non-Credit English as a Second Language 04A (NESL 04A)
50. Non-Credit English as a Second Language 04B (NESL 04B)
51. Non-Credit English as a Second Language 05A (NESL 05A)
52. Non-Credit English as a Second Language 05B (NESL 05B)
53. Non-Credit English as a Second Language 06 (NESL 06)
54. Non-Credit English as a Second Language 07A (NESL 07A)
55. Non-Credit English as a Second Language 07B (NESL 07B)
56. Non-Credit English as a Second Language 07C (NESL 07C)
57. Non-Credit English as a Second Language 08 (NESL 08)
58. Non-Credit English as a Second Language 09A (NESL 09A)
59. Non-Credit English as a Second Language 09B (NESL 09B)
60. Non-Credit English as a Second Language 10 (NESL 10)
61. Non-Credit English as a Second Language 51A (NESL 51A)
62. Non-Credit English as a Second Language 51B (NESL 51B)
63. Non-Credit English as a Second Language 51C (NESL 51C)
64. Spanish 21 (SPAN 21)
65. Spanish 22 (SPAN 22)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral & Social Sciences Division

Child Development 119 – Language Arts for Young Children was presented for two-year course review.

It was moved by C. Cervantes, seconded by C. Cervantes, that the committee approve the course proposal. The motion carried.

It was moved by C. Cervantes, seconded by C. Cervantes, that the committee approve the course delivery method. The motion carried.

It was moved by C. Cervantes, seconded by C. Cervantes, that the committee approve the conditions of enrollment. The motion carried.

Humanities Division

English 18 - Survey of Women Writers: Middle Ages to the Present and English 46 - Literature and Sexual Identity were presented for course reactivation.

The English representatives were reminded that the courses would need to be resubmitted for CSU GE and IGETC. The courses should not be offered until 2021.

It was moved by B. Halonen, seconded by M. Lipe, that the committee approve the course proposals. The motion carried.

It was moved by B. Halonen, seconded by M. Lipe, that the committee approve the course delivery methods. The motion carried.

It was moved by B. Halonen, seconded by M. Lipe, that the committee approve the conditions of enrollment. The motion carried.

Fine Arts Division

Communications 270 - Organizational Communication was presented for course review.

It was moved by J. Minei, seconded by C. Striepe, that the committee approve the course proposal. The motion carried.

It was moved by J. Minei, seconded by C. Striepe, that the committee approve the course delivery method. The motion carried.

It was moved by J. Minei, seconded by C. Striepe, that the committee approve the conditions of enrollment. The motion carried.

Industry and Technology Division

Non-Credit Automotive Preventive Maintenance 1 and 2 were presented as new course proposals. The catalog descriptions were revised for clarity and consistency.

It was moved by M. Anderson, seconded by M. Lipe, that the committee approve the new course proposals. The motion carried.

It was moved by M. Anderson, seconded by M. Lipe, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Anderson, seconded by M. Lipe, that the committee approve the conditions of enrollment. The motion carried.

B. Full Program Review

Health Sciences & Athletics Division

The Nursing A.S. degree and Upward Mobility (LVN to RN) A.S. degree were presented for program revision.

There was a discussion regarding concerns offered by counselors. It was asked that it be considered that students be allowed to apply for admission to the program if they have a math course higher than Math 150.

It was moved by M. Lipe, seconded by C. Cervantes, that the committee approve the degrees. The motion carried.

Industry & Technology Division

Automotive Technology: Automotive Maintenance and Light Repair Technician Certificate of Completion was proposed as a new non-credit certificate.

It was moved by M. Anderson, seconded by C. Striepe, that the committee approve the certificate. The motion carried.

C. Consent Agenda Proposals

It was moved by C. Cervantes, seconded by J. Minei, that the committee approve the consent agenda proposals. The motion carried.

4. CURRICULUM ADVISOR'S REPORT: No report

5. VICE PRESIDENT'S REPORT: No report

6. ANNOUNCEMENTS

- CCC Meeting #3: October 8, 2019 – 2:30-4:30 p.m., DE/Library 166

7. ADJOURNMENT

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, J. Minei seconded, and the motion carried. Meeting was adjourned at 3:23 p.m.

Approved Curriculum Changes Proposed for 2020-2021

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
2-Year Course Review	BSSC	CDEV 104 The Home, The School, The Community	2-Year Course Review; Changes to catalog description; Conditions of enrollment; Added new DE version (hybrid)	9/24/2019
2-Year Course Review	BSSC	CDEV 108 Principles and Practices of Teaching Young Children	2-Year Course Review; Change to conditions of enrollment	9/24/2019
2-Year Course Review	BSSC	CDEV 110 Child Health, Safety, and Nutrition	2-Year Course Review; Change to conditions of enrollment	9/24/2019
2-Year Course Review	BSSC	CDEV 112 Teaching Young Children in a Diverse Society	2-Year Course Review; Change to conditions of enrollment	9/24/2019
2-Year Course Review	BSSC	CDEV 114 Observing and Assessing Young Children	2-Year Course Review; Change to conditions of enrollment	9/24/2019
2-Year Course Review	BSSC	CDEV 115 Introduction to Curriculum	2-Year Course Review; Change to conditions of enrollment	9/24/2019
2-Year Course Review	BSSC	CDEV 116 Creative Art for Young Children	2-Year Course Review; Change to conditions of enrollment; Added new DE version (hybrid)	9/24/2019
2-Year Course Review	BSSC	CDEV 117 Music and Movement for Young Children	2-Year Course Review; Change to conditions of enrollment; Added new DE version (hybrid)	9/24/2019
2-Year Course Review	BSSC	CDEV 118 Science and Math for Young Children	2-Year Course Review; Change to conditions of enrollment; Added new DE version (hybrid)	9/24/2019
2-Year Course Review	BSSC	CDEV 119 Language Arts for Young Children	2-Year Course Review; Changes to catalog description; Conditions of enrollment; Added new DE version (hybrid)	9/24/2019
2-Year Course Review	ITEC	AJ 100 Introduction to Administration of Justice	2-Year Course Review; Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019
2-Year Course Review	ITEC	AJ 103 Concepts of Criminal Law	2-Year Course Review; Change to descriptive title; Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019
2-Year Course Review	ITEC	AJ 115 Community and Human Relations	2-Year Course Review; Change to descriptive title; Added new DE version (hybrid); Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019
2-Year Course Review	ITEC	AJ 126 Juvenile Delinquency and Legal Procedures	2-Year Course Review; Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019
2-Year Course Review	ITEC	COSM 2A Intermediate Cosmetology	2-Year Course Review	9/24/2019
2-Year Course Review	ITEC	COSM 2D Advanced Preparation for State Board Review	2-Year Course Review	9/24/2019

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Course Review	FINE	Art 218 Life Drawing II	Course Review; Change to course number	9/24/2019
Course Review	FINE	Art 219 Watercolor Painting I	Course Review	9/24/2019
Course Review	FINE	Art 220 Watercolor Painting II	Course Review	9/24/2019
Course Review	FINE	COMS 270 Organizational Communication	Course Review; Change to conditions of enrollment; Added new DE version (online/hybrid)	9/24/2019
Course Review	FINE	MUSI 120 Voice Class I	Course Review	9/24/2019
Course Review	FINE	MUSI 131A Beginning Piano I	Course Review	9/24/2019
Course Review	FINE	MUSI 131B Beginning Piano II	Course Review	9/24/2019
Course Review	FINE	MUSI 220 Voice Class II	Course Review	9/24/2019
Course Review	FINE	MUSI 231A Intermediate Piano I	Course Review	9/24/2019
Course Review	FINE	MUSI 231B Intermediate Piano II	Course Review	9/24/2019
Course Review	FINE	MUSI 232 Advanced Piano	Course Review	9/24/2019
Course Review	FINE	MUSI 284 Commercial Music Business Studies	Course Review; Change to conditions of enrollment	9/24/2019
Course Review	FINE	MUSI 285 Songwriting for Commercial Music	Course Review	9/24/2019
Course Review	HUMA	SPAN 21 Beginning Conversational Spanish	Course Review	9/24/2019
Course Review	HUMA	SPAN 22 Intermediate Conversational Spanish	Course Review	9/24/2019
DE Addendum	HUMA	CHIN 1 Elementary Chinese I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	CHIN 2 Elementary Chinese II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	CHIN 3 Intermediate Chinese I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	ESL 51A Introduction to English in Conversation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	ESL 51B Intermediate Listening, Speaking and Pronunciation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	ESL 51C Advanced Listening, Speaking and Pronunciation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	GERM 2 Elementary German II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	GERM 3 Intermediate German I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	ITAL 1 Elementary Italian I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	ITAL 2 Elementary Italian II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 02A Grammar and Conversation Level I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 02B Grammar and Conversation Level II	Added new DE version (online/hybrid)	9/24/2019

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DE Addendum	HUMA	NESL 02C Grammar and Conversation Level III	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 02D Grammar and Conversation Level IV	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 03A Reading and Writing Level I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 03B Reading and Writing Level II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 03C Reading and Writing Level III	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 03D Reading and Writing Level IV	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 04A ESL for Healthcare I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 04B ESL for Healthcare II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 05A ESL for Childhood Educators I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 05B ESL for Childhood Educators II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 06 ESL Support for Career and Technical Programs	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 07A ESL for Math I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 07B ESL for Math II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 07C ESL for Math III	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 08 ESL for Medical Terminology	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 09A ESL for Anatomy and Physiology I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 09B ESL for Anatomy and Physiology II	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 10 ESL for Radiological Technology I	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 51A Introduction to English in Conversation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 51B Intermediate Listening, Speaking and Pronunciation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	HUMA	NESL 51C Advanced Listening, Speaking and Pronunciation	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	MATH	CSCI 1 Problem Solving and Program Design Using C++	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	MATH	CSCI 2 Introduction to Data Structures	Added new DE version (online/hybrid)	9/24/2019

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DE Addendum	MATH	CSCI 30 Advanced Programming in C++	Added new DE version (online/hybrid)	9/24/2019
DE Addendum	MATH	CSCI 40 Introduction to UNIX and LINUX Operating Systems	Added new DE version (online/hybrid)	9/24/2019
New Non-Credit Certificate	ITEC	Automotive Technology: Automotive Maintenance and Light Repair Technician Certificate of Completion	New non-credit certificate	9/24/2019
New Non-Credit Course	ITEC	NATE 1 Maintenance and Light Repair (MLR) 1	New non-credit course	9/24/2019
New Non-Credit Course	ITEC	NATE 2 Maintenance and Light Repair (MLR) 2	New non-credit course	9/24/2019
Program Revision	HEAL	Nursing A.S. Degree	Program revision; Change to course requirements; units	9/24/2019
Program Revision	HEAL	Nursing: Upward Mobility (LVN to RN) A.S. Degree	Program revision; Change to course requirements; units	9/24/2019
Reactivation	HUMA	ENGL 18 Survey of Women Writers: Middle Ages to the Present	Reactivation; Change to conditions of enrollment; Added new DE version (online/hybrid); Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019
Reactivation	HUMA	ENGL 46 Literature and Sexual Identity	Reactivation; Change to conditions of enrollment; Added new DE version (online/hybrid); Proposed for pattern inclusion AA/AS (Area 2); CSU GE (Area D); IGETC (Area 4)	9/24/2019