

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
March 9, 2021

CALL TO ORDER

Meeting called to order at 2:31 p.m. by Chair Young.

Recorder: C. Escutia

Members:

Present: E. Ambrosio, M. Anderson, C. Cervantes, M. Chaban, W. Cox, C. Glover, M. Lipe, J. Minei, R. Padilla, J. Shankweiler, C. Striepe, A. Tontcheva

Absent:

Ex-Officio Members:

Present: P. Abraham, L. Justice, L. Plum, L. Suekawa, M. Wolfenstein,

Absent: L. Young

Guests: R. Elton-Collett, C. Henson, D. Kyte, L. Linka, J. Meredith, R. Merrill

1. APPROVAL OF MINUTES

The minutes of February 23, 2021 were approved via email by the CCC on March 1, 2021.

2. CHAIR'S REPORT: College Curriculum Committee Chair – J. Young

Chair Young thanked the CCC for approving the minutes via email and J. Minei for agreeing to serve as the Standard Review representative for the March 23 meeting. Chair Young also welcomed the guests in attendance.

As there were no proposals to review at the meeting, Chair Young presented a historical perspective of the curriculum process at ECC up to present day. Chair Young noted that moving the college to a new course management system is a monumental task and a learning curve is to be expected.

L. Suekawa asked if there is a required timeframe for keeping prior versions of course outline of records. The Curriculum Advisor and Chair will research the topic and it will be added to a future agenda.

CCC members and guests were invited to share current best practices in the transition to Curriculog. Attendees commented on how they organize and manage curriculum, how they conduct department and DCC meetings, and outlined topics for more discussion and further training.

C. Escutia will email today's handout to the CCC after the meeting.

3. CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum
No report.

4. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – J. Shankweiler

J. Shankweiler reported that the Associate Degree Task Force is in the process of being reconstituted and is in need of a senate and curriculum representative. The CSU Ethnic Studies requirement, math competencies and residency issues are just a few of the items that need to be addressed by the task force. Chair Young and L. Plum will discuss appointing a curriculum representative.

5. ANNOUNCEMENTS

- General Curriculog demonstration sessions will be held next week. Faculty will be able to sign-up through Cornerstone and will receive flex credit. Faculty may still request customized department or DCC trainings.
- The Curriculog Café will be open today.
- CCC Meeting #3: March 23, 2021 – 2:30-4:30 p.m., Zoom

6. ADJOURNMENT

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, J. Minei seconded, and the motion carried. Meeting was adjourned at 3:16 p.m.