

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**May 11, 2021**

**CALL TO ORDER**

Meeting called to order at 2:32 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* E. Ambrosio, M. Anderson, C. Cervantes, M. Chaban, W. Cox, C. Glover, M. Lipe, J. Minei, R. Padilla, J. Shankweiler, C. Striepe, A. Tontcheva

*Absent:*

**Ex-Officio Members:**

*Present:* P. Abraham, L. Justice, L. Plum, L. Suekawa, M. Wolfenstein

*Absent:* L. Young

**Guests:** A. Castellon, L. Linka, J. Melendez-Iglesias, S. Ramirez

**1. APPROVAL OF MINUTES**

The minutes of April 27, 2021 were approved via email by the CCC on May 3, 2021.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

Chair Young thanked the CCC for approving the April 27 minutes via email and E. Ambrosio for serving as the Standard Review representative for today's meeting. She also acknowledged that M. Lipe would be serving as the Standard Review representative for the May 25 meeting and that he is the chair pro tem in the event that Chair Young must recuse herself or is unable to attend a meeting. Chair Young also welcomed back A. Castellon, J. Melendez-Iglesias, and S. Ramirez who are part of the Student Engagement Innovation Grant.

Chair Young thanked the CCC for their comments and explained that their concerns were addressed and noted in Curriculog. She also reminded the CCC representatives that their approval at this step is to ensure proposals are as error-free as possible.

Chair Young explained that proposals will be ready for review in Curriculog by the end of the week and will be due on Thursday, May 20. She also noted that Math 12 Basic Arithmetic Skills and Math 23 Pre-Algebra were being proposed for a unit increase from 3 to 3.335. Chair Young, J. Shankweiler, and L. Plum presented background related to the .335-unit allowance as follows:

In 2015, the Chancellor's Office sent a directive with revised unit/hour calculation requirements. ECC chose to make the changes to courses that were out of compliance as the courses came up for review.

Colleges were required to submit a BP and AP along with the Annual Certification Form (signed by the President, VPAA, Senate President, and CCC Chair) confirming that ECC would abide by the Chancellor's Office standards and that the annual training for the CCC had been conducted. Once these documents were received, the college would have the authority to locally approve courses and send them to the Chancellor's Office for "chapters." This would dramatically reduce the time it took to approve and offer courses.

Ed Policies developed and presented the BP and AP to the Senate as they are responsible for issues related to 10+1 matters. The matter was not resolved, the deadline was looming, and it became apparent we needed to come to a compromise in order to approve an AP and BP in time. The compromise was the development of a local policy that would allow ECC to award units in increments of .335. Prior to this, the smallest increment allowed at ECC was .5 units.

Title 5 (§55002.5 (e)) allows credit hours for all courses to be awarded in increments of one unit or less. The Chancellor's Office requires colleges to award units of credit in a minimum of .5 units or smaller than .5 if permitted by local policy. At ECC, the revised policy now allows for a minimum of .335 units.

To be clear, our AP allows the increment of .335 units, but does not require it.

For several years, faculty reviewing Math 12 Basic Arithmetic Skills and Math 23 Pre-Algebra, were resolute about not reducing any hours in the course or increasing the units. In fact, it was their belief that Title 5 allowed us to keep the original configuration and that the Senate was not challenging the Chancellor's Office enough. The Curriculum Office recommended that the Math faculty consider changing the course to noncredit, but they did not find this a viable resolution.

Several CCC members expressed concerns about the .335-unit policy and possible negative or unintended consequences for students. The appropriate areas on campus will be consulted and the findings will be reported back to the CCC for further discussion.

### **3. CURRICULUM REVIEW**

#### **A. Full Course Review**

The committee approved the following courses, which are ready for final action:

1. Art History 207 (AHIS 207)
2. Educational Development 10 (EDEV 10)
3. Educational Development 11 (EDEV 11)
4. Engineering 10 (ENGR 10)

#### **B. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Art 131 (ART 131)
2. Art 132 (ART 132)
3. Art 133 (ART 133)
4. Art 145 (ART 145)
5. Art 146 (ART 146)
6. Art 147 (ART 147)
7. Art 153 (ART 153)
8. Art 160 (ART 160)

9. Art 230 (ART 230)
10. Art 231 (ART 231)
11. Art 232 (ART 232)
12. Art 233 (ART 233)
13. Art 253 (ART 253)
14. Art 283 (ART 283)
15. Automotive Technology 45 (ATEC 45)
16. Computer Aided Design/Drafting 31 (CADD 31)
17. Computer Aided Design/Drafting 32 (CADD 32)
18. Computer Aided Design/Drafting 33 (CADD 33)
19. Computer Aided Design/Drafting 37 (CADD 37)
20. Educational Development 37 (EDEV 37)
21. Educational Development 38 (EDEV 38)
22. Electronics and Computer Hardware Technology 130 (ECHT 130)
23. Electronics and Computer Hardware Technology 191 (ECHT 191)
24. Engineering Technology 15 (ETEC 15)
25. Engineering Technology 15A (ETEC 15A)
26. Engineering Technology 15B (ETEC 15B)
27. Fire and Emergency Technology 2 (FTEC 2)
28. Fire and Emergency Technology 10 (FTEC 10)
29. Fire and Emergency Technology 110A (FTEC 110A)
30. Fire and Emergency Technology 110C (FTEC 110C)
31. Machine Tool Technology 10J (MTT 10J)
32. Music 102B (MUSI 102B)
33. Music 105 (MUSI 105)
34. Music 268abcd (MUSI 268abcd)
35. Photography 106 (PHOT 106)
36. Photography 206ab (PHOT 206ab)
37. Photography 223A (PHOT 223A)
38. Photography 223B (PHOT 223B)
39. Physical Education 3 (PE 3)
40. Theatre 217 (THEA 217)
41. Theatre 295 (THEA 295)

## **CURRICULUM DISCUSSION**

### **A. Full Course Review**

#### **Behavioral & Social Sciences Division**

Art History 207 - Art History of Mexico and Central and South America was presented for course review.

It was moved by J. Minei, seconded by C. Glover, that the committee approve the course proposal. The motion carried.

It was moved by J. Minei, seconded by C. Glover, that the committee approve the course delivery methods. The motion carried.

It was moved by J. Minei, seconded by C. Glover, that the committee approve the conditions of enrollment. The motion carried.

### **Mathematical Sciences Division**

Engineering 10 - Dynamics was presented as a new course proposal.

It was moved by M. Lipe, seconded by C. Striepe, that the committee approve the course proposal. The motion carried.

It was moved by M. Lipe, seconded by C. Striepe, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by C. Striepe, that the committee approve the conditions of enrollment. The motion carried.

### **Health Sciences & Athletics Division**

The following courses were presented for course review:

Educational Development 10 - English Grammar for Deaf and Hard-of-Hearing Students

Educational Development 11 - Writing and Reading for Deaf and Hard of Hearing Students

It was moved by M. Lipe, seconded by C. Glover, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by C. Glover, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by C. Glover, that the committee approve the conditions of enrollment. The motion carried.

## **B. Consent Agenda Proposals**

It was moved by J. Minei, seconded by M. Chaban, that the committee approve the consent agenda proposals. The motion carried.

It was moved by J. Minei, seconded by M. Chaban, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by J. Minei, seconded by M. Chaban, that the committee approve the consent agenda conditions of enrollment. The motion carried.

## **4. CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum**

L. Plum announced that C. Striepe and C. Glover have agreed to serve on the Curriculum Chair Election Committee. C. Striepe opened the floor for Curriculum Chair nominations. M. Chaban nominated J. Young. J. Young accepted the nomination. L. Plum reminded the CCC that, if re-elected, J. Young will only serve for one year, and another election would take place next year. If there are any other nominations, you can also email the name to L. Plum and cc C. Glover and C. Striepe. J. Shankweiler nominated E. Ambrosio to co-chair with Chair Young.

E. Ambrosio accepted the nomination. L. Plum noted that if no other nominations are submitted, the ballots will be prepared as a chair/co-chair position. Ballots will be sent out and are due by the next CCC meeting on May 25. The results of the election will be announced at the CCC meeting on June 8.

**5. VICE PRESIDENT’S REPORT:** Vice President of Academic Affairs – J. Shankweiler

J. Shankweiler thanked the CCC members for their service this year. She also acknowledged Judith Valle and Sara Abbani, from the Natural Sciences Division, for their hard work behind the scenes with inputting courses from Curricunet into Curriculog.

**6. ANNOUNCEMENTS**

- Curriculog Café will be open after the meeting.
- Next CCC Meeting: May 25, 2021– 2:30-4:30 p.m., via Zoom

**7. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. J. Minei moved to adjourn, M. Chaban seconded, and the motion carried. Meeting was adjourned at 3:02 p.m.

Approved Curriculum Changes Proposed for 2022-2023

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BSCI	AHIS 207 Art History of Mexico and Central and South America	Course review; Changes to catalog description; conditions of enrollment	5/11/2021
New Course	MATH	ENGR 10 Dynamics	New course; Added new DE version (online/hybrid)	5/11/2021
Course Review	HEAL	EDEV 10 English Grammar for Deaf and Hard-of-Hearing Students	Course review; Change to lab hours	5/11/2021
Course Review	HEAL	EDEV 11 Writing and Reading for Deaf and Hard of Hearing Students	Course review; Change to lab hours	5/11/2021
Course Review	FINE	ART 131 Typography I	Course review	5/11/2021
Course Review	FINE	ART 132 Advertising Design I	Course review	5/11/2021
Course Review	FINE	ART 133 Graphic Design	Course review	5/11/2021
Course Review	FINE	ART 145 Web Animation and Games	Course review	5/11/2021
Course Review	FINE	ART 146 Designing for the World Wide Web	Course review	5/11/2021
Course Review	FINE	ART 147 Motion Graphics	Course review	5/11/2021
Course Review	FINE	ART 153 Illustration I	Course review	5/11/2021
Course Review	FINE	ART 160 Three-Dimensional Design	Course review	5/11/2021
Course Review	FINE	ART 230 Two-Dimensional Design II	Course review	5/11/2021
Course Review	FINE	ART 231 Typography II	Course review	5/11/2021
Course Review	FINE	ART 232 Advertising Design II	Course review	5/11/2021
Course Review	FINE	ART 233 Graphic Design II	Course review	5/11/2021
Course Review	FINE	ART 253 Illustration II	Course review	5/11/2021
Course Review	FINE	ART 283 Bronze Casting	Course review	5/11/2021
DE Addendum	FINE	MUSI 102B Advanced Sightsinging	DE Addendum; Added new DE version (online/hybrid)	5/11/2021

Approved Curriculum Changes Proposed for 2022-2023

Course Review	FINE	MUSI 105 Commercial/Jazz Theory and Musicianship	Course review	5/11/2021
Course Review	FINE	MUSI 268abcd Symphony Orchestra	Course review	5/11/2021
Course Review	FINE	PHOT 106 Basic Photojournalism	Course review; Changes to catalog description; conditions of enrollment	5/11/2021
Course Review	FINE	PHOT 206ab Advanced Photojournalism	Course review	5/11/2021
Course Review	FINE	PHOT 223A Theory of Color/Color Printing	Course review	5/11/2021
Course Review	FINE	PHOT 223B Intermediate Color Photography/Printing	Course review	5/11/2021
Course Review	FINE	THEA 217 Acting Shakespeare	Course review	5/11/2021
Inactivation	FINE	THEA 295 Industry Analysis and Portfolio Planning for the Entertainment Lighting Industry	Inactivation	5/11/2021
Course Review	HEAL	EDEV 37 Increased Learning Performance: English	Course review	5/11/2021
Course Review	HEAL	EDEV 38 Increased Learning Performance: Mathematics	Course review	5/11/2021
Course Review	HEAL	FTEC 2 Fire Prevention Technology	Course review; Change to conditions of enrollment; course reassignment	5/11/2021
Course Review	HEAL	FTEC 10 Hazardous Materials	Course review; Change to conditions of enrollment; course reassignment; Added new DE version (hybrid)	5/11/2021
Course Review	HEAL	FTEC 110A Fire Inspector I	Course review; Course reassignment	5/11/2021
Course Review	HEAL	FTEC 110C Fire Inspector III	Course review; Course reassignment	5/11/2021
Course Review	HEAL	PE 3 Boot Camp Fitness Training	Course review	5/11/2021
Inactivation	ITEC	ATEC 45 Automotive Machining	Inactivation	5/11/2021
Course Review	ITEC	CADD 31 Orientation to CATIA	Course review	5/11/2021
Course Review	ITEC	CADD 32 Product Modeling with CATIA	Course review	5/11/2021
Course Review	ITEC	CADD 33 Analyses and Simulations with CATIA	Course review	5/11/2021

Approved Curriculum Changes Proposed for 2022-2023

Course Review	ITEC	CADD 37 Advanced CATIA Functions	Course review	5/11/2021
Course Review	ITEC	ECHT 130 Digital Systems and Computer Logic I	Course review	5/11/2021
Course Review	ITEC	ECHT 191 Introduction to Microprocessors and Interfacing	Course review	5/11/2021
Course Review	ITEC	ETEC 15 Aerospace Engineering	Course review	5/11/2021
Course Review	ITEC	ETEC 15A Aerospace Engineering I	Course review	5/11/2021
Course Review	ITEC	ETEC 15B Aerospace Engineering II	Course review	5/11/2021
Course Review	ITEC	MTT 10J Numerical Control Graphics Programming	Course review	5/11/2021