

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**May 25, 2021**

**CALL TO ORDER**

Meeting called to order at 2:32 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* E. Ambrosio, M. Anderson, C. Cervantes, M. Chaban, C. Glover, M. Lipe, J. Minei,  
R. Padilla, J. Shankweiler, C. Striepe, A. Tontcheva

*Absent:* W. Cox

**Ex-Officio Members:**

*Present:* P. Abraham, L. Justice, L. Plum, L. Suekawa, M. Wolfenstein

*Absent:* L. Young

**Guests:** E. Garcia, L. Linka, J. Melendez-Iglesias, R. Merrill, S. Ramirez, J. Sims

**1. APPROVAL OF MINUTES**

The minutes of May 11, 2021 were approved via email by the CCC on May 18, 2021.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

Chair Young thanked the CCC for approving the May 11 minutes via email and M. Lipe for serving as the Standard Review representative for today's meeting. She also acknowledged that C. Glover would be serving as the Standard Review representative for the June 8 meeting. She welcomed back E. Garcia, J. Melendez-Iglesias, and S. Ramirez who are part of the Student Engagement Innovation Grant, Dr. J. Sims who will be serving as the Interim VPAA, and other guests in attendance.

Chair Young thanked the CCC for their comments and explained that their concerns were addressed and noted in Curriculog. She also reminded the CCC representatives that their approval at this step is ensuring proposals are as error-free as possible.

**3. CURRICULUM REVIEW**

**A. Full Course Review**

The committee approved the following courses, which are ready for final action:

1. Computer Science 12 (CSCI 12)
2. Italian 3 (ITAL 3)
3. Physics 1A (PHYS 1A)
4. Physics 1B (PHYS 1B)
5. Physics 1C (PHYS 1C)
6. Physics 1D (PHYS 1D)

**B. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 49 (AJ 49)
2. Administration of Justice 103 (AJ 103)
3. Administration of Justice 132 (AJ 132)
4. Administration of Justice 142 (AJ 142)
5. Administration of Justice 170 (AJ 170)
6. Ethnic Studies 3 (ESTU 3)
7. Ethnic Studies 5 (ESTU 5)
8. Fire & Emergency Technology 4 (FTEC 4)
9. Fire & Emergency Technology 5 (FTEC 5)
10. Fire & Emergency Technology 6 (FTEC 6)
11. Fire & Emergency Technology 9 (FTEC 9)
12. Fire & Emergency Technology 20 (FTEC 20)
13. Fire & Emergency Technology 71 (FTEC 71)
14. Fire & Emergency Technology 72 (FTEC 72)
15. Fire & Emergency Technology 73 (FTEC 73)
16. Fire & Emergency Technology 74 (FTEC 74)
17. Fire & Emergency Technology 75 (FTEC 75)
18. Fire & Emergency Technology 76 (FTEC 76)
19. Fire & Emergency Technology 77 (FTEC 77)
20. Fire & Emergency Technology 78 (FTEC 78)
21. Fire & Emergency Technology 80A (FTEC 80A)
22. Fire & Emergency Technology 80B (FTEC 80B)
23. Fire & Emergency Technology 110B (FTEC 110B)
24. Fire & Emergency Technology 113A (FTEC 113A)
25. Fire & Emergency Technology 113B (FTEC 113B)
26. Fire & Emergency Technology 130 (FTEC 130)
27. Fire & Emergency Technology 131 (FTEC 131)
28. Fire & Emergency Technology 132 (FTEC 132)
29. Fire & Emergency Technology 133 (FTEC 133)
30. Fire & Emergency Technology 134 (FTEC 134)
31. Fire & Emergency Technology 135 (FTEC 135)
32. Fire & Emergency Technology 136 (FTEC 136)
33. Fire & Emergency Technology 137 (FTEC 137)
34. Fire & Emergency Technology 139 (FTEC 139)
35. Fire & Emergency Technology 144 (FTEC 144)
36. Fire & Emergency Technology 150 (FTEC 150)
37. Noncredit English as a Second Language 02A (NESL 02A)
38. Noncredit English as a Second Language 02B (NESL 02B)
39. Noncredit English as a Second Language 02C (NESL 02C)
40. Noncredit English as a Second Language 02D (NESL 02D)
41. Noncredit English as a Second Language 03A (NESL 03A)
42. Noncredit English as a Second Language 03B (NESL 03B)
43. Noncredit English as a Second Language 03C (NESL 03C)
44. Noncredit English as a Second Language 03D (NESL 03D)

## **CURRICULUM DISCUSSION**

### **A. Full Course Review**

#### **Humanities Division**

ITAL 3 Intermediate Italian 1 was presented as a new course proposal.

It was moved by C. Striepe, seconded by E. Ambrosio, that the committee approve the course proposal. The motion carried.

It was moved by C. Striepe, seconded by E. Ambrosio, that the committee approve the course delivery methods. The motion carried.

It was moved by C. Striepe, seconded by E. Ambrosio, that the committee approve the conditions of enrollment. The motion carried.

#### **Mathematical Sciences Division**

CSCI 12 Programming for Internet Applications using PHP, JavaScript, and HTML was presented for course review.

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the course proposal. The motion carried with one abstention (M. Chaban).

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the course delivery methods. The motion carried with one abstention (M. Chaban).

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the conditions of enrollment. The motion carried with one abstention (M. Chaban).

#### **Natural Sciences Division**

The following courses were presented for course review:

- PHYS 1A Mechanics of Solids
- PHYS 1B Fluids, Heat and Sound
- PHYS 1C Electricity and Magnetism
- PHYS 1D Optics and Modern Physics

It was moved by A. Tontcheva, seconded by J. Minei, that the committee approve the course proposals. The motion carried.

It was moved by A. Tontcheva, seconded by J. Minei, that the committee approve the course delivery methods. The motion carried.

It was moved by A. Tontcheva, seconded by J. Minei, that the committee approve the conditions of enrollment. The motion carried.

### **B. Consent Agenda Proposals**

It was moved by C. Striepe, seconded by M. Chaban, that the committee approve the consent agenda proposals. The motion carried.

It was moved by C. Striepe, seconded by M. Chaban, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by C. Striepe, seconded by M. Chaban, that the committee approve the consent agenda conditions of enrollment. The motion carried.

#### **4. COURSE OUTLINE OF RECORD TEXTS AND MATERIALS**

Chair Young presented section XIV. Texts and Materials of the Course Outline of Record for review as the area marked Alternative Textbooks seems confusing. L. Plum provided some history as to why it was added. After a discussion, Chair Young said she would review course outlines from other schools and send them to the CCC so they may discuss this area with their faculty.

#### **5. CURRICULOG APPROVAL STEPS**

Chair Young presented the approval steps for proposals in Curriculog. The CCC discussed the current process and explained where courses were getting held up in the process. M. Chaban suggested that at least one person at the DCC level be given edit rights. L. Plum will contact DigArc to determine what options are available and report back. Chair Young also explained that a list of steps and participants for each step will be sent to the divisions. She asked that they review it very carefully and make edits so Curriculog is set up correctly for each department for fall.

#### **6. CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum**

L. Plum announced that the ballots were sent out; however, they included an error. Edwin Ambrosio will now serve as Chair Elect, and not Co-Chair. The announcement for Curriculum Chair and Chair Elect will be announced at the next CCC meeting on June 8.

#### **7. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – J. Shankweiler**

J. Shankweiler gave an update regarding Math 12 and Math 23. She noted that the two courses were tabled in order to gain feedback on what effects the .335 units might have across campus. The Registrar's Office noted that it might be an issue with Colleague and student records. In order to determine the effects, a test run environment was suggested before approving the .335 units. Counseling noted that Degree Planner would also need to be tested. It was suggested to explore and research other colleges and what effects they have experienced.

#### **8. ANNOUNCEMENTS**

- The Curriculog Café will be open after the meeting
- Next CCC Meeting: June 8, 2021; 2:30-4:30 p.m., via Zoom

#### **9. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. M. Chaban moved to adjourn, C. Striepe seconded, and the motion carried. Meeting was adjourned at 3:39 p.m.

Approved Curriculum Changes Proposed for 2022-2023

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BSSC	ESTU 3 The Chicano in Contemporary United States Society	Course review; Change to conditions of enrollment	5/25/2021
Course Review	BSSC	ESTU 5 Chicano Culture	Course review; Change to conditions of enrollment	5/25/2021
Course Review	HEAL	AJ 49 Penal Code 832 - Arrest and Firearms	Course review; Change to conditions of enrollment; course reassignment	5/25/2021
Course Review	HEAL	AJ 103 Concepts of Criminal Law	Course review; Course reassignment	5/25/2021
Course Review	HEAL	AJ 132 Forensic Crime Scene Investigation	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	AJ 142 Introduction to Digital Evidence	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	AJ 170 Constitutional Law for Criminal Justice	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 4 Fire Company Organization and Management	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 5 Fire Behavior and Combustion	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 6 Building Construction for Fire Protection	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 9 Fire Apparatus and Equipment	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021

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Course Review	HEAL	FTEC 20 Fire Protection Equipment and Systems	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 71 Vehicle Extrication 1B	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 72 Trench Rescue Technician	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 73 Human Resource Management for Company Officers (Company Officer 2A)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 74 General Administrative Functions for Company Officers (Company Officer 2B)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 75 Fire Inspections and Investigation for Company Officers (Company Officer 2C)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 76 All-Risk Command Operations for Company Officers (Company Officer 2D)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 77 Wildland Operations for Company Officers (Company Officer 2E)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 78 Instructional Methodology (Instructor I)	Course review; Change to conditions of enrollment; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 80A Training Instructor I	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 80B Training Instructor II	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 110B Fire Inspector II	Course review; Course reassignment	5/25/2021

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Course Review	HEAL	FTEC 113A Fire Apparatus Driver/Operator-Pumping Apparatus (Driving)	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 113B Fire Apparatus Driver/Operator-Pumping Apparatus (Pumping)	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 130 Basic Prehospital Care Principles	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 131 Field Assessing and Reporting	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 132 Prehospital Care Pharmacology	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 133 Basic and Advanced Life Support	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 134 Medical Emergencies	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 135 Traumatic Emergencies	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 136 Special Patient Emergencies	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 137 Emergency Medical Services (EMS)/Legal Aspects/Documentation	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 139 Paramedic Field Internship	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 144 Emergency Medical Technician (EMT)	Course review; Course reassignment	5/25/2021
Course Review	HEAL	FTEC 150 Fire Specialized Training	Course review; Change to lab/lecture hours; Course reassignment	5/25/2021
Course Review	HUMA	NESL 02A Grammar and Conversation Level I	Course review; Change to grading method	5/25/2021
Course Review	HUMA	NESL 02B Grammar and Conversation Level II	Course review; Changes to conditions of enrollment; grading method	5/25/2021
Course Review	HUMA	NESL 02C Conversation and Grammar Level III	Course review; Changes to conditions of enrollment; grading method	5/25/2021

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Course Review	HUMA	NESL 02D Conversation and Grammar Level IV	Course review; Changes to conditions of enrollment; grading method	5/25/2021
Course Review	HUMA	NESL 03A Reading and Writing Level I	Course review; Change to grading method	5/25/2021
Course Review	HUMA	NESL 03B Reading and Writing Level II	Course review; Changes to conditions of enrollment; grading method	5/25/2021
Course Review	HUMA	NESL 03C Reading and Writing Level III	Course review; Changes to conditions of enrollment; grading method	5/25/2021
Course Review	HUMA	NESL 03D Reading and Writing Level IV	Course review; Changes to conditions of enrollment; grading method	5/25/2021
Course Review	MATH	CSCI 12 Programming for Internet Applications using PHP, JavaScript, and HTML	Course review; Change to lab/lecture hours	5/25/2021
Course Review	NSCI	PHYS 1A Mechanics of Solids	Course review; Changes to conditions of enrollment; lab/lecture hours	5/25/2021
Course Review	NSCI	PHYS 1B Fluids, Heat and Sound	Course review; Changes to conditions of enrollment; lab/lecture hours	5/25/2021
Course Review	NSCI	PHYS 1C Electricity and Magnetism	Course review; Changes to conditions of enrollment; lab/lecture hours	5/25/2021
Course Review	NSCI	PHYS 1D Optics and Modern Physics	Course review; Changes to conditions of enrollment; lab/lecture hours	5/25/2021
New Course	HUMA	ITAL 3 Intermediate Italian 1	New course; Added new DE version (online/hybrid)	5/25/2021