

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**October 27, 2020**

**CALL TO ORDER**

Meeting called to order at 2:31 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* E. Ambrosio, M. Anderson, W. Cox, C. Glover, L. Houske, M. Lipe, J. Minei, Z. Murdock,  
R. Padilla, J. Shankweiler, C. Striepe

*Absent:* M. Chaban

**Ex-Officio Members:**

*Present:* P. Abraham, L. Justice, L. Plum, L. Suekawa, M. Wolfenstein

*Absent:* L. Young

**Guests:** L. Linka

**1. APPROVAL OF MINUTES**

The minutes of October 13, 2020 were approved via email by the CCC on October 20, 2020.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

Chair Young thanked the committee for approving the minutes from the October 13 CCC meeting, M. Lipe for serving as the Standard Review representative for today's meeting and C. Glover for agreeing to serve for the next meeting.

DCC trainings on Curriculog have been conducted for Behavioral and Social Sciences and Health Sciences and Athletics, with Business scheduled for November 6. Contact Chair Young to set up a training for a Wednesday or Friday session for your DCC.

The third and final phase of DE approvals for online and/or hybrid, or online/hybrid during a declared emergency only are being sent to the divisions this week. Please assist your faculty and DCC in completing this form and returning it to Chair Young by November 9 in order to meet the Chancellor's Office deadline.

Chair Young reminded the committee to keep a close eye on all remaining submission dates for this semester and that the submission deadlines are posted on the CCC website at <https://www.elcamino.edu/academics/ccs/docs/Fall-2020-Curriculum-Deadlines.pdf>

Chair Young was pleased to announce that Curriculog is operational and the CCC will find six Child Development proposals in My Tasks. They are due Thursday, November 5, along with the paper proposals that will be forwarded to you later this week.

Chair Young noted that two hours of Flex Credit for faculty is recorded in Cornerstone for each meeting attended. She also stressed that CCC members should share the agenda, handouts, and information from the CCC meetings with their deans, associate deans, and DCC.

### 3. CURRICULUM REVIEW

#### A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. German 3 (GERM 3)
2. Journalism 14abcd (JOUR 14abcd)

#### B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. French A.A. Degree
2. Japanese A.A. Degree
3. Spanish A.A. Degree
4. Spanish AA-T Degree

#### C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Art History 109 (AHIS 109)
2. Biology 16 (BIOL 16)
3. Communication Studies 275 (COMS 275)
4. English 20 (ENGL 20)
5. English 21 (ENGL 21)
6. English 25A (ENGL 25A)
7. Geology 2 (GEOL 2)
8. Geology 6 (GEOL 6)
9. Journalism 1 (JOUR 1)

### CURRICULUM DISCUSSION

#### A. Full Course Review

##### Humanities Division

German 3 and Journalism 14abcd were presented for course review.

A discussion ensued regarding a question concerning the word “training” in the catalog description for Journalism 14abcd. It was noted that the word training has different connotations in other departments. A suggestion was made to change the catalog description to read, “This **practicum** course provides **practice training** in the practice of digital journalism with an emphasis on the principles and techniques of digital reporting and storytelling.” The committee agreed to the change.

It was moved by C. Glover, seconded by C. Striepe, that the committee approve the course proposals. The motion carried.

It was moved by C. Glover, seconded by C. Striepe, that the committee approve the course delivery methods. The motion carried.

It was moved by C. Glover, seconded by C. Striepe, that the committee approve the conditions of enrollment. The motion carried.

## **B. Full Program Review**

### **Humanities Division**

The following programs were presented for program revision:

French A.A. Degree  
Japanese A.A. Degree  
Spanish A.A. Degree  
Spanish AA-T Degree

It was moved by C. Glover, seconded by M. Lipe, that the committee approve the program revisions. The motion carried.

## **C. Consent Agenda Proposals**

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by J. Minei, that the committee approve the consent agenda conditions of enrollment. The motion carried.

## **4. COLLEGE CURRICULUM COMMITTEE TRAINING**

Chair Young conducted a training with Curriculog. C. Glover demonstrated the review and approval process for courses at the CCC level. She also reminded interested CCC members to stay on the call for the Curriculog Café for additional training and to answer questions about the new system.

## **5. CURRICULUM ADVISOR'S REPORT: No report given.**

## **6. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – J. Shankweiler**

J. Shankweiler reported that she met with the Dual Enrollment team and stated they had questions regarding the high school articulation agreements and renewals. L. Plum responded that she spoke with C. Maldonado regarding the processes for getting the renewals to the CCC, and she confirmed that there is one new renewal. L. Suekawa confirmed that she would like to review them as well.

## **7. ANNOUNCEMENTS**

- CCC Meeting #5: November 10, 2020 – 2:30-4:30 p.m., ZOOM

## **8. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. J. Minei moved to adjourn, C. Striepe seconded, and the motion carried. Meeting was adjourned at 3:15 p.m.

Approved Curriculum Changes Proposed for 2021-2022

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
2-Year Course Review	HUMA	JOUR 1 News Writing and Reporting	2-year course review; Change to conditions of enrollment	10/27/2020
2-Year Course Review	HUMA	JOUR 14abcd Multimedia Journalism	2-year course review; Changes to catalog description; descriptive title	10/27/2020
Course Review	FINE	COMS 275 Gender Communication	Course review; Change to conditions of enrollment; proposed transfer to UC; ECC GE moved from Area 2A to 2C	10/27/2020
Course Review	HUMA	ENGL 20 Shakespeare's Plays - Tragedies and Romances	Course review; Change to conditions of enrollment	10/27/2020
Course Review	HUMA	ENGL 21 Shakespeare's Plays - Comedies and Histories	Course review; Change to conditions of enrollment	10/27/2020
Course Review	HUMA	ENGL 25A Creative Writing: Introduction to the Craft of Fiction	Course review; Change to conditions of enrollment; proposed for ECC GE Area 3	10/27/2020
Course Review	HUMA	GERM 3 Intermediate German I	Course review; Changes to catalog description; course units	10/27/2020
Course Review	NSCI	BIOL 16 Field Entomology	Course review; Change to conditions of enrollment; Added new DE version (online/hybrid)	10/27/2020
Course Review	NSCI	GEOL 2 History of Planet Earth	Course review; Change to conditions of enrollment	10/27/2020
Course Review	NSCI	GEOL 6 Earth Science in Education	Course review; Changes to catalog description; conditions of enrollment; Added new DE version (online/hybrid)	10/27/2020
Inactivation	BSSC	AHIS 109 Contemporary Art in World Cultures	Inactivation	10/27/2020

Approved Curriculum Changes Proposed for 2021-2022

Program Revision	HUMA	French A.A. Degree	Program revision; Changes to course requirements; units	10/27/2020
Program Revision	HUMA	Japanese A.A. Degree	Program revision; Changes to course requirements; units	10/27/2020
Program Revision	HUMA	Spanish A.A. Degree	Program revision; Changes to course requirements; units	10/27/2020
Program Revision	HUMA	Spanish AA-T Degree	Program revision; Changes to course requirements; units	10/27/2020