

**CDEV Department Meeting Minutes
(September 5, 2024 1:15-2:25pm)**

***Tasks Full-time Faculty to Complete**

Present: Dr. Gold, Cynthia Cervantes, Dr. Janice Jefferis, Dr. Reshon Moutra, Susan Baxter, Valerie Marquez, Shanthi Tharuvai, and Dr. Janet Young

Excused: Michelle Moen

I) Department Business

SLO's

Spring 2024

Completed – CDEV 106, CDEV 118, CDEV 131, CDEV 150

Due by Sept. 13th – CDEV 108 SLO 1 (Michelle); CDEV 110 SLO 1 (Michelle); CDEV 112 SLO 1 (Cynthia); CDEV 114 SLO 2 (Cynthia); CDEV 115 SLO 3 (Alec Colchico); CDEV 117 SLO 1 (Michelle); CDEV 129 SLO 1 (Monica Simon); CDEV 152 SLO 1 (Kumi Smart); EDUC 201 SLOs 2 & 3 (Michael Collins).

Michelle just sent out a reminder re: assessment.

Childhood Education Enrollment and Scheduling

CDEV 119: This course has very low average enrollment at 9.7 students per class. Afternoon and morning times were low enrolled. Chris will work with Valerie Marquez and Michelle to determine when it falls on the SBAS pathway and will offer it in the evenings for those students and the general population. If it still doesn't fill on the Fall rotation, we will consider a two-year rotation.

CDEV 116: Will supplement online offerings with an on-campus section offered by Reshon in Fall 2025.

CDEV 118: averages 14 students but may grow; keep eye on it. It wasn't offered for a while.

CDEV 129/130: Average class size is 18 and 25. Currently, the FA 2024 CDEV 130 section has only 8 students. It was pushed back to 2nd 8-weeks to give it time to enroll. These courses cannot be on a two year rotation because they are needed for the administrator's permit and to advance in career:

- Must increase enrollment in these admin classes
- Advertise with community programs and ECE job
- Create a flyer to market our classes

EDUC 101/EDUC 201: We will add a section of EDUC 101 in Spring 2025. One in the 1st 8 weeks online and the second in the 2nd 8 weeks online. It fills fast and is a prereq for EDUC 201.

Committee Membership:

Annual Plan: Cynthia

Academic Senate/ACCCTEP Secretary: Janice

Conference Committee: **Reshon**

- Meet once at the beginning of the Academic year; then make approvals via email as they come in

FamilyU Cohort: **Janice and Cynthia**

Updating Pathways: Need to update Guided Pathways

- Generally we want ENG and MATH in the first semester (fall), but may shift one to spring.
- Would like us to narrow down what we think students should take (around 3-4 courses you recommend)
- AA Degree: Let ENG know that we will recommend ENG 27: Children's Lit. in the pathway
- Go through Math, Physical Sciences, Humanities
(Go through classes that have high success rates and choose those classes for our students to take)
- **CDEV 125:** Require CDEV 114 for CDEV 125; go ahead and move it in the Pathway

Look at **Liberal Studies** and **Elementary Teacher Education certificates** and figure out the difference between the two.

-Liberal Studies have a high rate of Certificates achieved every year (1500)

-Ask Joshua Rosales about the Liberal Studies Certificate-where is it housed? Humanities?

Cynthia Cervantes

CDEV CLUB:

- Full cabinet: 2 co-presidents, 4 parents
- Meetings: Mondays (starting 9/16) from 5:30-6:30pm
- Cabinet meetings: (Tuesdays)
- Will host the Play Groups under the CDEV Department
- Organizing possible NAEYC in Anaheim, organizing trip to conference
- BEST Event: 7th annual; invite professionals from the field to discuss their career journey and path in East Dining Hall for Saturday, Nov. 16; Virtual BEST event date TBA
- Janice will help CDEV Club at FIRST Program event (4-5 club members will facilitate activities) on Saturday, September 14

FamilyU Cohort/Generation Hope: VP Jeff Stephenson lead; support for parenting students and families on campus; Cynthia and Janice will tag team traveling; 6 team members from all over campus collaborate with a Coach to work together.

- Need a representative from Facilities to join
- Ask president of ECC Union (Roy Dietz) or Chief Lopez to join
- Requires internal meetings with team and separate meeting with our FamilyU Cohort Coach

- Areas that campus will be affected: Policy, Data, People, and Culture
- Policy and Data need most improvement
- NEW: parents get priority enrollment
- Will keep department updated with things we are working on
- VP Jeff looking to create a campus family committee
- Pregnant People have ADA Accommodations-not all faculty knows

Torrance Adult School: Not collaborating for online classes; Hilary is no longer teaching online due to new HR person; did not allow Hilary to teach; Torrance enrollment has gone down in 112 due to students leaving as seniors; right now Cynthia has 9 students.

South Bay Adult School: Valerie teaches courses there; changes to Coordinator; Career Pathways Program; Most students are parents and go in the evening; Hoping the curriculum courses was offered in the evening; they took Creative Arts online; ESL students desire in-person; Evening offering of 119 would have added 10 students to enrollment; students have a pathway they follow in terms of what courses to take next each semester.

Dr. Janice Jefferis

Updates to MOU Business: We now have formal partnerships with the following early childhood programs and school districts:

Early Childhood Programs:

- American Martyrs Preschool (Fully Executed)
- Mt. Olive Preschool (Fully Executed)
- Seeds of Joy (Fully Executed)
- Crystal Stairs (Head Start) (Reviewing MOU)
- Ascension Lutheran (Pending)
- Manhattan Beach Nursery School (reviewing MOU)
- First Lutheran Nursery School (Pending)
- Michelle's Backyard (reviewing MOU)
- Pacific Explorer's Montessori (Reviewing MOU)

School Districts:

- Torrance Unified School District (Fully Executed)
 - Lawndale Unified School District (Fully Executed)
 - Lennox Unified School District (Fully Executed)
 - Redondo Beach Unified School District (Pending)
 - Hawthorne School District (Reviewing MOU)
 - Inglewood Unified School District (Reviewing MOU)
 - Los Angeles Unified School District (Reviewing MOU)
 - Culver City Unified School District
- These sites can be used by both EDUC and CDEV faculty

- To set up observations and fieldwork placements, please contact Janice.

New Course Proposal (CDEV 105?):

- Janice working a new course proposal about *Responsive Approaches for Adults to Guide Perceived “Challenges” in Young Children’s Behavior* (working title).
- The first iteration of the proposal will be reviewed by Roberto Garcia and Cynthia Cervantes (Curric. Committee) for editing and feedback
- The last iteration will be shared with CDEV department faculty for feedback towards the end of fall/beginning of spring prior to final submission to the Curriculum Committee

LACOE (Wendy & Jessica):

- Wendy and Jessica are still serving as tutors but ONLY for LACOE teachers/students enrolled in CDEV 106 and CDEV 107. Per contract stipulations, Wendy and Jessica are no longer permitted to support general ECC students.
- Janice currently teaches all LACOE sections

Teacher Resource Room:

- Alondra Ortega will serve all ECC students as a CDEV tutor
- Luisa Caballero, and Juliette G. (?) **Juliett Regalado** are our new TRR Attendants

Academic Senate Budget (CDC):

- Janice reported that at Tuesday’s senate meeting, there was heavy discussion about the state of the college budget. Speakers highlighted that there will be drastic cuts across campus (namely to student programs) and that reopening the CDC was completely off the table.
- Cynthia mentioned that Bob Supplea wishes to meet with the department to discuss the “CDC Demo” and shared her frustration about the college not fully including our department in the discussion and decision-making process since our program and department would utilize and benefit from the CDC (hand-on classroom training with an expert teacher)
- One of the main reasons why we agreed to participate in the FamilyU Cohort is to reopen the CDC and to create a more inviting campus community and family-centered cultural climate for parenting students and their families
- ITEC has hands-on activities for EMT programs (Fire Tech.) and have created spaces and state of the art training facilities for student success-**why not CDEV???**
- CDEV has the top two degree and certificate programs which merits institutionalization of college funding to renovate and bring back our CDC
- Demolishing the CDC contradicts the ongoing work we are doing with FamilyU Cohort to better serve our families and parenting students
- Cynthia: it is embarrassing to be the only college in the FamilyU Cohort that does not boast a CDC for our parenting students
- Demolishing and taking away the chance of reopening the CDC does not fulfill the college’s Vision, Mission, and Values

- *****Susan:** Excluding us in the college budget by simply making the executive decision to demolish the standing building as a CTE program is discriminatory and illegal
- Dr. Gold: recommends that in the next bond measure they could ask to build a CDC (modular buildings) which is likely less expensive than renovating the existing building and bringing it up to code.