



BSS Division Council

Thursday, May 20, 2021

BSS Division Council Agenda

BSS News

- Discuss President's Town Hall
- Return to Campus
- Academic Awards
- Graduation
- Evaluations - Reviewsnap
- Ethnic Studies CSU Requirement

Reports

- Cheryl Kroll
- ASO
- Announcements

Ventilation Systems

Classrooms/Offices

- Issued a PO to acquire 1,341 Units JADE SCA5000C In-Room Air Purifiers
 - 735 Units for Lecture and Lab spaces and 606 Units for offices
- Purchase Orders have been placed for Replacement Filters, and UV Lightbulbs to cover college needs thru 2022 to service the units
- Every Lecture and Laboratory space will receive 2 units for full coverage

Building Ventilation

- Currently Facilities is working closely with HVAC Consultants to evaluate each building HVAC system to determine what upgrades will be required to provide clean air filtered at equivalent to MERV-13 requirements
- Facilities is continuing to replace filters on a routine basis

Vaccinations

- The State Chancellor's Office has issued an advisory that local boards are responsible for establishing vaccination policies
- The COVID-19 Task Force will discuss vaccination policies at its meeting on May 28, 2021
- A recommendation to the Board will be made at the June 21, 2021 board meeting
- Currently, vaccinations are under Emergency Use Authorization and have not yet received final approval from the Food and Drug Administration

Remote Working

- As part of the plan for reopening the campus, a draft Board Policy and Administrative Procedure has been developed delineating the process of remote working
- The Policy and Procedure has been reviewed by the COVID-19 Task Force
- The Policy and Procedure will be reviewed by the College Council on June 7, 2020
- We expect to seek Board approval of the Policy and Procedure this summer

Proposed Timeline for Safe Return to Work

- A phased approach that is subject to the LA County Department of Public Health, the state of California, and Board approval
- All levels of management (supervisors to Superintendent/President) will be returning to campus this summer with specific schedules approved by Area VPs
- During this time, management will oversee retrofit of their offices/classrooms, and will prepare schedules for employees as defined in the Remote Work Policy
- Classified employees may return to campus August 1, 2021
- Final recommendations to be presented to the Board of Trustees for approval



May Revision (“May Revise”)to FY 21-22 Budget

- ***Proposed*** to be effective July 1st
 - Ongoing
 - COLA of 4.05%
 - COLA for categorical programs at 1.7%
 - 5% increase for SEA and Strong Workforce Programs
 - Enrollment growth funded in SCFF of 0.5%
 - One-Time
 - Re-payment of the revenue deferrals in July and August (\$1.45B)
 - Other Payments totaling \$1,298B for 18 different programs

Partial List of One-Time Funding Allocations

- Emergency financial assistance grants to students
- Grants for basic needs: food & housing insecurity
- Support of retention & enrollment strategies
- Faculty Development
- Expand Zero Textbook Cost Pathways
- Instructional materials for Dual-Enrollment students
- Basic Needs Centers
- COVID-19 Block Grants
- AB1460 and anti-racism initiatives
- Transition to in-person education
- Support *High Road* Training Partnerships & *High Road* Construction Careers
- Implement common course numbering
- Modernize CA Community College Registry
- Expand Dual Enrollment programs & Career Pathways
- Student Housing
- Deferred Maintenance

What's Next ?

- Presentation and approval of Tentative FY2021-22 Budget – **June Board Meeting**
- Fiscal Closing and reconciliation process – **May through September**
- **Restoral of 30% cuts to FY20-21 operating budgets – July 1**
- Processing FY21-22 Budget Allocation Requests – **July & August**
- Board Budget Workshop – **August**
- Annual audit – **August through November**
- Adoption of FY2021-22 Final Budget – **September Board Meeting**
- Announcement to campus of Budget Allocation decisions – **September**
- Transfers of FY2021-22 Budget Allocations to campus units - **September**

Academic Awards

Presidential Scholar & Academic Achievement Award Ceremony

May 26, 2021 - 5:00 PM Pacific Time

Zoom link: <https://elcamino-edu.zoom.us/j/92400182921?pwd=U21MZVpHK3JWZ25aMEhXWUdkWlVodz09>

Meeting ID: 924 0018 2921

Passcode: 336567

Award Winners

Student	Award	Major
Faith Adams	Presidential Award	History for Transfer
George Barinov	Academic Achievement	Philosophy
Hiram J. Cormier, Jr.	Academic Achievement	Political Science for Transfer
Megan Fisher	Academic Achievement	CDEV-Early Childhood Ed
Alina Khan	Academic Achievement	Psychology
Winta Mehari	Academic Achievement	Communications
Cindy Salcedo	Academic Achievement	Liberal Studies
Vijay Sheth	Academic Achievement	Economics
Sarahy Terriquez	Academic Achievement	Anthropology
Claudine Etana Weinberg	Academic Achievement	Gen Stu-Bio & Physical Sci

Graduation – Friday, June 11th



Spring 2021

Evaluation Timeline

March 13 – 19: First 8 week classes. Evaluations open during week 5 for students to complete surveys and for evaluators to complete an online observation of at least 30 minutes.

March 27 – April 9: Full semester classes. Evaluations open during week 7 and 8 for students to complete surveys and for evaluators to complete an online observation of at least 30 minutes.

May 7: Full semester and first 8 week classes. Student survey results will be available in Reviewsnap by the end of week 11.

May 8 - 14: Full semester and first 8 week classes. Evaluatee completes Self Evaluation and uploads syllabus onto Reviewsnap by the end of week 12.

May 15 – 21: Second 8 week classes. Evaluations open during week 5 for students to complete surveys and for evaluators to complete an online observation of at least 30 minutes.

May 17 - 28: Full semester and first 8 week classes - Evaluation Conferences. Full-time probationary faculty evaluation conferences will be scheduled by the division office. Evaluators of adjunct faculty must schedule and hold an evaluation conference during this time period.

May 24 - 30: Second 8 week classes. Student survey results will be available in Reviewsnap by the end of week 14. Evaluatee completes Self-Evaluation and uploads syllabus onto Reviewsnap.

May 31 - June 3: Second 8 week classes - Evaluation Conferences. Evaluators of adjunct faculty teaching second 8 week classes must schedule and hold an evaluation conference during this time period.

June 4 - ALL evaluations must be completed and acknowledged by the evaluatee in Reviewsnap.

Note: The Online and Digital Education Office will grant access to all evaluators during the same time that student surveys are opened. Please pay attention to your evaluatees course schedule, especially if the class is taught Live Online. If you have any difficulty accessing a course contact Gema Perez in ODE (gperez@elcamino.edu).

**Any other questions can be directed to Dean Gold or Maria Cortez.
(mcortez@elcamino.edu)**

Link to Reviewsnap: <https://app.reviewsnap.com/login>

Career Center Workshops:

<https://www.elcamino.edu/student/studentservices/careercenter/index.aspx>

Undecided Majors Workshops

Introductory workshop teaching students how to decide on a major and access Career Center Resources

[Thu, May 27 12:30 PM - 01:30 PM](#) - [Wed, Jun 9 01:00 PM - 02:30 PM](#)

Students sign up via the Career Center link above.

Transfer Center Events

<https://www.elcamino.edu/student/studentservices/transfercenter/index.aspx>

University Virtual Tours

In lieu of our in person campus tours, the Transfer Center has posted a number of virtual tours of various public and private universities on their site.

Transfer Center Annual Admit Reception

The Transfer Center will host a virtual [Admit Reception](#) on Thursday June 3rd from 2:00-4:30pm. If you have students who have been accepted to a university, please encourage them to visit the Admit Reception webpage and also complete the [Transfer Center- Accepted to a University Survey](#)

Counseling Appointments

We are reaching out to all of our students within the BSS meta major who do not have a current education plan on file but we would also ask that you encourage your students to come in for their summer/fall education plans as soon as possible!

Thank you all and I wish you a restful and enjoyable summer!