



**Division of Behavioral and Social Sciences
Human Development Department Meeting
Tuesday, March 23, 2021**

MINUTES

- I) Scheduling and Enrollment – Spring 2021 and Fall 2021
- Spring – cancelations – 1 107; pushed several sections of 101 and 110 to second 8 weeks, and canceled two sections of 15.
 - Summer and Fall pilot – 10th grade in 101 and 105 dual enrollment.
 - One section 101 in fall for international student programs taught by Hatien on campus.
 - Two sections 101 contextualized for STEM through MESA and Warrior-Toro CS Pathway taught by Amanda Colbeck.
- II) Equity Gaps and How the Dean can Help.
- The department reviewed its equity gaps..
 - We still have work to do in BSS and HDEV – but looking good in HDEV.
 - Ways the Dean can support you:
 - Data – She can help you gather data and information you need to help guide your work.
 - Resources – She can help with funding requests for instructional materials that may support equity work.
 - Venues for conversation – Please let her know if you would like to have equity conversations in any of our meetings in our division – dept. meetings, division council, division wide meetings.
- III) Guided Pathways Success Team Update
- Success Team minutes are posted on the BSS website
 - Success Coaches are being hired.
- IV) Counselor’s Report – Cheryl Kroll (Please see the PowerPoint)
- V) Courses and Certificates Update – Kristie
- Courses:
- 101: Introduction to College Success and Educational Planning
 - 105: Introduction to Career and Life Planning
 - 107: Introduction to Navigating the Transfer Process

Certificates:

- Transition to College and Career (101 and 105).
- Transition to College Success (101 and 107).

VI) Academic Senate – Kristie

- Declaring a Major:
https://elcamino.instructure.com/accounts/1/external_tools/4?launch_type=global_navigation
- ASCCC Student Transfer Research

Human Development Dept. Meeting

Tuesday, March 23, 2021

Human Development
Department, 3-23-21

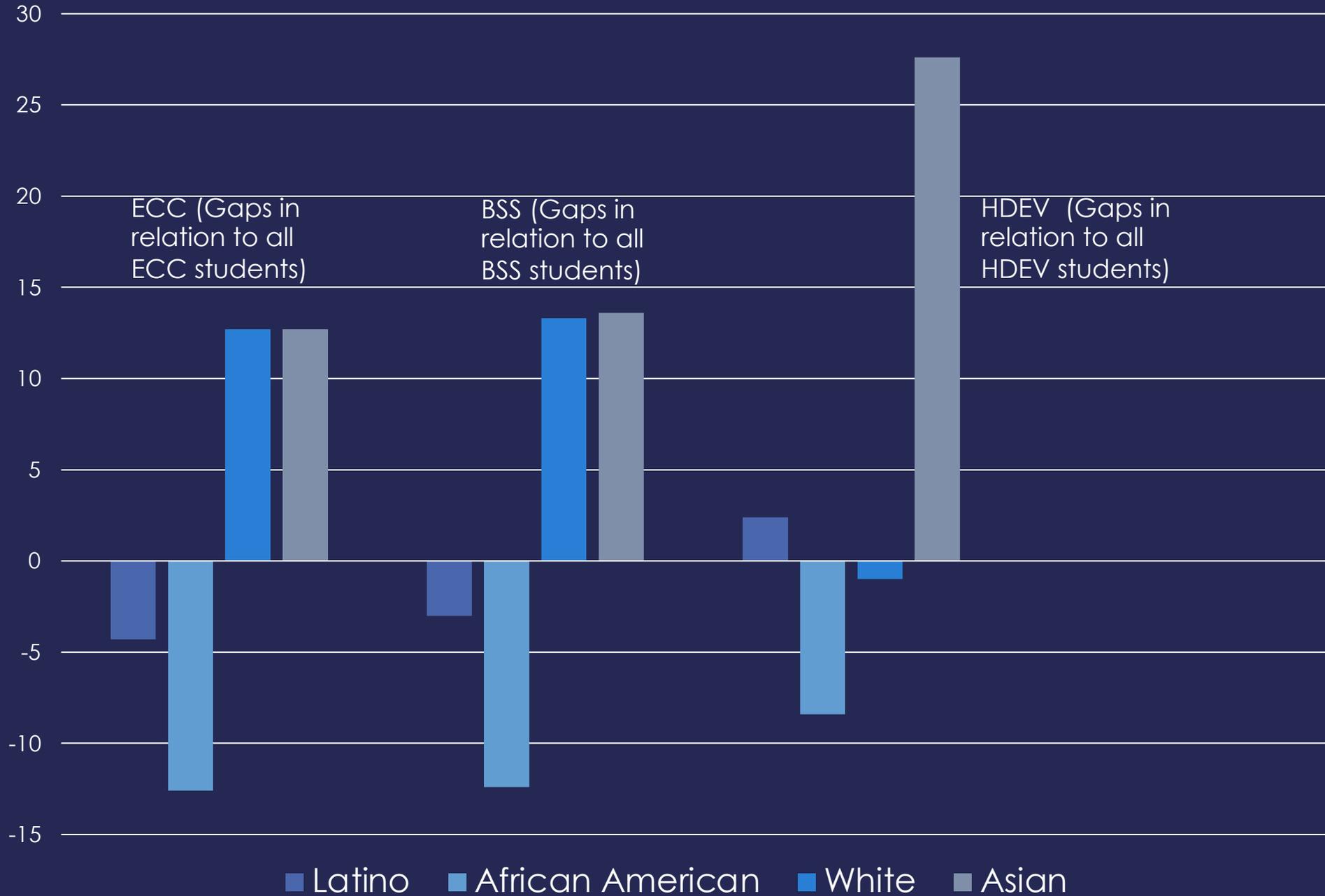
Meeting Agenda

- Scheduling and Enrollment - Chris
- Equity Gaps and How the Dean can Support You - Chris
- Guided Pathways Success Team Update – Chris
- Success Coaches – Chris
- Counselor’s Report – Cheryl Kroll
- Courses and Certificates Update – Kristie
- Academic Senate – Kristie

	Spring 2019	Spring 2020	Spring 2021
101	7	5	7
105	8	7	7
107			1
110	13	11	13
115	3	4	3

Class	Fall 2019	Fall 2020	Fall 2021
101	8	6	8
105	5	4	3
107			1
110	14	17	16
115	5	5	3

Success Gaps – Spring 2019



General Summary:

Provide academic and basic needs support to students while serving as an individual mentor to students; monitor the progress of students via ECC connect and provide the encouragement and support necessary to enable students to complete their course of study via the Guided Pathways initiative.

Requirements:

Applicant must possess strong interpersonal and communication skills, ability and willingness to work collaboratively. Attention to detail and the ability to follow through with assisting the student. Commitment to the students' success and student-centered education. Community College experience preferred.

Duties:

1. Assist students in developing strategies to improve student success within meta-majors.
2. Monitor student progress by utilizing ECC Connect and tracking systems.
3. Design and coordinate group learning activities to promote student success.
4. Meet individually and in small groups with students as needed.
5. Work with Embedded Counseling Administrators, Faculty and Staff to meet the social and human service needs of students.
6. Work with Financial Aid Office to monitor student aid and provide basic needs support through their services.
8. Provide individual and/or group coaching on issues related to academic success.
9. Refer students to internal and outside programs for additional support services or for crisis intervention counseling and follow-up as needed.
10. Assist with the development and implementation of early intervention and retention programs.
11. Work with the various Student Support Services Offices to identify and recommend appropriate services designed to address student needs.
13. Compile information on program services, activities, and students. Maintain accurate, organized, completed, and detailed records and develop and maintain reports as required or assigned.
15. Perform other related duties as required or assigned.

Guided Pathways and Success Team Update

Success Coaches

Career Center Workshops

Undecided Majors Workshops: Introductory workshop teaching students how to decide on a major and access Career Center Resources.

- [Wed, Mar 24 03:00 PM - 04:30 PM](#)
- [Thu, Apr 15 12:30 PM - 01:30 PM](#)
- [Tue, Apr 27 12:30 PM - 01:30 PM](#)
- [Wed, May 12 03:30 PM - 05:00 PM](#)
- [Thu, May 27 12:30 PM - 01:30 PM](#)
- [Wed, Jun 9 01:00 PM - 02:30 PM](#)
- Students sign up via the Career Center on the Counseling website.

LinkedIn 101 Workshop

Introduction to basic functions of LinkedIn and how students can use it effectively for career exploration, job searching and networking needs.

- [Wed, Apr 14 03:30 PM - 05:00 PM](#)
- [Tue, May 18 01:00 PM - 02:30 PM](#)
- Students sign up via the Career Center on the Counseling website.

Transfer Workshops for Students Transferring to the University in Spring 2022

- Wednesday, 4/21 from 3-5 pm
- Thursday, 5/18 from 1-3 pm

Students sign up via the Transfer Center on the Counseling website.

Options for Transfer Workshops to Introduce Students to CSU's, UC's and Privates

- Wednesday, 3/31 from 3-5 pm
- Thursday, 4/29 from 1-3 pm
- Monday, 5/17 from 1- 3 pm

Students sign up via the Transfer Center on the Counseling website.

TAG (Transfer Admission Guarantee) Workshops:

- Tuesday, 5/11 from 1-3 pm

Students sign up via the Transfer Center on the Counseling website.

Transfer Fair (Online)

- Thursday, March 25th from 10-1 pm

University Virtual Tours

In lieu of our in person campus tours, the Transfer Center has posted a number of virtual tours of various public and private universities on their site.

Courses and Certificates Update – Kristie

Courses:

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Certificates:

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Academic Senate – Kristie

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○ Events and Announcements