



**Division of Behavioral and Social Sciences
Wednesday, September 8, 2021**

BSS Division Load Committee

MINUTES

- Members:**
- DEAN – Chris Gold (Chair)
 - ANTHRO – Rodolfo Otero
 - AHIS - Ali Ahmadpour
 - CDEV – Cynthia Cervantes (replacing Moen for F'21)
 - ECCFT & PSYC– Angela Simon
 - HIST – Hong Herrera-Thomas
 - HDEV – Juli Soden
 - SOCI – Kassia Wosick

I) Membership and Purpose

- The committee reviewed its membership and purpose as laid out in the contract (see attached PowerPoint).
- Cynthia Cervantes (Childhood Education) is filling in for Michelle Moen this fall semester because Michelle is teaching at this time.

II) Recommendations to Change Student Cap for a Course

- The process and application for a department to request a change in course cap has still not been finalized. It has been under review for almost a year, but with changes in leadership, the final version has not yet been approved.
- Division faculty would like to collaborate across departments to strategize about the best and fairest way to approach these requests. Kassia Wosick (Sociology) kindly offered to bring faculty together on Wednesday, September 22 at 1:00pm to work on this.
- English 1A may be a good reference point to use for determining reasonable and consistent cap requests. English 1A is capped at 30 students and each instructor teaches four sections because of the extensive grading required.

III) Student Worker Requests

- BSS has been allocated \$28,971 for student workers this academic year. This is a large sum of money, and we rarely spend much of it. The Dean encourages committee members to spread the word that student workers are available to help with projects such as writing captions for their class videos.

- The committee reviewed and approved the three student worker requests that were received this semester. The requests all were for allowable tasks and were for 40, 50, and 80 hours.

Attachment: Meeting PowerPoint



BSS DIVISION LOAD COMMITTEE

WEDNESDAY, SEPTEMBER 8, 2021



MEMBERS

- DEAN – Chris Gold (Chair)
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- CDEV – Cynthia Cervantes (Filling in for Michelle Moen in Fall 2021)
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Contract – Article 8, section 7(a)

- Dean, Chair
- 3-5 Faculty members, one of which is AFT representative.
- One of the faculty members is appointed by the Dean and the rest are selected by division faculty
- Changes can be made with the approval of the Dean and AFT rep.

PURPOSE/PROCESS (ARTICLE 8, SECTION 7)

1. Must meet at least once a year.
2. Review and make recommendations on requests for student workers.
3. Recommendations on changes to class sizes (This is based on review of requests to change a class size presented by department faculty. The process for how to do that still hasn't been finalized.)
4. Review WSCH/FTE objectives by the College Load Review Committee (We haven't done this for a long time).

STUDENT WORKERS

- Each division receives an allotment for student workers based on FTES.
- Student workers can help you with pulling together materials for your class, editing videos, working on a research project, etc.
- Student workers cannot help you with any instructional responsibilities – they cannot grade, teach a class, write the content for your Canvas site, etc.
- Student workers cannot work with any student information – including rosters, student produced work, emails, or other personal information.



**Student Work Allocations
2021-2022**

Division	FTES (Fall 2020)	Adjustment for Division Changes	FTES (with adjustment)	Total % FTES	Allocation based on % of \$145,000
Behavioral & Social Science	1387.85		1387.85	19.98	\$28,971
Business	532.99		532.99	7.67	\$11,122
Fine Arts	767.76		767.76	11.05	\$16,023
Health Science & Athletics	585.52	Remove SRC (-13.55): Add AJ (+85.82): Add Fire (+142.32)	800.11	11.52	\$16,704
Humanities	1064.93	remove LibrSci(-2.87)	1062.06	15.29	\$22,171
Industry & Technology	573.48	Remove AJ (-85.82): Remove Fire (-142.32)	345.34	4.97	\$7,207
Library and Learning Resources	-	Add SRC (+13.55): Add LibrSci(+2.87)	16.42	0.24	\$348
Mathematical Sciences	1008.16		1008.16	14.51	\$21,040
Natural Sciences	1025.31		1025.31	14.76	\$21,402
Total	6946		6946	100%	\$145,000

\$14/hr (Fall semester) x 5000 hours = \$70,000
 \$15/hr (Spring semester) x 5000 hours = \$75,000
 Total cost = \$145,000