



**Behavioral & Social Sciences  
Division Meeting Minutes  
February 9, 2023  
10:45am-12:00pm  
SOCS 127**

**I) Welcome - New Part-Time Faculty Members**

- The Dean welcomed the faculty back for the Spring 2023 semester, and also welcomed 21 new adjunct faculty members to the Division (see slide #3).

**II) Submitting Course Grades Through Canvas – Moses Wolfenstein, Distance Education Coordinator**

- Moses demonstrated how to submit grades on Canvas with special emphasis on using the Final grade tab and not the Midterm tab.

**III) The New Student Add Process – Lillian Justice, Registrar**

- The Dean and division faculty thanked Lillian for all she does to support faculty and students.
- Lillian demonstrated the new student add process, which is referred to as “giving students authorization to add.” Students then need to add themselves.

**IV) Student Equity and Achievement – Wendy Lozano, Student Success Coordinator**

- The Dean and division faculty congratulated Wendy and welcomed her back to BSS in her new role as an adjunct Human Development Instructor.
- Wendy provided an overview of the services and program provided by Student Equity and Achievement.

**V) Digital Information Literacy – Renee Galbavy (PowerPoint slide #7)**

- Renee Galbavy (Psychology) reported on her sabbatical project on Digital Information Literacy.
- Renee is making her work available to the Division faculty to support their instruction. Her work is available here: [https://www.dropbox.com/s/3ax4m99lys73p00/Digital Information Literacy - Credibility and Accountability in The Age of Misinformation.pdf?dl=0](https://www.dropbox.com/s/3ax4m99lys73p00/Digital%20Information%20Literacy%20-%20Credibility%20and%20Accountability%20in%20The%20Age%20of%20Misinformation.pdf?dl=0)

**VI) Division Reports**

- a) **Academic Senate** – Stacey Allen. BSS Senators will send reports on the Senate meetings. Faculty are required to add student to cap on the first day of class. Need 20 equity-minded faculty members to serve as Senate representatives on faculty search committees.
- b) **ECCFT** –John Baranski. Reported on negotiations and other Federation business.
- c) **SLOs and Assessment** - Eduardo Munoz. Fall assessments are due on March 3. Only 15 out of 75 have been submitted so far. Fall PLOs March 17. Please notify Eduardo if there are any mistakes in Tracdat.
- d) **Success Team** – David Reed. More BSS faculty are needed for the Success Team. Funding is reduced for the Division Success Teams. There will be a dedicated meta major space in the library
- e) **Curriculum** – Chris and Beverly. See slide #9-10.

**III) Division Updates and Information** (There was not sufficient time for the Dean to report on these items. The information was shared via email.)

- a) Masking on Campus
- b) Enrollment and Scheduling
- c) No Show Reports – Due February 26
- d) Instructional Supply Requests
- e) Communication Studies
- f) Associate Dean
- g) Social Sciences Building Construction and Move-in



# BSS Spring PD Day Meeting

February 8, 2023



# Division Meeting Agenda



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Welcome Back! Welcome New Part-Time Faculty

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## Presentations and Reports

Moses Wolfenstein, DE Coordinator – Submitting Course Grades Through Canvas

Lillian Justice, Registrar – The New Student Add Process

Wendy Lozano, Student Success Coordinator – Student Equity and Achievement

Renee Galbavy – Digital Information Literacy (Sabbatical Report)

Academic Senate –Stacey Allen

ECCFT – Hong, John and Renee

SLOs and Assessment – Eduardo Munoz

Success Team – David Reed

Curriculum – Chris and Beverly

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Division Business and Announcements (if time allows)

# New Part-time Faculty



## Anthropology

- Lawrence Ramirez
- Dianna Shifter

## Childhood Education

- Maria Rivera
- Carol Tatsumi

## Ethnic Studies

- Jub Sankofa

## History

- Michelle Chavez
- Muhammad Rafi

## Human Development

- Emmanuel Aguiar
- Lori Ikari
- Alanah Liggins
- Wendy Lozano
- Jasmine Phillips

## Psychology

- Jennifer Duarte
- Donte Green
- Angel Hall
- Jennifer Robinson
- Arianna Yates

## Sociology

- Jeffrey Inada
- Christopher Johnson
- Sacramento Mendoza Ramos

## Women's Studies

- Lynn DiLorenzo

# Submitting Course Grades Through Canvas

Moses Wolfenstein, Distance Education Coordinator



Midterm

Final

## Final Grades

There are 1 students with unsubmitted grades.

Student Name	Current Grade	Submitted	Final Grade	Expire Date
McMahan, Seamus	-	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Submit

Cancel



# The New Student Add Process

## Lillian Justice, Registrar



# Student Equity and Achievement

## Wendy Lozano, Student Success Coordinator





**Digital (Information) Literacy:**  
**Credibility and Accountability in The Age of Misinformation**  
*Renee Galbavy, Sabbatical, 2022*

- Project Background
- Digital (Information) Literacy: *Ability to identify, access, evaluate, and use digital information properly and effectively.*
- Where and How to Access Credible Digital Sources
  - Where to Search
  - Types of Credible Sources
- Evaluating the Credibility of Digital Sources
  - General Strategies
  - Fact Checking Sites
  - Sources that Should be Avoided
- Bibliography
- [Link to Sabbatical Paper](#)

# Division Reports



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Academic Senate – Stacey Allen

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ECCFT – Hong, John and Angela

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SLOs and Assessment – Eduardo Munoz

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BSS Success Team – David Reed

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Curriculum – Chris and Beverly

Course Review				
Course Prefix & Number	Current Descriptive Title	CTE 2-year Review	6-Year Review	Curriculum Office Use
<b>AHIS 101</b>	<b>Art and Visual Culture: A Global Perspective</b>		<b>X</b>	
<b>AHIS 102A</b>	<b>History of Western Art-Prehistoric to Gothic</b>		<b>X</b>	
<b>AHIS 102AH</b>	<b>Honors History of Western Art: Prehistoric to Gothic</b>		<b>X</b>	
<b>AHIS 205A</b>	<b>History of Asian Art – India and Southeast Asia</b>		<b>X</b>	
<b>AHIS 205B</b>	<b>History of Asian Art – China, Korea, and Japan</b>		<b>X</b>	
<b>CDEV 100</b>				
<b>CDEV 500</b>	<b>Introduction to Child Development and Early Childhood Education</b>			
<b>CDEV 501</b>	<b>Introduction to the Home, the School and the Community</b>			
<b>LGBT 101</b>	<b>LGBTQ+ Studies (new course)</b>			
<b>PAR 500</b>	<b>Positive Parenting/Caregiving</b>			
<b>PAR 501</b>	<b>Culturally Responsive Parenting/Caregiving</b>			
<b>PAR 502</b>	<b>Parent/Caregiver and Child Play Group</b>			
<b>POLI 10H</b>	<b>Honors International Relations</b>		<b>X</b>	
<b>SOCI 107H</b>	<b>Honors Issues of Race and Ethnicity in the United States (new course)</b>			
<b>SOCI 109A</b>	<b>Introduction to Statistics and Data Analysis for the Behavioral Sciences</b>		<b>X</b>	
<b>SOCI 109B</b>	<b>Research Methods in the Behavioral Sciences</b>		<b>X</b>	
<b>SSCI 103H</b>	<b>Honors Introduction to Social Justice Studies (new course)</b>			



# Curriculum



## Degree or Certificate Revisions

Title	AA Degree	AS-T Degree	AA-T Degree	Certificate of Achievement	Cert of Accomplish	Non-Credit Certificate of Competency or Completion
<b>Add Ethnic Studies to AA General Education</b> <b>Add Ethnic Studies to AS General Education</b>	<b>X</b>	<b>X</b>				
<b>Introduction to Child Development and Early Childhood Education Certificate</b>						<b>X</b>
<b>Parenting/Caregiving Certificate</b>						<b>X</b>



# Division Updates and Information

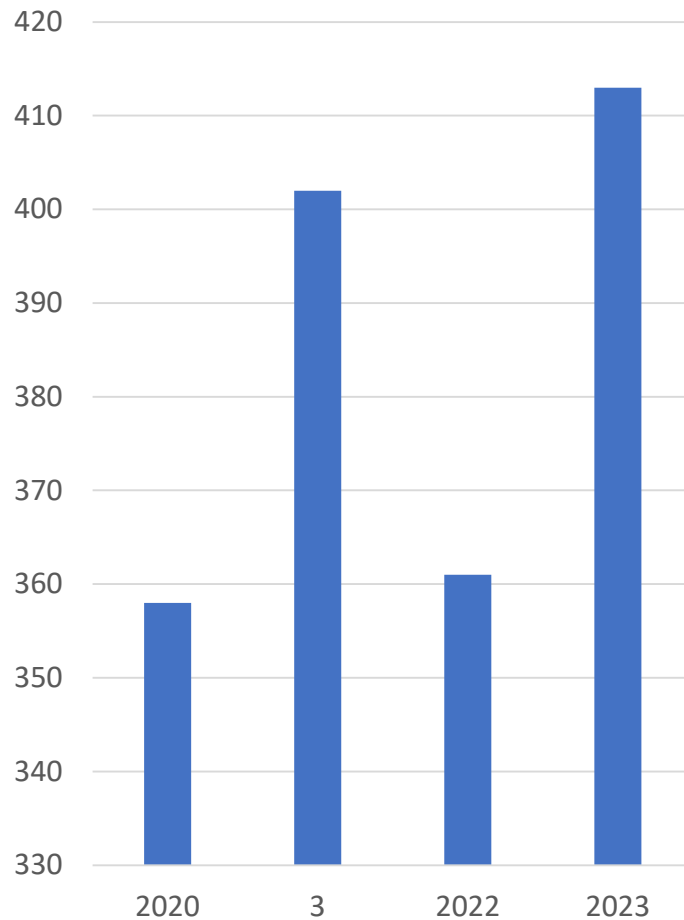
- Masking on Campus
- Enrollment and Scheduling
- No Show Reports – Due February 26<sup>th</sup>
- Message from our BSS Counselor
- Instructional Supply Requests
- Communication Studies
- Associate Dean
- Social Sciences Building Construction and Move-in



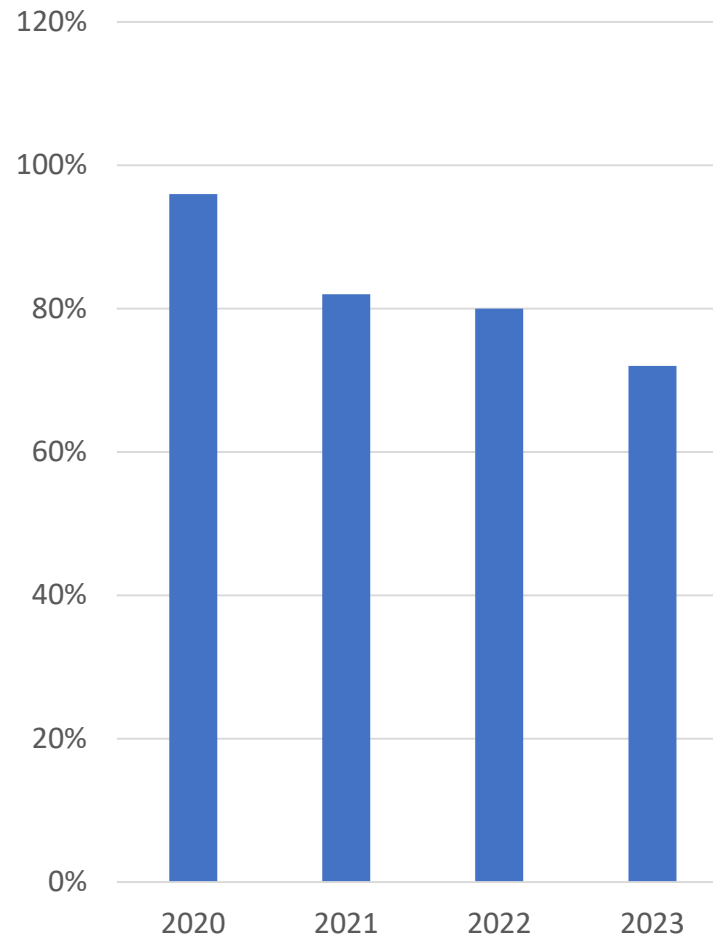
# Enrollment and Scheduling (Feb. 9 snapshots)



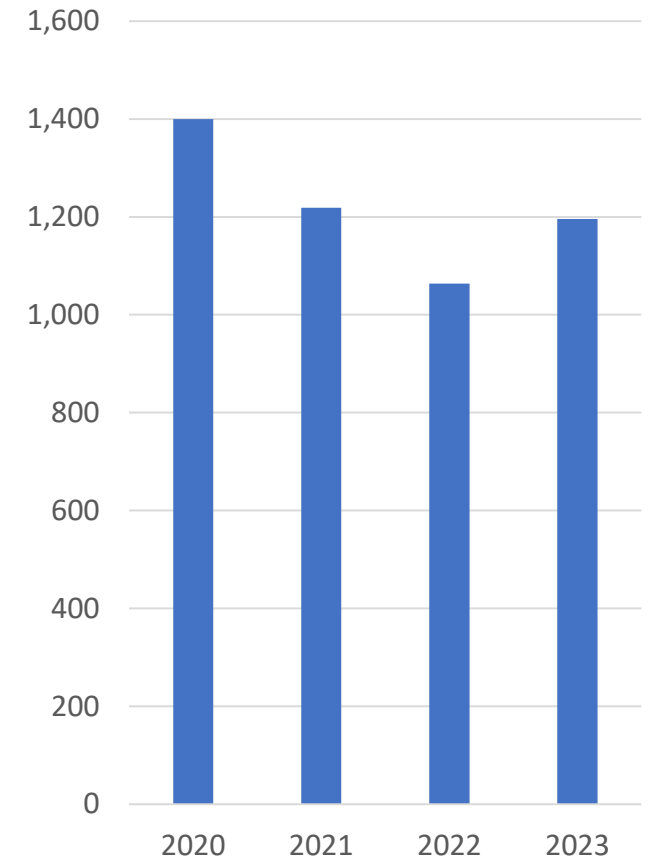
**Sections**



**Fill Rates**



**FTES**





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# A Message from the BSS Counselor, Cheryl Kroll

## ***Connect With a BSS Meta Major Counselor this Spring!***

### Counselor Drop In Times (Weekly)\*

***Veronica Casillas: Tuesdays from 12-1 in SSVC 272***

***Dora Miranda: Mondays from 11:30-12:30 in SSVC 252***

**\*Note: Drop in is limited to 10 minutes per student and does not include educational plans or transcript evaluations.**

### Coffee With a Counselor

***When: From 9-11 a.m. on the First Tuesday of Every Month  
beginning Tuesday, March 7, 2023***

***Where: Patio between the ArtB Building and South Gym***



***We would love to meet you to discuss your majors, book counseling appointments for you, answer your major specific career or transfer questions, or just visit and enjoy a snack!***



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