

# Spring 2021

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Behavioral and Social Sciences

Professional Development Day

10:45am-12:00pm





Welcome Back

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# Reports

- Cheryl Kroll, Division Counselor
- Moses Wolfenstein, Online and Digital Education
- Eduardo Munoz, SLOs and Assessment
- Stacey Allen, Academic Senate
- John Baranski, ECCFT

# Counseling Updates: Spring 2021

Cheryl Kroll, Veronica Casillas,  
Salvador Navarro, Dora Miranda,  
Henry Ta



## Counseling Services: Spring 2021

- First Two Weeks Drop In Only (Express)
- Prerequisite clearances and overload requests via online forms Majors Drop In to Begin March 1<sup>st</sup>: Cheryl from 12-12:30 M-Th and Dora on
- Thursdays from 8-9 am and 12:30-1:30 pm
- Undecided Majors Workshops offered weekly beginning in March

## Grad Petitions - February 26<sup>th</sup> deadline

- AA/AS/Certificates can be petitioned on A and R website under grad tab
- AAT's and AST's require counselor approval – grad check request form may be filled out through 2/24. Thereafter, we will have open Zoom sessions from 2/22 to 2/26 from 10 to noon and 2-4 pm.

## Student Support Expo

- Meta Major Monday
- Transformational Tuesday
- Warrior Wednesday
- Together Thursday
- Facilitation Friday

## Other Events:

- Majors' Fair: late April
- Transfer Fair: Thursday, March 25<sup>th</sup> from 10-1 (virtual)
- CCC LGBTQIA+ Summit: 4/28-4/29

Meta Major Counselors: Dora Miranda and Veronica Casillas

Thank you and wishing you all a safe and healthy semester!

# Online and Digital Education Office



## Moses Wolfenstein, Distance Education Faculty Coordinator

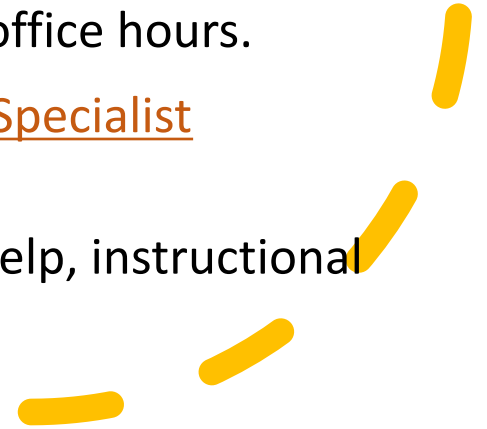
- Instructional issues
- DE policies, forms, guidelines, and principles.
- Online and hybrid teaching certification and course development and online pedagogy training.
- Canvas course design consultation, office hours, and one-on-one appointments.
- California Virtual Campus.

## Ryan Martinez, Instructional Designer

- Course Design
- Canvas course design consultations.
- Accessibility and 508 compliance and Respondus.
- Group trainings, individual support, and office hours.

## Gema Perez, Online and Digital Education/LMS Specialist

- Technical issues
- Missing or empty Canvas shells, Canvas help, instructional technology tools, accessibility.
- Office hours.





Eduardo  
Munoz -  
SLOs

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# Stacey Allen – Academic Senate

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# Academic Senate

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- Meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday, 12:30-2:00 via Zoom
- Join us for our first meeting on Tuesday, February 16<sup>th</sup>
- Agenda items will include:
  - A first reading of our new camera policy
  - An informational presentation about the new strategic planning guide
  - Updates from our Senate Executive Board
- Zoom link and agenda will be emailed on Friday by Darcie McClelland



# Academic Senate

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- Interested in getting involved?
  - VP of Ed Policies
  - Rep for Enrollment Management Committee
- Effective Fall 2021, equity focused professional development will be required for all faculty. We strongly encourage faculty to also participate in equity PD this spring.
- Academic Integrity – Camila Jenkin has developed a wonderful resource available in the Canvas Commons. <link available in the chat or search her name>

# Academic Senate

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- Packets from the Copy Center
- Available for students to pick up in Lot B (off Manhattan Beach Blvd)
  - Wednesday, Feb 17<sup>th</sup> 10:00 -4:00; 5:30-7:30
  - Friday, Feb 19<sup>th</sup> 10:00-4:00
- It is strongly preferred that students drive up but there will be a booth for walk ups if this isn't possible.



John Baranski - ECCFT

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When will  
we be  
back?

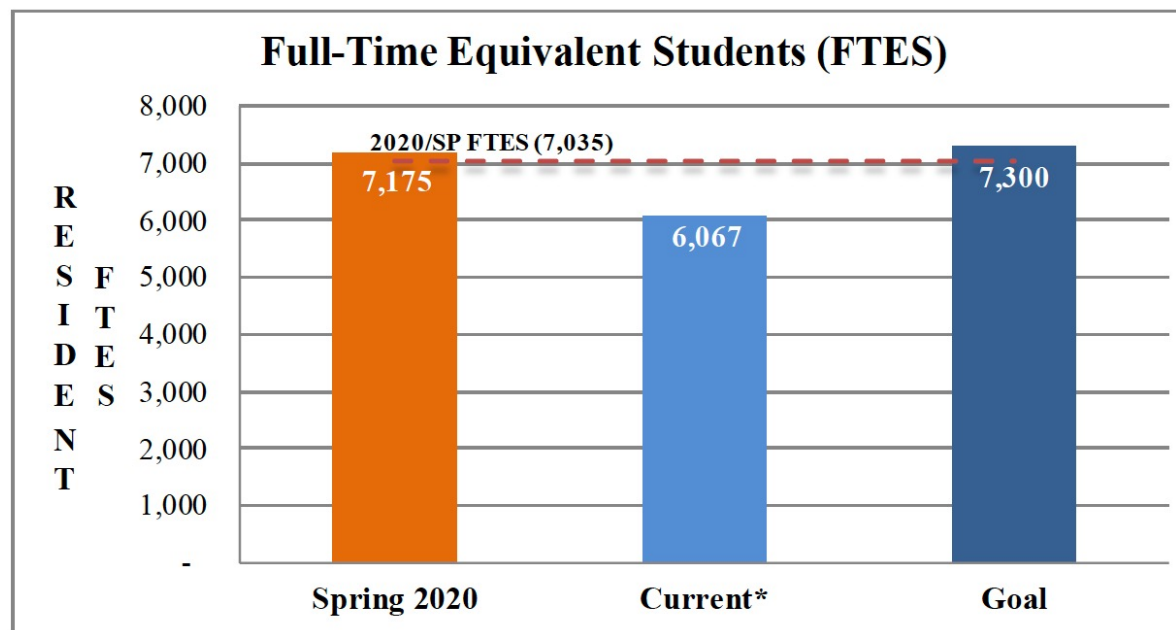
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**Term:** 2021/SP  
**Reporting Date:** 02/07/21  
**Location:** El Camino College

**Enrollment to Date: Resident Students**

22 days to census	2020/SP (02/09/2020)	Current	Goal	Current away from goal
Sections	2,107	1,946	-	-
Seats Filled	53,471	46,733	-	-
Sections Fill Rate	80%	76%	90%	-14%
Projected FTES*	7,175	6,067	7,300	↓ (1,233)



The district is currently earning 244 non-resident FTES in addition to the 6,067 resident FTES.

**Observable Changes:**

Description	Current vs Spring 20	Current vs Goal	Current Report vs 2/5/21 Report
Δ FTES	↓ (1,108)	↓ (1,233)	77

\* FTES projections do not include projections for Positive Attendance or Dual Enrollment sections.

# Term Enrollment Report

## Division Enrollment

Site: El Camino College

Term: 2021/SP

Sunday, February 7, 2021

11:59 PM

Division	Section	Capacity	Resident Students	Nonresident Students	Enrolled	Fill Rate	Resident FTES
BSSC	402	16,012	12,671	409	13,080	81.7%	1,219.53
BUSI	145	5,101	4,290	171	4,461	87.5%	519.91
FINE	307	9,135	5,192	224	5,416	59.3%	672.83
HEAL	279	7,258	4,820	122	4,942	68.1%	687.47
HUMA	283	7,685	6,271	427	6,699	87.2%	695.57
ITEC	128	2,363	1,703	56	1,759	74.4%	343.75
MATH	240	8,108	6,560	299	6,859	84.6%	826.55
NSCI	174	6,020	5,478	155	5,633	93.6%	1,130.25
<b>Grand Total</b>	<b>1,958</b>	<b>61,682</b>	<b>46,985</b>	<b>1,863</b>	<b>48,849</b>	<b>79.19%</b>	<b>6,095.86</b>

\*The Enrolled and Fill Rate columns include nonresident students.



# Contractual Updates – MOUs and the 2020 Contract

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# Adjunct Faculty

## Office Hours – Article 8, section 3



(g) Part-time faculty may offer up to 2 hours per semester of office hours with the goal of providing focused attention and additional learning support for students, but especially for racially minoritized students, to improve academic success. Office hours shall be payable at the appropriate column of Appendix D-1, Lecture, Step 1 rate. Part-time faculty office hours shall not be computed as part of the teaching load.



# Adjunct Faculty

## Professional Development – Article 8, section 21



(e) Each Part-Time Faculty Member shall be responsible for completion of Professional Development flex time equal to one-half (1/2) hour of professional development activities for each semester unit taught in the fall and spring semesters up to a maximum of three (3) hours per semester. Flex time shall be payable at the appropriate column of Appendix D-1, Lecture, Step 1 rate. Part-Time Faculty Flex hours shall not be computed as part of the teaching load.

# Faculty Evaluations

## Memorandum of Understanding

between

El Camino Community College District

and

El Camino College Federation of Teachers

This Memorandum of Understanding (MOU) addresses the modified faculty evaluation format during the Spring 2021 semester which was discussed during the COVID MOU negotiations in November 2020. It was agreed by both parties that Part-Time and Probationary Faculty evaluations shall resume in the Spring 2021 semester in a modified format as recommended by an evaluation committee. The following modified evaluation templates including modified Student Surveys for Instructional and Non-Instructional faculty were developed based on the recommendations of the evaluation committee and the COVID MOU negotiations that took place in November:

It was agreed by both parties during November's COVID MOU negotiations that during Spring 2021, the overall evaluation for Part-Time and Probationary Faculty will be either "satisfactory" or "needs improvement." Probationary Faculty receiving an overall satisfactory evaluation will advance to the following contract year or to tenured fifth-year status, as applicable. Part-Time Faculty receiving an overall satisfactory evaluation shall receive credit for Spring 2021 towards their reemployment preference. These modifications are reflected in the above-listed Attachments (A through H.) Tenured Faculty evaluations shall resume in Fall 2021, per the previous MOU, in a non-modified format.

# Faculty Evaluations

- **Part-time and probationary faculty**
  - Evaluations resume in Spring 2021.
  - Modified student survey and evaluation forms.
  - Faculty will be notified this week or early next week if they are due to be evaluated this Spring 2021.
  - Conducted on Reviewsnap.
  - Only options for overall evaluation are Needs Improvement and Satisfactory (no Unsatisfactory).
- **Tenured faculty**
  - Evaluations resume in Fall 2021.

# BSS Business

- Outlook 365
- Dean – Open Office Hours –  
Wednesdays 1-2:00pm
- Division Meetings (3/4, 4/1, 5/6)
- BSS Faculty Team Site

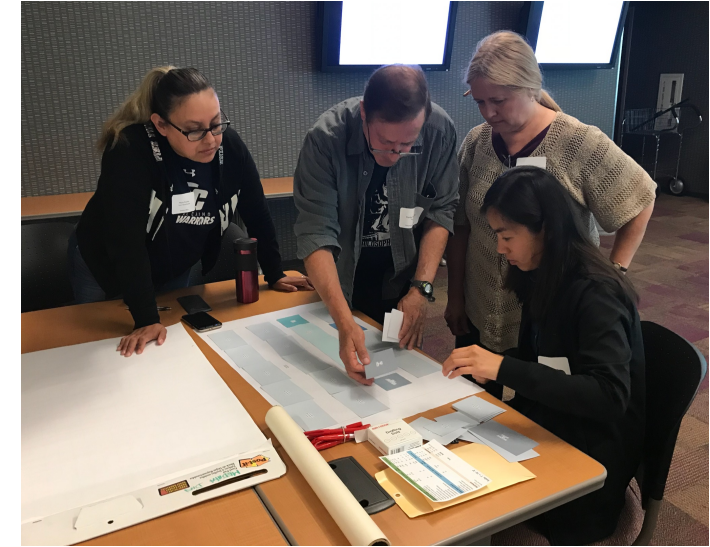
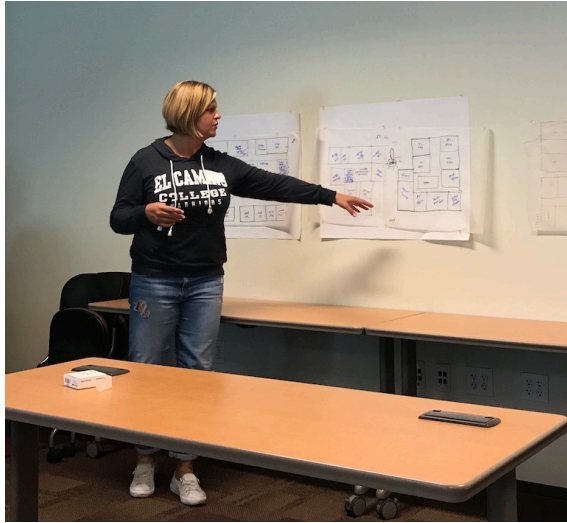




## BSS Faculty

## Microsoft Teams Site

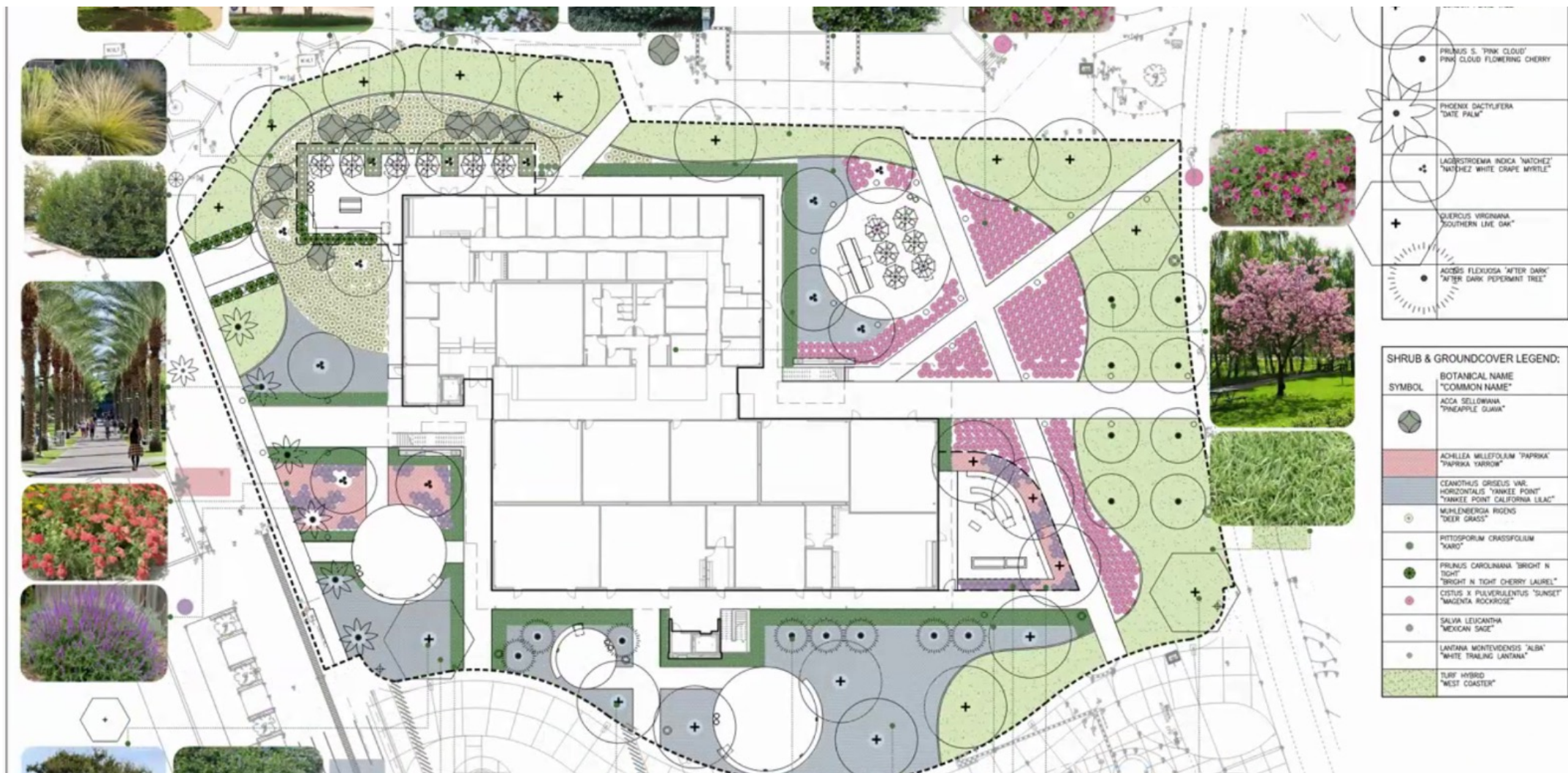
Name	Modified	Modified By
Adjunct Faculty Handbook	September 21, 2020	Gold, Christina
Annual Plans	November 1, 2020	Gold, Christina
Calendars	September 28, 2020	Gold, Christina
Canvas	November 6, 2020	Gold, Christina
Conference and Travel Requests	September 21, 2020	Gold, Christina
Curriculum	November 1, 2020	Gold, Christina
Discipline Transfer Guide Sheets	November 1, 2020	Gold, Christina
ECC Letterhead	September 21, 2020	Gold, Christina
Human Resources and Payroll	September 28, 2020	Gold, Christina
Professional Development	September 21, 2020	Gold, Christina
Reporting - Enrollment and Grades	September 21, 2020	Gold, Christina
SLO Assessment	November 1, 2020	Gold, Christina
Student Incident Reports and Privacy	September 28, 2020	Gold, Christina
Student Petitions and Forms	September 21, 2020	Gold, Christina



# Social Sciences Building

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Two and a half years ago



A year and a half ago



One year ago

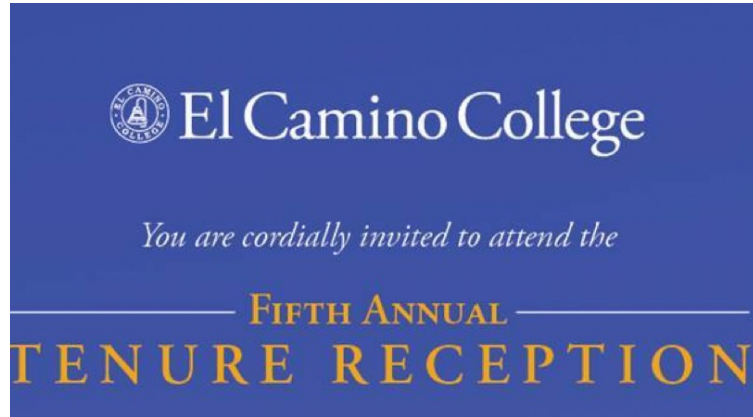




Today



Cynthia Cervantes



Kassia Wosick

# Welcome to New Faculty

Lillian Hodges, United States History

Danny Hsu, World History

Mark Wishon, United States History

# Farewells

Blair Gibson, Anthropology

Jennifer Montgomery, Childhood Education



# Announcements and Questions