



## Behavioral and Social Sciences Guided Pathways Success Team

<input checked="" type="checkbox"/> C. Hurd	<input checked="" type="checkbox"/> D. Miranda	<input checked="" type="checkbox"/> D. Reed	<input checked="" type="checkbox"/> K. Preciado
<input type="checkbox"/> M. Delgado	<input checked="" type="checkbox"/> O. Teal	<input checked="" type="checkbox"/> S. Uribe	<input checked="" type="checkbox"/> Y. Farah
<input type="checkbox"/> C. Gold	<input checked="" type="checkbox"/> L. Alamillo	<input checked="" type="checkbox"/> M. McMillan	<input checked="" type="checkbox"/> C. Wells
<input checked="" type="checkbox"/> L. Mancia	<input checked="" type="checkbox"/> A. Hagan	<input checked="" type="checkbox"/> J. Jefferis	<input checked="" type="checkbox"/> N. Robinson [*]
<input checked="" type="checkbox"/> C. Nicole Cruz [*]	<input checked="" type="checkbox"/> J. Melendez-Iglesias [#]	<input checked="" type="checkbox"/> E. Garcia [#]	<input type="checkbox"/> M. Jacobo [*]

[\*] = Student Team Member

[#] = Student Worker

*The meeting was called to order at 3:30PM*

### 1. Welcome New Student Team Members and Student Workers

- Welcome to *Chloe Nicole Cruz* and *Maria Jacobo*, our new student team members!
- Welcome to *Jennifer Melendez-Iglesias* and *Ernesto Garcia*, our new student workers!

### 2. BSS Team Committee Action Items Discussion

#### Remote Collaboration: Microsoft Teams and Google Docs

The team discussed the best ways to collaborate remotely, including *Microsoft Teams*, *Google Docs*, and *Slack*. Since Guided Pathways and the Behavioral and Social Sciences Division both use Microsoft Teams (MT hereafter) extensively, it was agreed that at the very least, MT is where the Success Team should store all files and documents.

With regard to team meetings, a number of team members expressed dissatisfaction with the videoconferencing capabilities of MT, and after some discussion it was agreed that the team would continue using Zoom for meetings since everyone is familiar and comfortable with the interface.

Some team members expressed an overall dissatisfaction with MT, and concerns about how well a Microsoft product might integrate with their Apple devices. Faculty co-lead David Reed mentioned that he used Apple computers and an iPhone and has had no issues with integration, however, he also noted that it is a resource-heavy app that doesn't run well on older computers, or low-powered work laptops. Jennifer Melendez-Iglesias mentioned that the interface for MT is different on an iPad than on a Windows computer. It was agreed that each committee would be allowed to make its own choice about how best to collaborate on committee business, but that team members should at least experiment with using MT and get to know how it works before deciding against it. In particular, the chat feature was mentioned as a useful tool for collaboration by ECC Connect Liaison Dora Miranda.



## Behavioral and Social Sciences Guided Pathways Success Team

The team also agreed that we should use Google Docs, and faculty co-lead Reed agreed to set up a team Google Drive. For continuity purposes, the student workers (Ernesto Garcia and Jennifer Melendez-Iglesias) will periodically download copies of documents in the Google Drive and place them in the teams file folders on Microsoft Teams.

### Committee Assignments and Tasks

The team also put the final touches on the system of committees set up to facilitate better team collaboration. The membership of each committee was fleshed out, and each committee was given one or more concrete tasks to work on for the next meeting.

### *Student Guidance, Empowerment, and Support Committee*

Members: Lucy Alamillo\* (Faculty Co-Lead), Dora Miranda\* (ECC Connect Liaison), Chris Hurd (Counseling), Angela Hagan (Student Success Program), Karen Preciado\* (Warrior Welcome Center), Sandra Uribe (Instructional Faculty), Luis Mancía (Financial Aid Advisor) (\* = *Person serves on more than one committee*)

Assignment: Organize a Meta Major Career panel for late April or early May as part of the Career and Majors Fair. The panel should consist of (a) alumni, and/or (b) experts in any of the disciplines included in the Meta Major. The Student Guidance, Empowerment, and Support Committee (GEmS) is tasked with drafting and sending out a Meta Major-wide email to assist in recruiting panelists, as faculty may still be in touch with some of their former students, or know experts and professionals in their field who could participate. In addition, due to the potential difficulty in finding a day/time that will work for all participants, it was agreed that we should include the option of having alumni/experts submit short videos that can be showed at the event.

### *Faculty Engagement and Development Committee*

Members: Dora Miranda\* (ECC Connect Liaison), David Reed\* (Faculty Co-Lead), Orion Teal (Instructional Faculty) (\* = *Person serves on more than one committee*)

Assignment: The Faculty Engagement and Development Committee (FED) is tasked with evaluating the most impactful way to use ECC Connect data to further the goals of the committee (i.e., promoting equity-minded instructional practices).

### *Data Gathering and Analysis Committee*

Members: Yara Farah, David Reed\*, Chris Gold\*, Chris Wells, Taryn Bailey (\* = *Person serves on more than one committee*)

Assignment: The Data Gathering and Analysis Committee (DGA) agreed to meet before the next team meeting to discuss how best to integrate data into the work of the team, and the team committees. In addition, there may be some opportunities to run a student focus group, and help organize a survey of faculty with high success rates among Latinx and African-American students to see if there are any common instructional practices that they use.



## Behavioral and Social Sciences Guided Pathways Success Team

### *Marketing and Communications Committee*

Members: Lucy Alamillo\* (Faculty Co-Lead), Chris Gold\* (BSS Dean), Karen Preciado\* (Warrior Welcome Center), Janice Jefferis (TEACH El Camino Campus Coordinator), Luis Mancía (Financial Aid Advisor) (\* = *Person serves on more than one committee*)

Assignment: Clarify what it means by “underrepresented” with regard to the task of assessing which groups are underrepresented in the Meta Major, and encouraging greater enrollment from those groups.

### **Mary McMillan (Zero Textbook Cost Czar)**

Mary has agreed to serve as a kind of ZTC free agent, working with each of the committees as needed to further the team's goal of creating Zero Textbook Cost pathways to degree and transfer.

Mary will continue to work on collating and analyzing the data from Spring semester on faculty textbook adoption to identify any areas where we are close to having Zero Textbook Cost (ZTC) pathways to degree or transfer, and will recruit other members to help with that analysis on an as-needed basis.

### **3. SITE Inquiry Question**

The team finalized their inquiry question for stage 1 of the SITE training. Lucy Alamillo combined some of the existing suggestions into a more general, and more reflective form: *How do we (the success team) influence faculty to adopt practices that positively impact student retention and success, such as ECC Connect, OER materials, and/or ZTC/Low-cost textbooks?*

Faculty co-lead Reed will submit that question to SITE and contact Lars Kjeseth of the SITE program to discuss stage 2 of the training.

As of right now, it appears that six team members have participated in one or more of the discussions that are part of stage 1 of the SITE training. It is hoped that more will participate in stage 2.

*The meeting was adjourned at 4:30PM*