

## REQUIREMENTS FOR PARALEGAL STUDIES

### PROGRAM 1

#### The Certificate Program

For students who have already earned an Associate's or Bachelor's Degree, you can complete our ABA-Approved Certificate Program, an 11 course, 33-35 academic unit program that gives you the skills you need to become a successful Paralegal.

Number	Descriptive	Units
Required Courses		
Para 1	Introduction to Paralegal Studies	3
Law 4	Legal Env. of Bus. or Law 5 - Business Law	4 or 3
Law 11	Introduction to Legal Research	3
Law 16	Civil Procedure	3
Law 17	Legal Research and Writing	3
Law 19	Introduction to Legal Technology	3
Law 20	Paralegal Seminar	3
Elective Courses (Complete 4 of the following)		
Law 12	Probate Procedures	3
Law 13	Family Law	3
Law 14	Tort Law	3
Law 15	Civil & Criminal Evidence	3
Law 18	Wills, Trusts and Estate Planning	3
Law 95	Cooperative Work Experience Education	3 or 4
RE 12A	Legal Aspects of Real Estate	3
Total Units		33-35

### PROGRAM 2

#### Associate in Arts Degree Program

Our ABA-Approved Degree Program combines the requirements of the Certificate with general education coursework. By finishing your legal specialty courses with a 3.0 gpa or higher, you can earn your Associate's Degree and the Certificate at the same time.

Number	Descriptive	Units
General Education Requirements*		27-30
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Required Courses		
Para 1	Introduction to Paralegal Studies	3
Law 4	Legal Env. of Bus. or Law 5 - Business Law	4 or 3
Law 11	Introduction to Legal Research	3
Law 16	Civil Procedure	3
Law 17	Legal Research and Writing	3
Law 19	Introduction to Legal Technology	3
Law 20	Paralegal Seminar	3
Elective Courses (Complete 4 of the following)		
Law 12	Probate Procedures	3
Law 13	Family Law	3
Law 14	Tort Law	3
Law 15	Civil & Criminal Evidence	3
Law 18	Wills, Trusts and Estate Planning	3
Law 95	Cooperative Work Experience Education	3 or 4
RE 12A	Legal Aspects of Real Estate	3
Total Units		60-65

\* 18 units must be from the current ABA-approved General Education courses. See updated list at [www.elcamino.edu/paralegal](http://www.elcamino.edu/paralegal)

THIS PROGRAM IS APPROVED BY THE AMERICAN BAR ASSOCIATION.  
 PARALEGALS MAY NOT PROVIDE LEGAL SERVICES DIRECTLY TO THE PUBLIC, EXCEPT AS PERMITTED BY LAW.

## GENERAL EDUCATION REQUIREMENTS APPROVED BY THE AMERICAN BAR ASSOCIATION ASSOCIATE IN ARTS DEGREE AND CERTIFICATE OF ACHIEVEMENT FOR THE PARALEGAL STUDIES MAJOR

Students interested in Paralegal Studies are required to complete 18 units of general education coursework approved by the American Bar Association. Students transferring Associate's or Bachelor's degrees from other institutions must meet these requirements as well. Students transferring Bachelor's degrees from foreign institutions must request an evaluation for equivalency. Please consult with a Counselor for more information.

Students must take courses in at least three different disciplines, such as social sciences, natural sciences, mathematics, humanities, foreign language and English. Any course below used for the 18 units of general education can also apply to the A.A. Degree requirements.

**American Studies** (1), (3), (4), (5), (6), 7  
**Anatomy** 30, 32  
**Anatomy and Physiology** 34A, 34B  
**Anthropology** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12  
**Architecture** 104, (105), 107, 108  
Art 101, 102A, 102AH, 102B, 102C, 106, 109, 150, 205A, 205B, 207, 208, 209  
**Astronomy** 20 (formerly 9), 25 (formerly 10), (11), 12  
**Biology** 8, 10, 10H, 11, 12, 15, 17, 101, 101H, 102, 102H, 103  
**Child Development** 103  
**Chemistry** 1A, 1B, 4, 4H, 7A, 7B, (11), 20, 21A, 21B  
**Chinese** 1, 2, 3, 24  
**Communication Studies** 100, 120, 130, 140, 250, 260, 265, 275  
**Dance** 101, 103  
**Economics** 1, 1H, 2, 5  
**English** 1A, 1AH, 1B, 1BH, 1C, 1CH, (10), (11), 12, 15A, 15B, 20, 21, (22), (23), 24A, 24B, (26), 27, 28, (29) 30, 31, 34, 35, 36, 39, 40A, 40B, (41), (41A), 41B, 42, 43, 44, (45), (47), 48, (49)  
**Ethnic Studies** 1, 3, 5  
**Film** 100, 105, 110 (formerly 1), (51), (52), 153 (formerly 53), 154 (formerly 54)  
**French** 1, 2, 3, 4, 5, 6, (24), (35)  
**Geography** 1, 2, 5, 6, 7, 9  
**Geology** 1, 2, 3, 4, 6, 15, 30, 32, 34, 36  
**German** 1, 2  
**History** 101, 101H, 102, 102H, 105, 106, 108, 110, 111, 112, 114, 122, 122H, 128, 129, 140, 141, (143), 145, 152, 154, (162), (163), (165), 175, 176, (177), 178, 183, 184, 190

**History of Science** (11) Humanities 1  
**Italian** 1, 2, 24  
**Japanese** 1, 2, 3, 4, 25  
**Journalism** 1, 12  
**Math** 110, 111, 115, 120, 130, 140, 150, 150H, (160), 165, 170, 180, 190, 191, 210, 220, 270  
**Microbiology** 33  
**Music** 111, 112, 112H, 113, 116, 117, 215A, 215B  
**Oceanography** 10, 10H  
**Philosophy** 101 (formerly 2), 101H, 103 (formerly 3), 105 (formerly 5), 105H, 106 (formerly 8), 107 (formerly 7), 111 (formerly 10), (11), 112, 113, 114, 115 (formerly 12), 117 (formerly 17), 120 (formerly 23)  
**Physical Science** 25  
**Physics** 11, 1A, 1B, 1C, 1D, 2A, 2B, 3A, 3B  
**Physiology** 31  
**Political Science** 1, 1H, 2, 3, 5, 6, 7, 8, 10, 10H, (21), (16)  
**Psychology** 2, 3, 5, 5H, 7, 8, 9A, 9B, 10, 12, (14), 15, 16, 17, (21), (22), (33)  
**Sign Language** 111 (formerly 15), 112 (formerly 16), 113 (formerly 17A), 114 (formerly 17B), 115, 130 (formerly 202)  
**Sociology** 101, 101H, 102, 104, 107, 108, 112, 113, 115  
**Social Science** 101, 103  
**Spanish** 1, 2, 3, 4, 5, 6, 24, 52  
**Theatre** 103, 104, 113  
**Women Studies** 1

( ) course no longer offered