

## World Languages and Cultures Department Meeting Minutes

May 6, 2025

**Attendance:** Argelia Andrade, María Barrio de Mendoza, Alicia Class, Donna Factor, Andrew Gard, Nina Yoshida, Rocio Diaz (Counseling); **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo; **Zoom attendance:** Andrés Moina, Rossella Pescatori (PT)

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance.
- ASO
  - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
  - [LCJ's Sign Language Career Panel](#) on Wednesday, 5/7 from 4:00-6:00pm in LIB-166 or on Zoom
  - Other career workshops and events viewable on [career website](#)
  - Registration dates:
    - Summer registration begins Monday, 5/19
    - Fall registration begins Tuesday, 5/27
      - Students may check MyECC for their registration appointments starting 5/12
  - Admissions and Records is accepting [Summer Graduation Intents](#): due Thursday, 7/10 at 4:00pm
  - Commencement Ceremony is Friday, 6/13: more info on [commencement website](#)
- DCC (Chelsea, Matt K.)
  - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
  - No update
- SLO (Andrew, Elise, Nida)
  - Andrew will send out an email later in the semester.

### General Business:

1. Textbook Updates (Scott)
  - New Vendor, Retirement
  - Summer by 5/15
  - Fall by 5/29
2. Campus Reorganization (Scott)
  - Scott provided updates and answered questions regarding the campus reorganization.
3. AI Tutoring Update from CLTA (Rossella)
  - Rossella shared information on Speakology with faculty.
4. [ECC Budget Update](#) (Scott)
5. New Payroll System Email from [BESTAuthentication@laoe.edu](mailto:BESTAuthentication@laoe.edu) (Scott)
  - Faculty were encouraged to check their email for their BEST login information.
6. Data Backup for Windows 11 Upgrade (Erica)
  - An email will be sent out with further instructions.
7. Spring 2026 Scheduling for FREN, JAPA, SPAN (Scott)
  - The Spring 2026 schedule was circulated.