

World Languages & Cultures (WLC) Department Meeting Minutes

September 12, 2023

Attendees: Donna Factor, Andres Moina, Maria Barrio de Mendoza, Alicia Class, Nina Yoshida, Argelia Andrade, Andrew Gard, Sabra Sabio, Rossella Pescatori, Scott Kushigemachi, Allison Carr, Erica Soohoo

Not in Attendance: N/A

Updates:

- Academic Senate
 - Faculty agreed that the format for Senate updates continue to be via email.
- AFT
- DCC
- SLO (Andrew Gard)
- Counseling
 - Sabra announced that the catalog GE for AA & AS degrees is missing Spanish-24 under Area 3.
- ASO

Department Business:

- Department Name Change (Scott)
Scott announced the official department name change from Foreign Languages to World Languages & Cultures (WLC).
- Student Worker Allocation (Scott)
The department agreed to a proposed breakdown of the division's allocation by department and including the division office.
- Availability Forms (Scott)
Scott announced that availability forms are now submitted electronically through Qualtrics.
- Spring 2024 Scheduling (Scott)
Scott invited faculty to give input on course modality and offerings.
- AATSP Enrollment Report (Scott)
Faculty discussed possibility of moving drop date to drop students post enrollment after the second week of classes.
- AATSP Opportunities (Scott)
Scott announced the new partnership with Maria Carreira from the American Association of Teachers of Spanish and Portuguese (AATSP). Opportunities available for language faculty include free membership to the AATSP and free conference registration for all AATSP conferences, in addition to free advertising in AATSP publications and website.
- Study Abroad Update (Argelia)
Argelia provided an update on the Spanish study abroad trip which occurred over the summer.

- VHL Edition Timeline (Andres)
Confirmed faculty awareness of the implementation timeline (the edition varies depending on the course).
- Future Meeting Time Change (Scott)
Faculty agreed that going forward the department meeting start time would be moved from 1:15 p.m. to 1:20 p.m.