

## English Department Meeting on May 26, 2022

Attendance: J. Annick, G. Armao, S. Burnham, R. Cerofeci, M. Cheung, S. Corbin, D. Crotwell, S. Donnell, S. Gates, E. Geraghty C. Glover, C. Henson, L. Hong, B. Isaacs, E. Kelley, M. Leiby, R. Lewitzki, P. Marcoux, M. Mattern, A. Mavromati, M. McDermit, K. McLaughlin, S. Merz, C. Nagao, S. Ochoa, B. Peppard, J. Sandor, S. Schwartz, A. Sharp, D. Thompson, E. Uyemura,  
R. Arehart, T. Huynh, S. Peluso  
R. Diaz, S. Kushigemachi, H. Wada  
Not in Attendance: T. Cody (PN), K. Degnan (SB), R. Williams (PN)

### **Updates and Announcements (1:15-1:30)**

- Retirements:
  - Gene Armao
  - Khairunessa Dossani
- Pride Fest on June 1, 10:00-3:00: Booth Sign-ups
- Writing Center
  - Open through June 9
- Counseling (Rocio)
  - Remind student to meet with a counselor to assist with their Ed plan
  - Drop in counselors available until June 15
- Academic Senate (contact Senators for additional info)
  - Need feedback: the campus calendar committee is considering a week off during Thanksgiving (or having the Wednesday off in addition to Th and Fri). This means we would have to start a week earlier than usual in August. What are your thoughts/opinions? You can send them to any of the senators and we can pass them along to the committee.
  - CA Guided Pathways Meeting update: Counselors are working on creating one common application that students can take that will connect them to the forms of campus support they qualify for.
  - Cornerstone has some new features: the main page now has new quick links that should help to navigate the page better. Check your hours for flex! Make sure to click the 'refresh' button for the most up-to-date numbers; Racial equity hours are in a separate view (you need 4 hours/year).
  - Moses presented a recommendation for deans on best practices for assigning online coursework. This recommendation is to follow student demand trends and not limit how many online courses an instructor could teach.
  - A proposal to offer Hyflex courses on campus passed and a few instructors will be piloting that modality in fall.
  - Consider signing up for the IMPACT equity summer institute June 29 and 30. This program is likely the Equity model we will be adopting moving forward. Join if you want an early start.
  - If you create any flyers make sure to add an ADA compliance statement at the bottom/somewhere on the flyer (this is separate from SRC and for non-classroom stuff; for example, if you are on a committee and set up an event, or outside activity, etc.), make sure you have this on your flyer: Example: "If you need specific accommodations to attend this event, please contact the office of...[person organizing the event]." If the person organizing the event cannot easily make the accommodation (i.e., seating in the front of the room, having an interpreter, etc.), then you need to contact Leobardo Barrera, ADA Compliance Officer.
  - We changed the English Prerequisite and Recommended Preparation Verbiage from "English 1 or eligibility for English 1A or qualification by appropriate assessment" to "Eligibility for English 1A" (This verbiage encompasses current multiple measures such as appropriate assessment and covers any future changes – that way if English courses--such as English 1--are reinstated, this statement will automatically include them.
  - Our New Vice President of Administrative Services is Robert 'Bob' Suppelsa—approved at the last Board of Trustees meeting.
- SLOs (Anna)
  - You should have gotten an email if you are assessing.
  - 1C will be using Canvas Outcomes, all others will use current method

- Myriad (Anna)
  - Copies of the Myriad is available in the mailroom and around campus
  - Myriad Reading in the DE Room, June 2 at 1:15pm
- ENGL 1C (Anna)
  - Meeting to discuss COR next Tuesday at 1:00
- Guided Pathways (Chris P.)
  - Program maps are fully updated on website. Tell students to go to the ECC website and search “Program Pathways Mapper”

**Equity Committee Activity (1:30-2:15) (Chris P., Erica, Michael)**

- Presentation slides will be available on the Teacher’s Lounge under “Equity”  
Presentation Slides: <https://docs.google.com/presentation/d/1Snr6neGBG4I6UmF-WN1cVM7Kw-fY4J11o7RB7iMzKhY/edit?usp=sharing>
- Student sample activity in breakout rooms.