

English Department Meeting Minutes

March 27, 2025

In-person attendance: Jennifer Annick, Erica Brenes, Stephanie Burnham, Tom Cody, Matthew Cheung, Dana Crotwell, Sean Donnell, Chelsea Henson, Mary Ann Leiby, Rhea Lewitzki, Anna Mavromati Duncan, Michael McDermit, Stephanie Merz, Shane Ochoa, Chris Page, Bruce Peppard, Stephanie Schwartz, Jocelyn Shaw, Darrell Thompson; **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo

Zoom attendance: Ashley Gallagher, Suzanne Gates, Elise Geraghty, Christopher Glover, Lyman Hong, Nida Husain, Brent Isaacs, Elayne Kelley, Peter Marcoux, Mora Mattern, Jeff McMahon, Christina Nagao, Michael Reyes, Jane Sandor, Adrienne Sharp, Rachel Williams, Tiffany Huynh (PT)

Absences: Rose Ann Cerofeci (SAB), Susan Corbin (LV), Kevin Degnan (SB)

General Business:

1. Fall 2024 ENGL 1A SLO assessment findings (Chelsea)
 - Chelsea shared SLO assessment findings and trends for ENGL-1A.
2. AI Professional Development Opportunity (Rhea and Stephanie B.)
 - Faculty are encouraged to provide their input on additional professional development opportunities using AB1705 funds. A survey link was provided during the meeting and will be sent out.
3. Free Speech Boards, Posting Guidelines Email (Scott)
 - The current free speech and posting guidelines were discussed.
4. ENGL AA and AAT Revisions Update (Scott)
 - Faculty provided feedback about the requirement for the number of units completed at ECC. Scott will reach out to counselors and student services for additional information on student impact.
5. AAPINH Reading on May 15th (Matt)
 - The AAPINH Reading will take place on May 15th in the Social Justice Center.
6. Myriad Open for Submissions (Anna)
 - Deadline Sunday, April 20
7. SLAM Poetry Event
 - The SLAM poetry contest will be held on April 29th in the Social Justice Center at 1:15 p.m.
8. OER/ZTC Announcement: Conference & Grant Money (Dana and Elizabeth)
 - Faculty interested in attending the ZTC Summit or applying for the ZTC pathway grant should contact Mary McMillan. The deadlines for both are in early May.
9. 1A/1AS Committee
 - The 1A/1AS committee met and decided that hybrid 1A/1AS (C1000/0100S beginning Fall 2025) classes will be 3 hours in person.
10. South Bay Promise Follow-up
 - Students who are full-time and part of a cohort receive a waiver. Faculty can contact Kristina Martinez if they have any questions.
11. 1A (C1000) Athletics Cohort
 - Beginning Fall 2025, there will also be a cohort designed for student athletes. Jeff McMahon will be teaching the class.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - Faculty should send any feedback about the Free Speech Policy to Stephanie B.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - Elayne and Shane shared AFT updates. For more information, faculty can email Elayne or Shane.
- ASO
 - Office Hours
 - Monday: 11:15-12:15
 - Tuesday: 1:15-2:15

- Counseling (Sabra, Rosa, Amy, Rocio)
 - Wednesday, April 2nd: 25-26 [financial aid application](#) (FAFSA and CADAA) **priority deadline**
 - [LCJ Sign Language Career Panel](#) on Wednesday, May 7th from 4:00-6:00 in the DE Room (LIB-166) or on Zoom
 - LCJ Drop-in for Spring 2025 in HUM 121E (flyer attached)
 - Mondays 2:00-4:00
 - Wednesdays 12:15-3:15
 - Summer/Fall 2025 Registration
 - Monday, May 12th: Summer and Fall registration appointments viewable in MyECC
 - Monday, May 19th: Summer registration begins
 - Tuesday, May 27th: Fall registration begins
- DCC (Chelsea, Matt K.)
 - No updates
- Guided Pathways (Argelia, Chris P.)
 - Chris P. thanked faculty who attended the recent summit.
- SLO (Andrew, Elise, Nida)
 - No updates