

## ESL Minutes

11/2/21

Attendance: E. Geraghty, M. Kline, R. Loya, D. Mochidome, J. Simon, E. Uyemura

L. Dellapasqua, N. Nitchen

D. Breckheimer, S. Kushigemachi, H. Wada

Not in attendance: A. Carr (sabbatical)

### General Business:

- Grade forecasting –Email reminder sent today, please complete by 11/19
- Division Office reopening
  - Office staff will be on a staggered schedule starting week of November 15<sup>th</sup>, open Monday through Thursday, Friday office will be closed.
- Returning to work – Keenan Trainings and uploading vaccination cards
  - You should be getting an email from Keenan Training. Please do tutorial.
  - Discussion on how to upload vaccination cards and getting the QR code to show when going on campus.
- Division Meeting Returning to campus – 12/7, Zoom @ 1:15 required attendance for full-time faculty
  - Debbie’s questions about students,
    - Student Services and Marketing offices have been sending out information to students.
    - ESL students in particular may need simplified explanation/instructions on what to do when coming back to campus. ESL instructors will get together on the best way to inform ESL students.
- Senate Report:
  - 10/19 packet has the Institutional Learning Outcomes and how they sync with GP
  - Seeking guidance for what to do when students do not wear their mask
    - The few classes that are now on campus have reported few issues with students following mask mandates.
  - PD Plans should have been turned in, was due last Friday.

### ESL Specific Info:

- ESL Coordinator update
  - Selection done. Hopefully will have a coordinator before spring registration starts.
- Meeting with Lindsey Ludwig, ISP
  - Deb meeting with Lindsey later this month to discuss international students
- Evelyn’s question about a new version of 1AX
  - Support throughout the state for 1AX. Matt will look into it.
  - Discussion on 1AX or possibly a 1AS for ESL students

**Show and Tell:**

- Meeting opened with discussion on a plagiarism workshop for ESL student this Friday by Evelyn and Debbie. Instructors shared their experiences and suggestions dealing with ESL students and plagiarism.
- OER - instructors shared what they've been doing with their students. Subject for next ESL meeting on November 30<sup>th</sup>.