

## ESL Department Meeting Minutes

April 19, 2022

Attendance: A. Carr, E. Geraghty, M. Kline, D. Mochidome, J. Simon, E. Uyemura  
S. Atoofi, L. Dellapasqua  
R. Gutierrez, S. Kushigemachi, A. Mavromati, A. Rodriguez, H. Wada  
Not in Attendance: R. Loya (SB in class)

### Office Staff Update (Scott)

- Andy Rodriguez

### ESL Coordinator Updates (Rosa)

- Developed an Enrollment Checklist/Path to Enrollment for students to use to assist with applying and registering for classes.
- ECC Website - Ability to translate to 50 other languages
- MyECC & Canvas workshops (prior to 1st. & 2nd. 6-Weeks Summer classes) – asked faculty to help promote workshops. Workshop dates -TBD

### Follow-Up: Plan for ENGL 1A for ESL Recruitment

Ask Amy Herrschaft visit 53C and 52B classes to promote English 1A for ESL Students.

### AmEnglish (Matt)

AmEnglish is an online program software for listening, speaking, reading, & grammar. If you are interested in getting a 30-day free trial, email Matt Kline for information.

### SLOs (Anna)

- SLO assessments: In a few more weeks, emails will be sent out to those who are submitting SLO data. Matt Kline already forwarded out info for ESL instructors whose courses are up (thanks, Matt!). SLO assessment for spring: 53A, 53B, 53C, and NESL 02D.
- Canvas Outcomes: We'll be piloting using Canvas Outcomes to collect SLO data in certain courses this semester. The only course that is chosen to beta test this this semester is ESL 53C. More info on Canvas Outcomes is coming down the pipeline in the future, but the gist of it is that those assessing using it will be sent specific points that they can add to their Canvas rubric, and when grading an assessment on the rubric, you will just confirm the SLO data on the same rubric. This will work a bit differently for courses that use exams (more info coming on that later on, but our first courses in Humanities are expected to use this to grade papers).

### Senate (Anna)

- Hybrid and online record-keeping: There has been some discussion about hybrid courses and record keeping/attendance. Be sure to have documentation when students are not submitting work for hybrid and online courses and make sure your record-keeping is on point. Make sure attendance and participation policies are clear in your syllabus. Also, to clarify, you can't count consecutive log-ins for attendance, but instead need to have online work students do (graded or ungraded) for their asynchronous attendance/participation. It is recommended to record/keep track of correspondence and interactions you have with your students too (ECC Connect can be useful for this).
- Hyflex: Moses provided a presentation on hyflex at our meeting before spring break ("hybrid flexible"). This involves teaching in-person on campus while providing the lesson *live* on Zoom for students (as well as having an additional asynchronous option for students). If options for teaching in the hyflex modality become available, Moses recommends these courses be co-taught (with someone monitoring Zoom/the live online

portion of the course) by another instructor or TA. Three hyflex pilot rooms are being set up (LS 130, MBA 103 and DE 166) on campus.

- AB1705: Stephanie Burnham sent out an email to our division faculty regarding this proposed assembly bill. The precursor to this one is AB 705. 1705 has not yet passed and instructors could have some say in amending it (the FACC wants to amend it). More detail can be found in Stephanie's email. Here's a quick quote from it to sum up the bill: "This bill will require the vast majority of students to be "placed and enrolled" into transfer-level math and English courses, even if the program path does not include an English/math requirement (for example, students in vocational or certificate programs)."

#### **ESL Tutoring in the WC (Debra)**

- Send your ESL students to Debra Mochidome for help in ESL
- Zoom tutoring Thursdays 2:00-4:00. Go to the Writing Center website page for the Tutoring Hub  
<https://www.elcamino.edu/support/resources/writing-center/index.aspx>
- Debra will look into setting up an ESL conversation tutoring lab.