

## ESL Department Meeting Minutes

October 3, 2023

**Attendees:** Elise Geraghty, Matt Kline, Rebecca Loya, Debra Mochidome, Jenny Simon, Evelyn Uyemura, Rosa Gutierrez, Nataly Nitchen, Laila Dellapasqua, Llendy Bermudez, Argelia Andrade, Scott Kushigemachi, Allison Carr, Erica Soohoo

**Not in Attendance:** N/A

### General Business:

- Humanities ASO Senators (Llendy/Emily)  
Llendy introduced himself and let faculty know that he and Emily are available for students. A flyer introducing Llendy and Emily was emailed to all Humanities faculty with information on contacting them.
- MFA - Multi-Factor Authentication (Scott/Allison)  
Scott and Allison clarified questions regarding the college-wide implementation of multi-factor authentication as a new security precaution. All ECC employees and students will need to download the Microsoft Authenticator app.
- Markers & Large Post-It Notes (Scott)  
Scott announced that large Post-It note paper and markers are available for faculty upon request for classroom and group activities. Requests should be emailed to Erica in the division office.

### Department Business:

- Prerequisite Challenge Process (Scott)  
Scott proposed communication regarding the prerequisite challenge process be done via email and the faculty agreed.
- English -1AE Renaming and Reactivation – originally English-1AX (Jenny)  
Jenny asked faculty for feedback regarding the new English-1AE being renamed and reactivated. Some ideas for use of the extra hour included focusing on idioms, grammar, context for reading, and authentic paraphrasing. Allison will reach out to a contact at Fullerton College to get more information on how the class is implemented there and how they address the difference between an English-1A and an English-1AE. Jenny also made a note to confirm that the prerequisite included the addition of NESL-52B and NESL-53C
- Feedback on ESL Adapted Add Instructions (Allison)  
Allison provided faculty with a sample handout and asked for faculty input/feedback. Based on faculty input, the handout could be provided to ESL students struggling with adding/registering for classes in Spring 2024.

**Updates:**

- AFT/Union Reps  
Per the federation email, Union members can vote to ratify the contract until October 8, 2023.
- SLO  
Elise reported that SLOs should be good until Spring 2025.
- Guided Pathways  
Argelia announced that the Guided Pathways Success Team is recruiting new members for their committee. Faculty interested in joining the committee are eligible to get professional development credit which could be counted towards the equity requirement. The committee is currently working on the Best Practices Research Project.